



118 Lion Blvd PO Box 187 Springdale UT 84767 435-772-3434

APPLICATION FOR PRIVATE OUTDOOR EVENT

FOR OFFICIAL USE ONLY	File # _____
Brief Description of Project: _____	
Application Date: _____ Completed File Date: _____ Review Date: _____	
Notes: _____	
Authorization: _____ Revised 02/05	

Application is hereby made to the Director of Community Development of Springdale, Utah for a private outdoor event permit pursuant to Section 10-22-4 of the Springdale Town Code for the following:

APPLICANT INFORMATION:

Name: _____

Organizational Affiliation: _____

Street Address: _____

Mailing Address: _____

Email Address: _____

Phones (Home) _____ (Cell) _____ (Business) _____

ON-SITE MANAGER:

The applicant must designate an on-site manager who will be the event day contact for the Town and who will be responsible for ensuring the event complies with all applicable standards and ordinances at all times during the event.

Name: _____

Cell Phone: (____) _____ - _____

APPLICATION FEE

Non-refundable fee of \$25.00 must be paid to the Town at the time this application is filed.

SITE INFORMANTION

Location of proposed event: _____

Street
Address: _____
Tax code
Number: _____ Zone: _____

PROJECT OR EVENT DESCRIPTION

Number of participants (including guests, hosts, service staff, event promoters, vendors, performers, etc.): _____

Briefly describe the proposed use: _____

ADDITIONAL INFORMATION

Please attach the following information to this application:

- A. Written letter of authorization from the owner of the property where the event will take place.
- B. Plans and drawings, to scale, showing the location, dimensions, materials and uses of all temporary structures, parking, signs, and/or other information appropriate to the application. When more than one location will be used, parking capacities for each location must be provided.

Anticipated date(s) of the event or installation of temporary structures: _____

Anticipated date the event shall cease or temporary structures be removed: _____

PRIVATE OUTDOOR EVENT STANDARDS

A private outdoor event permit may only be issued if the Director of Community Development finds:

- 1. The event is subject to noise, nuisance, health, and other applicable standards in code section 10-22-4.
- 2. The event must not create a parking problem in the right-of-way or on adjacent properties. The applicant must ensure there is sufficient parking to accommodate all event guests.
- 3. The applicant must designate an on-site manager who will be the event day contact for the Town and who will be responsible for ensuring the event complies with all applicable standards and ordinances.
- 4. The event must comply with all town codes for lighting, noise, nuisance, and other applicable codes.

APPLICANT CERTIFICATION

I certify that the information contained in this application is true and correct.

Printed Name: _____

Signature: _____

Date: _____