



**MINUTES OF THE SPRINGDALE TOWN COUNCIL MEETING ON
WEDNESDAY, JANUARY 8, 2020
AT THE CANYON COMMUNITY CENTER, 126 LION BLVD., SPRINGDALE, UTAH**

Meeting convened at 5:00pm

MEMBERS PRESENT: Mayor Stanley J. Smith, Council members Randy Aton, Lisa Zumpft, Adrian Player and Suzanne Elger

ALSO PRESENT: Town Manager Rick Wixom, Director of Community Development Tom Dansie, Town Treasurer Dawn Brecke, Police Chief Garen Brecke, Public Works Superintendent Robby Totten, and Town Clerk Darci Carlson recording. See attached sheet for attendees signed into the meeting.

Pledge of Allegiance led by Darci Carlson.

Swearing in of Lisa Zumpft as re-elected Council member: Ms. Carlson led Ms. Zumpft in the oath of office.

Swearing in of Suzanne Elger as newly-elected Council member: Ms. Carlson led Ms. Elger in the oath of office.

Motion made by Lisa Zumpft to approve the agenda for January 8, 2020. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

A. Discussion and Information

1. General announcements: Last month the Council approved the Town's intent to participate in the Utah Community Renewable Energy Act. The first kick-off meeting for this program was scheduled for January 27th in Salt Lake City. Mr. Wixom would attend and invited interested Council members to join him.

Interstate Rock would mobilize for the Winderland Lane/Manzanita Road project beginning January 13th.

2. Zion National Park update: Superintendent Bradybaugh reported.

- Using the new multipliers, 2019 visitation was up 3.87% for a total of 4,510,000 for the year. December 2019 was up nearly 16% from December 2018. Zion Canyon Visitors Center door counts saw 3,000 or more visitors each day during the ten-day holiday period. This was a new record.
- Zion National Park started the year smoothly with a new budget for the calendar year.
- Park projects included South Entrance improvements, Middle Emerald Pools trail repairs, and construction of a Verizon cell phone site.

- The Federal Highways Administration conducted bridge and tunnel inspections last summer. Safety repairs were identified and work would be conducted this fall causing some possible disruption.
- Using equipment from the Utah Geological Survey, Park staff was monitoring movement of the area near the Weeping Rock shuttle stop. Based on their assessment, approximately 300 tons of material had been displaced in recent slides and the area was not particularly stable. The Park was determining how best to approach the situation.

3. Council department reports:

Mr. Aton reported staff would meet with Rosenberg & Associates on the January 15th to discuss the final draft of the Virgin River Management Plan (VRMP). A public open house would be held on January 29th to discuss the Plan with the community and take their comments.

The Hurricane Valley Fire Board meetings had been changed to the third Monday of each month.

- Chief Gildea was in attendance and provided the December call report (Attachment #1). Hurricane Valley replaced all their breathing apparatus and, if funding could be identified, Zion National Park hoped to follow suit with purchase of the same equipment.

Ms. Zumpft noted there was an educational component to the VRMP too. She was working with Louis Excell and Ryan Gubler to develop lectures and projects for adults and children.

- Ms. Zumpft attended the Wreaths Across America event and felt it was well-organized and inspiring. The intention was for this event to continue each year in December.
- Zion Regional Collaborative hired Emily Friedman through Vista Corps as a coordinator for the program. Ms. Friedman was currently working on a number of initiatives including an application to obtain national scenic byway designation for SR-9.
- The Parks & Recreation Department continued to work on tumbleweed removal and appreciated any help from the public in this effort.

Mr. Player said water meter conversions were temporarily on hold until new endpoints and lids were received.

- Sunrise Engineering provided a status report on the water treatment plant. A number of small items remained on the punch list. WesTech needed to address rust issues in the filters.
- The Mosquito Abatement Board held their year-end meeting in December and approved the budget.

Mayor Smith was unable to attend the Solid Waste District meeting due to a conflict. It was his understanding the District passed their budget.

- The monthly Mayor's meeting was canceled.
- Mayor Smith attended the Visitor Use Management Plan meeting in the national park yesterday stating good progress was made.
- Mayor Smith emailed Dixie State University President Williams as a follow-up to The Mesa conversation. Given the holidays and end of semester, there were no new updates on the project. When discussions resumed, Mayor Smith indicated Springdale would be involved.

4. Community questions and comments: None were asked.

B. Administrative Action Items

1. Audit presentation for the 2018-19 budget – Caleb Rees, Rees & Hughes Public Accountants:

Caleb Rees was in attendance and expressed thanks to Town staff for their assistance in gathering documentation for the audit.

Mr. Rees referenced the main audit report and said the Town of Springdale received an unqualified opinion. The financial sheets were materially correct in every aspect.

- Mayor Smith commended Town Treasurer Dawn Brecke for the excellent work she did. His confidence in her was high.

Internal controls focused on segregation of duties and proper checks and balances. There were no findings regarding internal controls; all were found to be sufficiently strong. Mr. Rees encouraged the Council to continue its due diligence especially when approving new vendors.

The report on the single audit found federal funds were properly managed and expended for approved purposes. Mr. Rees also indicated Springdale was compliant with all aspects of the state audit compliance requirements.

State law dictated the maximum amount a municipality could accumulate in its unrestricted fund balance. Classified as a 'town', Springdale could hold an amount equal to 75% of general fund revenues in its unrestricted fund balance. As its population increased however, Springdale could be reclassified, decreasing the allowable fund balance percentage.

- During fiscal year ending June 30, 2019, Springdale realized a positive increase in equity. The unrestricted fund balance was at approximately 58% and the overall financial health of the municipality was good.

Ms. Zumpft asked about policy pertaining to limits on risk.

- Mr. Rees explained the Town's large balances were invested with the Public Treasurer's Investment Fund (PTIF). This was the most common place municipalities invested funds. Regarding risk, it was improbable the state would go bankrupt.
- Mr. Wixom said staff was comfortable with PTIF, however the Council could discuss this in a future budget work session.

Ms. Brecke was a certified public investment manager. She explained Wells Fargo was not holding any funds but acted as a pass-through brokerage. Town funds were being held in a ladder of investments including bonds, CD's and corporate paper. All were FDIC insured and risk was very low. Ms. Brecke indicated a written investment policy was in place which laid out strategy for investment. The policy required use of only certified brokerages and depositories. Safety of funds was top priority.

Ms. Zumpft asked how long uncollectibles stayed on the books.

- Mr. Rees indicated uncollectibles were generally considered to be anything beyond ninety (90) days. As a governmental entity, tax levies could be applied to property in order to collect.
- Ms. Brecke indicated past due accounts were sent to collections about forty-five (45) days out. If balances were not paid, the Town had the ability to turn off water; therefore, receivables were low.

An error on page 38 related to Long Term Debt was noted. Mr. Rees subsequently corrected the financial statements.

Ms. Zumpft asked about money on the books from Zion Park Resort.

- Mr. Wixom clarified these were for pre-paid water connections on the Zion Park Resort property. It was not real money but represented the value of water connections for future development.

There was no further discussion or action from the Council.

2. Consideration and approval of engagement letter from Rees & Hughes Public Accountants for auditor services for fiscal year 2019-20: Mr. Rees noted the name of his company had changed to Rees CPA.

Motion made by Lisa Zumpft to approve the engagement letter from Rees CPA for auditor services for fiscal year 2019-20. Seconded by Adrian Player.

Aton: Aye
Zumpft: Aye
Smith: Aye
Player: Aye
Elger: Aye

Motion passed unanimously.

3. Request for Full-service Restaurant Liquor Local Consent for Stage Coach Grille, 2400 Zion Park Boulevard (Majestic View Lodge) – Richard Tabish: Mr. Tabish was present to address the Council and answer questions. He currently owned the Stage Coach Grille in La Verkin and was in process of opening another restaurant in Springdale. Mr. Tabish said during his tenure as owner, his business had no liquor violations. He took the laws seriously and would continue to do the same in Springdale.

- Mayor Smith appreciated this commitment, welcomed Mr. Tabish to the Town, and hoped he would be a successful part of the community.
- It was confirmed the name of the restaurant in the Majestic View Lodge would change to Stage Coach Grille.

Motion made by Adrian Player to approve the request for a Full-service Restaurant Liquor Local Consent for Stage Coach Grille, located 2400 Zion Park Boulevard in the Majestic View Lodge. Seconded by Suzanne Elger.

Aton: Aye
Zumpft: Aye
Smith: Aye
Player: Aye
Elger: Aye

Motion passed unanimously.

3. Consideration and approval of an amendment to the Prosecution Services Agreement with Zachary Weiland: Chief Brecke said Mr. Weiland had done a great job for the Town. This amendment would bring his compensation into alignment with the market.

Ms. Elger asked how many hours per month Mr. Weiland worked for Springdale.

- Chief Brecke was unsure but said he represented the Town in Justice Court at least once a month and also in District Court when issues were appealed.
- Mr. Weiland handled Class B misdemeanors or lower. Everything else was prosecuted by the county prosecutor and paid for through county taxes.

Motion made by Lisa Zumpft to approve the amendment to the Prosecution Services Agreement with Zachary Weiland starting February 1, 2020 and directing the Mayor to sign. Seconded by Randy Aton.

Aton: Aye
Zumpft: Aye
Smith: Aye
Player: Aye
Elger: Aye

Motion passed unanimously.

5. Resolution 2020-01, a resolution revising the fee schedule for Town operations, including fees related to loss of water from private unmetered fire service connections, animal boarding, and

event permit applications: In addition to the changes noted, Mr. Wixom indicated the document had been reformatted. The Clerk's Office reorganized the document into a clickable PDF.

Given recent occurrences, changes in this fee schedule addressed the billing of unmetered water loss from breaks in fire service lines.

Motion made by Adrian Player to approve Resolution 2020-01, a resolution revising the fee schedule for Town operations and authorize the Mayor to sign. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

6. Appointment of Mayor pro tempore: Mayor Smith put forth the name of Adrian Player.

Motion made by Lisa Zumpft to appoint Adrian Player as Mayor pro tempore for 2020. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

Mayor Smith reminded Council members they represented their constituents and an abstention essentially indicated these constituents did not have a voice. If a Council member abstained, Mayor Smith would call for the reason.

7. Appointment of Barbara Bruno as Planning Commissioner for term expiring September 2022:

Ms. Zumpft was pleased at the number of new community members who had stepped up to take leadership roles in the Town.

Mayor Smith interviewed all appointees and said they were willing and excited to serve.

Motion made by Lisa Zumpft to appoint Barbara Bruno as Planning Commissioner for term expiring September 2022. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

8. Appointment of Eric Rioux as Planning Commission first alternate for term expiring January 2023: There was no Council discussion.

Motion made by Lisa Zumpft to appoint Eric Rioux as Planning Commission first alternate for term expiring January 2023. Seconded by Suzanne Elger.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

9. Appointment of Dawn McComb as Planning Commission second alternate for term expiring February 2023: Mayor Smith said Ms. McComb's husband spent summers as a child in Springdale. It was always their dream to come back as full-time residents.

Having first and second alternates on the Planning Commission gave new members an opportunity to learn.

Motion made by Lisa Zumpft to appoint Dawn McComb as Planning Commission second alternate for term expiring February 2023. Seconded by Suzanne Elger.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

10. Request for blanket approval for up to 12 single event permits in 2020 for Bit & Spur Associates, Inc., and Zion Brewery: Mayor Smith indicated this request had been approved in the past and there had not been any problems.

Motion made by Lisa Zumpft to approve up to 12 single event permits in 2020 for both Bit & Spur Associates, Inc., and Zion Brewery. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

C. Administrative Non-Action Items

1. Annual Review of the Springdale Parking Management Program: Staff felt the current parking program set-up was working effectively and accomplished the stated goals. No changes to the program were recommended other than the exception of developing policy for delivery and service vehicles.

Mayor Smith was pleased with the program and reminded everyone of the chaos in Town before parking management was implemented.

- Chief Brecke said the Parking Enforcement Officers were hands-on in their approach and had done a great job educating the public. The number of citations had actually decreased this year.

As part of the original recommendations, Ms. Zumpft said there was a request to remove parking from the south end of town. Since chaos was gone and parking extended to the south section of Town only a few times a year, the Parking Committee would not implement this request at this time.

Mr. Player asked if the parking program broke even.

- The first year spent more money but the second year generated more money. Essentially the program paid for itself. Revenue production was not as high as originally thought, however impacts such as decreased congestion and orderly parking were positively affecting the Town.
- The cost of the equipment was amortized over five years. Revenues generated from the program would go toward other transportation initiatives such as public transit or trails.

- Mayor Smith emphasized the program was not intended as a revenue stream. The main purpose was to control both the chaos and confusion, and to better organize parking in Town.

Ms. Elger asked about the status of wayfinding signs.

- Mr. Dansie explained there were three components to the wayfinding signage program. The first, parking signs designating zones, had been installed. The second, vehicular directional signs, were being finalized and would likely be installed by President's Day. The third, pedestrian wayfinding signage, would be installed after President's Day.

2. Discussion of Council committee assignments: Council committee assignments were designated as follows:

2020 Committee Assignments	
Committee	Council Member
Affordable Housing	Lisa Zumpft
Art Review Board	Lisa Zumpft
Communication	Stan Smith
Irrigation Advisory Board	Stan Smith & Adrian Player
Mayor pro tempore	Adrian Player
Parking	Suzanne Elger & Lisa Zumpft
Parks & Recreation (includes CCC)	Lisa Zumpft
Police Department	Stan Smith
Public Works & Utilities	Adrian Player
River Use/Trails	Suzanne Elger
RSFPD	Randy Aton
Streets/Streetscape	Randy Aton
Town Staff	Stan Smith
Washington County Arts Council	Lisa Zumpft
Washington County Solid Waste Board	Stan Smith
Washington County Mosquito Abatement Board	Adrian Player
Washington County Council on Aging	Suzanne Elger

The Clerk's Office would provide the final list to the Council.

3. General Council discussion: Mr. Aton had emailed information to the Council on the Lake Powell Pipeline project. The Bureau of Reclamation would oversee the project and had scheduled a number of public scoping meetings.

- Superintendent Bradybaugh explained Zion National Park was not directly involved but would submit comments regarding ecological concerns associated with proposed pipeline routing near Pipe Springs National Monument.
- The 30-day scoping comment period closed on January 10th. The intent was to identify issues that would be drafted into an environmental impact statement.

Mr. Aton strongly urged the Council and members of the community to respond. The pipeline project would raise property tax and not benefit Springdale. Mr. Aton expressed his opposition.

Aside from the federal angle, Ms. Zumpft said there was also a state angle and she encouraged people to put pressure on legislators.

- Mayor Smith said without Legislative support the project would not happen.

Council members agreed to schedule a discussion item related to the Lake Powell Pipeline on the February agenda. It was important to educate the community so they could weigh in on the topic. Independent public comment had impactful beyond a Town resolution.

As a point of information, Mayor Smith said if Council members wanted an item on the agenda, information must be provided to staff the Wednesday before the meeting.

If there was an opportunity for staff to provide information to Council members sooner, Ms. Zumpft requested it be done, especially for more complicated agenda items. This would give Council members more time for review. Ms. Zumpft asked staff to consider this suggestion.

D. Consent Agenda

Invoice Date	Invoice No.	Vendor	Amount	Budgeted	Description
12/2/2019	12/2/2019	Linda Holmstead, Henry Moore, Kathleen Moore	1,731.73	Yes	Winderland Lane property acquisition
11/14/2019	22472	Hydro Specialties	29,275.92	Yes	Water meters, endpoints and lids
11/1/2019	16077991	Motorola Solutions	4,318.02	Yes	Handheld Radio
11/21/2019	11/21/2019	Old School Construction	1,126.37	Yes	Double doors for new parks building
11/21/2019	IV113591	Parkeon Services	2,256.00	Yes	Monthly dues
8/29/2019	6260002210	Southern Tire Mart	610.44	Yes	Tires for Jason's truck (re-issued check)
10/21/2019	106255	Sunrise Engineering	1,348.50	Yes	Design standards manual update
11/13/2019	106010	Sunrise Engineering	10,705.00	Yes	Winderland and Manzanita design
11/14/2019	106735	Sunrise Engineering	1,950.00	Yes	Irrigation master plan (October)
11/26/2019	11/26/2019	Utah State University	5,000.00	Yes	Memorial Grove design project
11/16/2019	9842334003	Verizon Wireless	1,623.21	Yes	Monthly cell service
11/1/2019	11/1/2019	Zac Weiland	800.00	Yes	Monthly prosecution retainer
12/1/2019	12/1/2019	Zac Weiland	800.00	Yes	Monthly prosecution retainer
12/11/2019	12/11/2019	Vicki and Doyle Taylor	1,642.26	Yes	Winderland Lane property acquisition
9/18/2019	17903	Hooray! The Engraving Shoppe	580.00	Yes	Butch Cassidy trophies
11/26/2019	22516	Hydro Specialties	6,433.34	Yes	Water meters
11/11/2019	46073	Mega-Pro	5,039.50	Yes	Butch Cassidy race shirts
11/11/2019	46074	Mega-Pro	1,043.00	Yes	Butch Cassidy hoodies
11/11/2019	46075	Mega-Pro	1,588.00	Yes	Butch Cassidy tote bags
11/27/2019	11/27/19 WTP	Rocky Mtn Power	943.44	Yes	WTP power
11/18/2019	21278	Rosenburg Associates	8,424.00	Yes	Virgin River management plan consult
12/1/2019	46186751	RWAU	650.00	Yes	Cross connection program
12/6/2019	105051	Snow Jensen and Reese	8,396.77	Yes	General representation
12/6/2019	105052	Snow Jensen and Reese	815.07	Yes	Historic cemetery quiet action title
12/6/2019	105057	Snow Jensen and Reese	1,585.00	Yes	Springdale v. Allan and Kristin Staker
12/6/2019	105269	Snow Jensen and Reese	3,146.42	Yes	Springvile v. Springdale Lodging LLC
12/4/2019	122938	Jerry Seiner Buick GMC	41,768.26	Yes	Parks Truck
11/30/2019	209780	Landmark Testing and Engineering	960.00	Yes	Testing asphalt and concrete (WTP)
12/12/2019	12/12/2019	John Michael Marriot	641.52	Yes	Reimbursement for landscpae with SP-9 project
11/30/2019	0233-00649931	Republic Services	1,276.82	Yes	Dumpster services
11/21/2019	106249	Sunrise Engineering	978.00	Yes	Plan reviews (Sept/Oct)
12/12/2019	2019-06	University of Utah, S.J. Quinney College of Law	5,000.00	Yes	ZRC facilitation transition
12/17/2019	12/17/2019	Zion Park Holding	12,000.00	Yes	Trail repair reimbursement
12/1/2019	8000-909-0957-9657-9686 12/1/19	Purchase Power	520.99	Yes	Postage
12/10/2019	66480	Alphagraphics	530.53	Yes	Envelopes (utility and regular)
12/13/2019	68470046-001 8 12/13/19	Rocky Mtn Power	4,613.10	Yes	Utilities
12/10/2019	800508	Sterling Codifiers	500.00	Yes	Internet Hosting code from 1/1/20-1/1/21
12/12/2019	528019002 12/19/19	Tim's Fab and Repair	2,385.00	Yes	Sewer grinder code
12/12/2019	1304	Zion Arborist	690.00	Yes	Pruning/tree removal around old WTP plant
12/10/2019	Policy 962 12/20/19	Publiv Employees Health Prog	36,565.37	Yes	
12/10/2019	1579777	Utah Local Gov Trust	820.83	Yes	
			211,082.41		

Motion made by Lisa Zumpft to approve the consent agenda. Seconded by Randy Aton.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Elger: Aye

Motion passed unanimously.

Adjourn

Motion to adjourn at 8:05pm made by Lisa Zumpft. Seconded by Suzanne Elger.

Aton: Aye

Zumpft: Aye

Smith: Aye

Player: Aye
Elger: Aye
Motion passed unanimously.

Darci Carlson

Darci Carlson, Town Clerk

APPROVAL: _____

A large, stylized handwritten signature in black ink, appearing to be 'SASSC' with a flourish.

DATE: _____

2-12-20

A recording of the public meeting is available by contacting the Town Clerk's Office. Please call 435-772-3434 or email springdale@infowest.com for more information.



PO Box 187 118 Lion Blvd Springdale UT 84767

ATTENDANCE RECORD

Please print your name below

Meeting Town Council Date 1/8/20

DEAN ELGER
Name (please print)

Name (please print)

MIKE ALTOCK
Name (please print)

Name (please print)

Lila Moss
Name (please print)

Name (please print)

Rich TABish
Name (please print)

Name (please print)

Kevin

Call Statistics
December 2019

Zion National Park

Transports	0
Refusals	0
Fires	<u>0</u>
Total	0

Springdale

Transports	6
Refusals	2
Fires	<u>2</u>
Total	10

Rockville

Transports	2
Refusals	0
Fires	<u>0</u>
Total	2