

1. September 23, 2020 Agenda

Documents:

[092320.HPCA.COURTESY.PDF](#)

2. September 23, 2020 Packet Material

Documents:

[ITEM A1 - DOCUMENTATION OF THE PIONEER CEMETERY.PDF](#)



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SPRINGDALE HISTORIC PRESERVATION COMMISSION MEETING NOTICE AND AGENDA

**THE SPRINGDALE HISTORIC PRESERVATION COMMISSION WILL HOLD A MEETING ON
WEDNESDAY SEPTEMBER 23, 2020 AT 11:00 AM, WHICH INCLUDES A SITE VISIT TO THE
PIONEER CEMETERY LOCATED AT THE CORNER OF PARADISE & WINDERLAND, SPRINGDALE, UTAH**

Attending Clerk: Katy Brown

Approval of the agenda Commission Discussion and Announcements

- A. Information/Discussion/Non-Action Items**
 - 1. Determination of a plan to document existing conditions in the Pioneer Cemetery

- B. Consent Agenda**
 - 1. Approval of minutes from June 22, 2020

- C. Adjourn**

This notice is provided as a courtesy to the community and is not the official notice for this meeting/hearing. This notice is not required by town ordinance or policy. Failure of the Town to provide this notice or failure of a property owner, resident, or other interested party to receive this notice does not constitute a violation of the Town's noticing requirements or policies.

The Town of Springdale complies with the Americans with Disabilities Act by providing accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for Town-sponsored public meetings, services, programs, or events should call Springdale Town Clerk Darci Carlson (435.772.3434) at least 24 hours before the meeting.

Packet materials can be accessed by clicking on each corresponding agenda item. They are also available at:
<http://www.springdaletown.com/AgendaCenter/Historic-Preservation-Commission-6>



Staff Report

To: Historic Preservation Commission
From: Darci Carlson, Town Clerk
Date: September 17, 2020
Re: **Documentation of the Pioneer Cemetery**

The Pioneer Cemetery is a priceless historical asset that tells a story about our community's past. The efforts of the Historic Preservation Commission (HPC) to document this resource, and begin to develop a plan to protect and preserve it, is critical. We are excited to help get the process started.

According to the State Historic Preservation Office (SHPO), the first step in all preservation efforts is documentation. Following this advisement, the HPC will begin to document the current condition of the cemetery grounds, headstones, markers, and important features in order to create an accurate record. This record will help establish preservation priorities and be used as a tool to apply for grants, other funding opportunities, and possible application to the National Register of Historic Places.

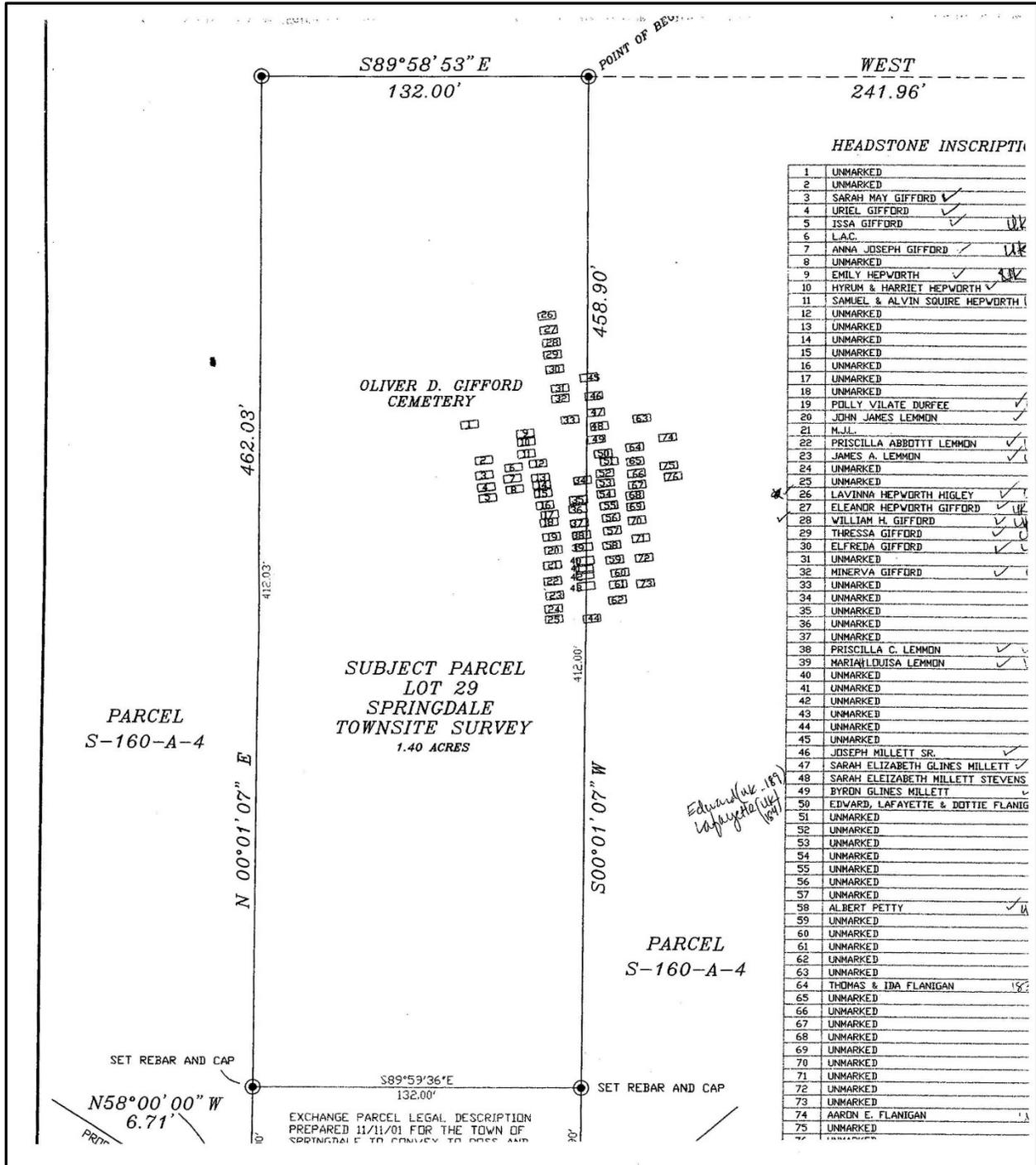
Before we meet on Wednesday, it would be useful for each Commissioner to watch this webinar from the National Center for Preservation Technology and Training on Cemetery Documentation. Please click [here](#) to access the video. This is a summary of the content based on time stamps:

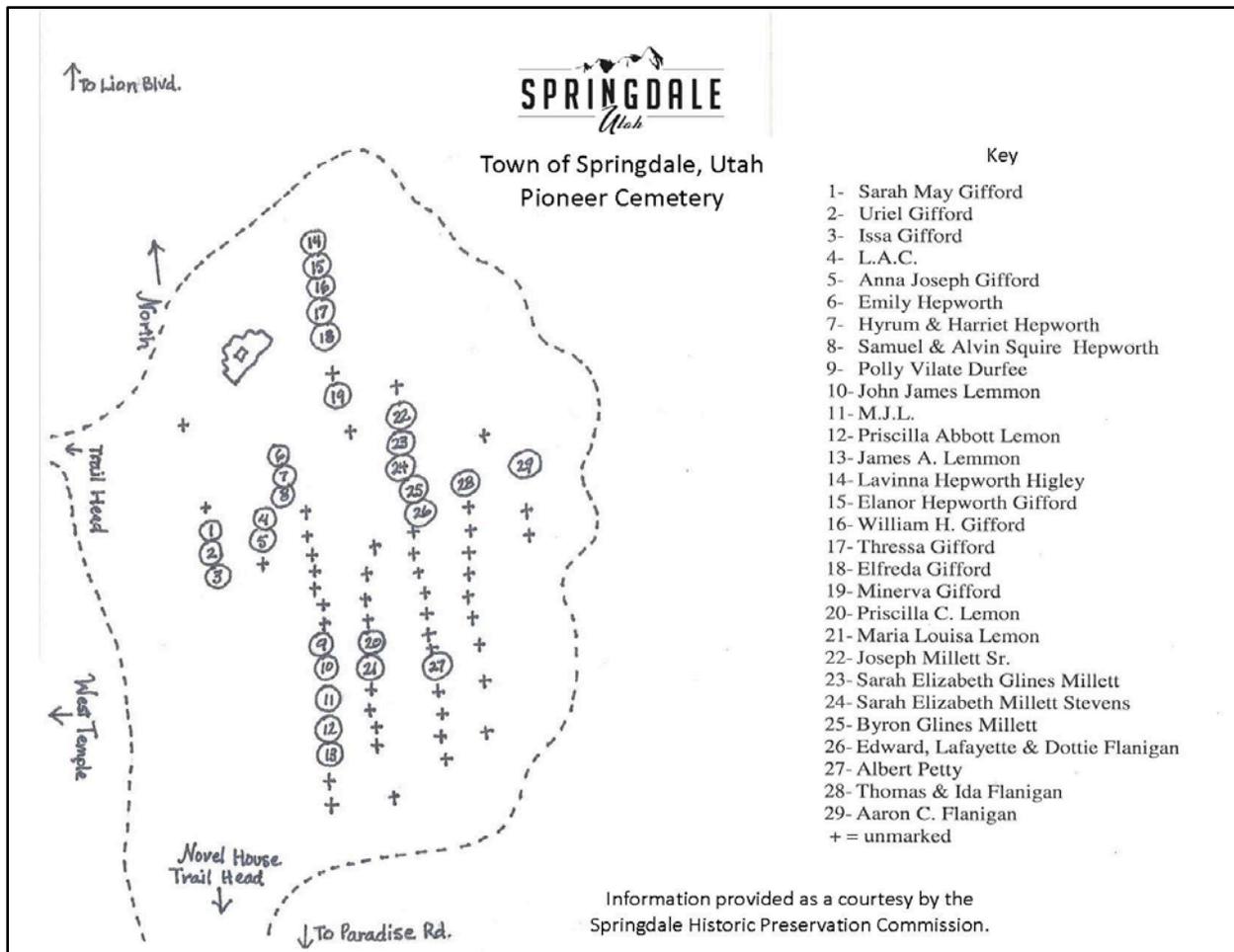
- 00:00 to 14:19 - What is a Cemetery? And the importance of accurate documentation
- 14:20 to 33:40 - Types of grave markers, including all possible materials and formats
- 33:41 to 51:23 - Documentation techniques including recording strategies, mapping, photo tips
- 51:24 to 55:52 - Supplemental research of the deceased including birth, marriage, death records
- 55:53 to End - Headstone Cleaning video followed by a Q&A

The webinar references the importance of standardization in the documentation process and being sure everyone uses common terminology. The [SHPO website](#) provides access to forms that will help us achieve this. Staff is also looking at ways to customize forms specifically for Springdale, making them fillable electronically.

Perhaps the best way to efficiently tackle documentation will be to divide the cemetery into sections and assign a specific section to each Commission member to complete. The group can discuss other possible ideas when we meet. Commissioners can work in pairs to get work done, but not in a larger group without calling a public meeting.

A bird's eye map and key to the grave occupants has already been created. As you will notice, a number of the sites are unmarked. Commissioners may consider doing some research of church records, death records, oral interviews etc. to determine who else may be buried in the Pioneer Cemetery. It would be incredibly exciting to identify more names!





Documentation should come ahead of the Commission developing a vision for improvements and preservation of the property. Once this first phase is complete Commissioners can begin work on a plan for restoration and maintenance.

For Wednesday's meeting, please bring comfortable walking shoes, a hat, and some water to drink. The foot path accessing the hilltop where the Pioneer Cemetery is located is near the corner of Paradise Lane and Winderland Lane. If you have a residential parking pass for your vehicle, you can park on the portion of Winderland Lane north of Paradise Lane (across from the Moenave single-family homes). Or, you are welcome to park in the parking stalls adjacent to the Jolley-Gifford Cemetery down Paradise Lane west of Winderland. Staff will meet you at the bottom of the foot path.

Summary

As an initial first step in protecting, preserving, and interpreting the historic pioneer cemetery, the HPC should document existing conditions in the cemetery. The resources in this report will help the HPC with this task.

During the meeting, the HPC should make a plan for documentation of the cemetery conditions. The HPC should assign specific documentation tasks to individual Commissioners.

After existing conditions have been documented, the HPC should form a vision for the future protection, preservation, and interpretation of this important historic asset.

The visioning process will be done in a future meeting, after the immediate task of documentation has been complete. The HPC does not need to form a vision for the cemetery in this meeting. The present meeting should be devoted to forming a plan for documentation of existing conditions.

If you have any questions please reach out to staff. We look forward to your upcoming meeting.