

1. June 10, 2020 Town Council Agenda

Documents:

[061020TCA.COURTESY.PDF](#)

2. June 10, 2020 Packet Materials

Documents:

[ITEM B1 - EROSION HAZARD ZONE ORDINANCE.PDF](#)

[ITEM C1 - R2020-05 FINAL BUDGET FY20-21.PDF](#)

[ITEM C2 - UPDATED SECONDARY WATER GRANT AGREEMENT BUREAU OF RECLAMATION.PDF](#)

[ITEM C3 - ZFP RAP TAX AWARD NOTIFICATION AND AGREEMENT.PDF](#)

[ITEM C4 - MESA RAP TAX AWARD NOTIFICATION AND AGREEMENT.PDF](#)

[ITEM C5 - Z-ARTS RAP TAX AWARD NOTIFICATION AND AGREEMENT_REVISED.PDF](#)

[COUNCIL INVOICE REPORT 061020 FOR WEBSITE.PDF](#)

[052020.TCM.DRAFT.PDF](#)



118 Lion Blvd PO Box 187 Springdale UT 84767 * 435-772-3434 fax 435-772-3952

TOWN COUNCIL NOTICE AND AGENDA

THE SPRINGDALE TOWN COUNCIL WILL HOLD AN ELECTRONIC MEETING ON WEDNESDAY, JUNE 10, 2020
SPECIAL MEETING STARTS AT 4:00PM. REGULAR MEETING STARTS AT 5:00PM

This Council meeting will not have an anchor location and will be conducted entirely via electronic means. Council members will connect remotely. The meeting will be available to the public except during the Closed Session portion of the Special Meeting. If you do not have access to the internet, you can join the audio via telephone.

****Please see electronic login information below.**

SPECIAL MEETING:

Approval of the agenda

A. Closed Session

1. Discussion of pending or reasonably imminent litigation

B. Action Required by Closed Session

REGULAR MEETING:

Approval of the agenda

A. Announcements/Information

1. General announcements
2. Zion National Park update – Superintendent Bradybaugh
3. Council Department reports
4. Community questions and comments

B. Legislative Action Items

1. Public Hearing for Ordinance 2020-04 – Addition of the Erosion Hazard Zone, establishing regulations for development in erosion hazard risk areas

C. Administrative Action Items

1. Public Budget Hearing – Resolution 2020-05 to discuss and adopt the final budget for Fiscal Year 2020-21
2. Approval of the Secondary Water Grant Agreement with the Bureau of Reclamation
3. Approval of the RAP Tax Award Notification and Agreement for the Zion Forever Project
4. Approval of the RAP Tax Award Notification and Agreement for The Mesa
5. Approval of the RAP Tax Award Notification and Agreement for Z-Arts

D. Administrative Non-Action Items

1. General Council Discussion

E. Consent Agenda

1. Review of monthly invoices
2. Minutes: May 20th

F. Adjourn

****Persons interested in accessing the meeting can login using the following link:**

<https://us02web.zoom.us/j/86421532146?pwd=RzZscVNOYUt3Q3ROUm9oUWdMdmtoz09>

Meeting ID: 864 2153 2146

Password: 100875

One tap mobile

+12532158782,,86421532146#,,1#,100875# US (Tacoma)

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Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 864 2153 2146

Password: 100875

Find your local number: <https://us02web.zoom.us/j/kchvgiQcBz>

This notice is provided as a courtesy to the community and is not the official notice for this meeting/hearing. This notice is not required by town ordinance or policy. Failure of the Town to provide this notice or failure of a property owner, resident, or other interested party to receive this notice does not constitute a violation of the Town's noticing requirements or policies.

The Town of Springdale complies with the Americans with Disabilities Act by providing accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for Town-sponsored public meetings, services, programs, or events should call Springdale Town Clerk Darci Carlson at 435-772-3434 at least 24 hours before the meeting.

Packet materials for agenda items will be available on the Town website by 5:00pm on June 5, 2020:

<http://www.springdaletown.com/AgendaCenter/Town-Council-4>

Memorandum

To: Town Council
From: Thomas Dansie, Director of Community Development
Date: June 5, 2020
Re: **June 10, 2020 Town Council Meeting**
Erosion Hazard Zone Ordinance

Background

In May 2019, the Town Council adopted the Virgin River Management Plan (VRMP). The plan identifies best practices to preserve and protect one of Springdale’s most important resources, the Virgin River. The VRMP is a resource for the Town to work with property owners, businesses, residents, and visitors to better protect the river as an essential component to the community.

The VRMP identifies Land Use strategies to protect and promote the health of the Virgin River corridor, focusing on development and restoration near the river. Establishment of an Erosion Hazard Zone (EHZ) is one of the VRMP strategies intended to help buffer the river from adverse impact of new development.

The Erosion Hazard Zone ordinance identifies areas along the river that are at elevated risk from damage from flood induced river bank erosion and requires site specific analysis of the risks on those properties prior to development approval¹.

Ordinance Overview

The Town of Springdale selected Rosenberg Associates and Natural Channel Design to complete a thorough analysis of the river corridor, with specific emphasis on identifying

¹ The EHZ is not a flood hazard ordinance. The Town already has an ordinance addressing hazards of flooding on properties. The EHZ addresses the risk of damage to a structure caused by the riverbank eroding near enough a structure to undermine the foundation.

The EHZ is not a comprehensive river protection ordinance. It does not implement all the recommended strategies of the VRMP. It is one tool the Town can use to better manage development in and near the river corridor. There are a number of other policies and ordinances that can be adopted to fully implement the vision of the VRMP. Some of these additional policies and ordinances area:

- Adopt a Riparian Area Buffer zone designed to protect the native vegetation, wildlife habitat, water quality, and natural function of the river.
- Require low impact design for development and infrastructure near the Virgin River and side tributaries to limit the amount of stormwater runoff from parking areas and driveways entering the river.
- Adopt policies and programs to continue to remove invasive vegetation from the river corridor and side washes.
- Acquire areas of connected open space along the river for permanent open space protection.
- Adopt policies to better manage recreational use of the river, and the River Park.

areas of high erosion hazard risk. These consultants have analyzed the functions of the river as it flows through Springdale, identified which functions are responsible for erosion, and delineated areas at risk for property damage during flood events due to erosion.

The consultant team is comprised of engineers, hydrologists, and geologists, all with extensive experience in erosion hazards and river function. Their analysis is based on a review of river hydrology, geomorphology of the river corridor, characteristics of soils and quaternary geologic deposits, impact of anthropogenic features, and other data. Based on the data collected the consultants developed a map showing areas of moderate and high erosion hazard.

The consultants held two public outreach events as part of their analysis. One was at the beginning of the process and was intended to gather community concerns and input on the process. The second was near the end of their analysis and as intended to gather feedback on the draft maps. Community feedback from both of these events has been incorporated into the maps and ordinance.

Based on their mapping and community outreach, as well as experience in other communities with erosion hazards, the consultants have recommended regulations intended to help development in erosion hazard areas respond to the erosion risks in a way that protects the natural health of the Virgin River, avoids impacts on adjacent properties, and is compatible with the aesthetic character of the natural river corridor. The attached Erosion Hazard Zone ordinance will implement these regulations in the Town Code.

The purposes of the proposed ordinance are: 1) to protect new development near the river from potential damage or destruct due to erosion, 2) to protect upstream and downstream properties from negative erosion hazard impacts created by new development near the river, and 3) to protect and enhance the natural function and character of the Virgin river.

The EHZ regulations do the following:

- Require a through erosion hazard assessment prior to approval of any new development in a mapped erosion hazard area. The assessment must be done by an engineer with recent experience in erosion hazard assessment, river restoration, and natural channel design. The assessment must document that there will be no adverse impact of the proposed development on adjacent properties. It must also identify erosion hazard mitigation improvements that will protect the proposed development from erosion hazard.
- Requires that all erosion hazard mitigation use bio-engineering, low impact design, and natural solutions, unless the hazard assessment documents that such techniques are not feasible.
- Allows for structural bank stabilization (such as rip-rap or gabion baskets) only to protect structures in the high hazard erosion area, and then only after documenting that are less intrusive techniques are not feasible. Requires that all such bank stabilization improvements be consistent with the character of the natural river setting.

Public Comment

The Town has received one public comment letter (attached). The Planning Commission incorporated

many of the ideas in the letter into the ordinance. The Commission determined other recommendations in the letter could be better addressed by implementing other ordinances and policies that are more directly related to those issues.

Planning Commission Review

After multiple reviews and a public hearing, the Planning Commission expressed satisfaction for the Erosion Hazard Zone ordinance and has unanimously recommended approval of the ordinance and hazard maps.

Motion made by Barbara Bruno that the Commission recommends adoption of the Erosion Hazard Zone ordinance and the Erosion Hazard Boundary Maps to the Town Council with the addition to 10-13E-5 under Land Disturbance that the language "including but not limited to" be added in the beginning, then listing the seven definitions of land disturbance. Seconded by Dawn McComb.

Bruno: Aye

McComb: Aye

Marriott: Aye

Rioux: Aye

Burns: Aye

Motion passed unanimously.

Council Action

Staff recommends the Council review the EHZ and erosion hazard maps, as well as the attached erosion hazard development permit (which sets the fee for an erosion hazard permit at (\$750). If the Council wishes to adopt the EHZ regulations, the Council should do the following:

- 1) Make a motion to adopt ordinance 2020-04, Erosion Hazard Zone (*note: this motion should be based on findings. The preamble language in the ordinance can be used to help the Council formulate findings*).
- 2) Make a motion to adopt the erosion hazard map as presented.
- 3) Make a motion to establish the fee for an erosion hazard permit at \$750.

ORDINANCE # 2020-04 :

EROSION HAZARD OVERLAY

WHEREAS, the Springdale Virgin River Management Plan, adopted 2019, identifies the necessity for land use regulation as a resource to preserve and protect the Virgin River, and

WHEREAS, as development increases in and around the river corridor, both threats to the natural functions of the river and the potential of property damage from erosion also increase, and

WHEREAS, the Erosion Hazard Zone creates standards for new development located in areas at risk from erosion hazard, and

WHEREAS, the standards of the Erosion Hazard Zone are intended to ensure new development is constructed in such a way as to minimize risk of damage from erosion, maintain the natural function of the river system, and ensure no negative impacts are created on upstream or downstream properties; and

WHEREAS, the analysis of potential erosion risk zones in the Erosion Hazard Zone Map were established by licensed engineers in the state of Utah, natural channel design experts, and professional geologists with experience in river functions, flooding, erosion hazards etc., and

WHEREAS, the Town of Springdale currently does not have a comprehensive Erosion Hazard Zone which protects existing development, Town infrastructure, new development, and the natural function of the Virgin River;

NOW THEREFORE, be it ordained by the Town Council that the Erosion Hazard Overlay Zone and Erosion Hazard Map be adopted as follows:

10-13E-1: STATUTORY AUTHORIZATION:

The Legislature of the State of Utah has in Utah Code Annotated section 10-3-701 et seq., delegated the responsibility of local governmental units to adopt regulations designed to minimize flood losses. A significant portion of flood losses are a result of bank erosion damage. Therefore, the Town Council of Town of Springdale, Utah, does ordain as follows:

10-13E-2: FINDINGS OF FACT:

- A. Properties adjacent to the Virgin River within of Town of Springdale are subject to periodic periods of flooding resulting in erosion damage, loss of life and property,

health and safety hazards, disruption of commerce and governmental services, and extraordinary public expenditures for erosion protection and relief, all of which adversely affect the public health, safety and general welfare.

- B. These erosion hazard areas are created by the cumulative effect of large flood events, the presence of erosive soils in the existing banks, historic disturbance to the natural river process, and changes in vegetation thereby resulting in bank erosion.

1-13E-3: STATEMENT OF PURPOSE:

It is the purpose of this ordinance to promote the public health, safety and general welfare and to minimize public and private losses due to bank erosion in specific areas by provisions designed to:

- A. Protect human life and health;
- B. Minimize expenditure of public money for costly bank erosion protection projects;
- C. Minimize the need for rescue and relief efforts associated with bank erosion and generally undertaken at the expense of the general public;
- D. Minimize prolonged business interruptions;
- E. Minimize damage to public facilities and utilities such as water mains, electric, telephone and sewer lines, streets and bridges located in erosion hazard zones;
- F. Help maintain a stable tax base by providing for the sound use and development of property within erosion hazard zones in such a manner as to minimize future blight areas; and
- G. Ensure that potential buyers are notified that property is in an erosion hazard zone.

1-13E-4: METHODS OF REDUCING BANK EROSION LOSSES:

In order to accomplish its purposes, this ordinance includes methods and provisions for:

- A. Establishing erosion hazard zone delineations for erosion hazard management and land use regulation purposes;
- B. Regulating proposed land disturbance and development within erosion hazard zones to prevent adverse impact on adjacent properties;
- C. Adopting river management policies that support preservation of the natural river systems, promote land uses that are compatible with a natural river system, and limit construction of structural improvements inside the erosion hazard zone, except to protect structures needed for public safety such as bridges and existing buildings, or

where the channel threatens to move outside of the established erosion hazard zone;

- D. Requiring a special use permit to regulate all land disturbance and development within the erosion hazard zones.

10-13E-5: DEFINITIONS:

Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the meaning they have in common usage and to give this ordinance it's most reasonable application.

LAND DISTURBANCE: Includes but is not limited to: 1- construction of buildings or other structures. 2- construction of erosion protection improvements. 3- construction of new subdivisions, utilities, roadways or bridges. 4- mining or dredging operations. 5- removal of riparian zone native vegetation 6- earthwork such as filling, grading, excavation or contouring land which totals more than 1,000 square feet. 7- any other activity similar to those listed above which has the potential to impact the natural function of the river.

EROSION HAZARD ZONE (EHZ): Areas adjacent to a natural alluvial river or stream subject to the risks associated with the natural erosion and sedimentation process of the watershed, either sudden or gradual, by which material from riverbanks may be moved away causing a river channel to move laterally as denoted by detailed engineering analysis.

HIGH RISK EROSION HAZARD ZONE (HREHZ): Areas within the designated EHZ where the risks of riverbank erosion are increased, including active floodplains, floodways and areas where previous land disturbance has impacted the natural river process increasing the risks of riverbank erosion and lateral channel migration damage to improved property or infrastructure.

10-13 E-6: ESTABLISHMENT OF EROSION HAZARD ZONES

- A. The Erosion Hazard Zone (EHZ) and the High Risk Erosion Hazard Zone (HREHZ) are established with the boundaries indicated on the Town of Springdale's Erosion Hazard Boundary Map, which is on file at the Town Office.

10-13 E-7: LAND DISTURBANCE WITHIN EROSION HAZARD ZONES

- A. No person may cause any land disturbance within the EHZ or HREHZ unless the land disturbance is specifically authorized under a valid Erosion Hazard Zone permit that is issued in accordance with this Chapter.
- B. The Planning Commission reviews applications for a Erosion Hazard Zone permit. The Planning Commission will grant an Erosion Hazard Zone permit only if the

Planning Commission finds that the applicant has complied with the requirements of this Chapter and that the proposed land disturbance minimizes the risk of flood and erosion damage to adjacent properties and the watercourse.

- C. An application for an Erosion Hazard Zone permit must include an engineering analysis that meets the requirements of this Subsection C. The engineering analysis must be completed by a professional engineer who is licensed in the State of Utah with experience in floodplain management, river mechanics, sediment transport, riverine erosion, river restoration, hydraulics, hydrology and geomorphology. The analysis must include the following elements:
1. Impacts on Adjacent Properties. Identify the potential impacts of the proposed land disturbance on adjacent properties.
 2. Regulatory Floodplain/Floodway Impacts. If any changes are proposed to the river channel or floodplain geometry by the proposed land disturbance, hydraulic modeling of the pre- and post-project channel and floodplain conditions must be included in the analysis and approved by the Town Floodplain Administrator to document the following:
 - a. Floodplain: Changes in the 100-year water surface elevation must be less than one foot within the property limits and no changes in the 100-year water surface elevation may occur on adjacent properties.
 - b. Floodway: No changes in the regulatory floodway elevation are permitted, either within or adjacent to the proposed project limits.
 3. Stream Stability Impacts. Engineering analyses must be submitted to document all impacts on adjacent properties due to the proposed land disturbance activities. It is the applicant's responsibility to demonstrate that any such impacts are minimal, justified, and consistent with the goals and objectives of the Virgin River Management Plan, and will not cause adverse or detrimental conditions on adjacent, upstream, or downstream properties.
 4. Erosion Protection Improvements. Bioengineering techniques combining natural vegetation and live materials to provide a stable streambank as envisioned by the Virgin River Management Plan (VRMP) are required for all erosion protection improvements, unless an engineering analysis demonstrates such techniques are not feasible. All erosion protection improvements shall be as minimally impactful to the natural function and appearance of the river system and riparian area as possible. Structural erosion protection improvements such as rock riprap, concrete or gabion structures, etc. may only be used to protect existing or planned structures and infrastructure located within the High Risk Erosion Hazard Zone, and only after the Town Engineer has validated an applicant's engineering analysis documenting bioengineering is not a feasible option. If structural erosion protection improvements are proposed, the engineering analysis shall include the design assumptions, plans,

specifications and details for construction of the improvements. Structural erosion protection shall be designed to be as minimally visual impactful as possible and to blend as much as possible with the natural character of the river corridor in the nearby area. Where possible and feasible, stone for rip rap and gabion baskets shall resemble stone naturally found in Springdale in appearance.

5. Maintenance: The owner of property where erosion protection improvements are located shall inspect all erosion protection improvements at least annually and immediately after major flooding events to assess damage and determine if repairs are necessary. The Town of Springdale has the right to inspect all erosion protection improvements as often as the Town deems necessary. If the Town's inspection reveals necessary repairs to the erosion protection improvements, the property owner shall make the required repairs as soon as feasibly possible after being noticed in writing by the Town. All proposed erosion protection measures shall require a perpetual private easement to be recorded providing unobstructed access for inspection and maintenance of the erosion protection improvements. The costs to inspect, repair and maintain these improvements shall be the sole responsibility of the applicant or property owner. Required maintenance and repairs shall be completed within a reasonable time at no cost to the Town of Springdale.
 6. Vegetation Mitigation. Any proposed disturbance to existing vegetation on the riverbank or within the floodplain must be mitigated by replacing the disturbed vegetation with native riparian plants in accordance with the approved plant list. The replacement vegetation shall be selected to best enhance the natural function of the river system (e.g. flexible species closest to the river, large woody vegetation farther from the river on upper flood terraces). The engineering analysis shall include a section describing the required vegetation mitigation and planting requirements.
 7. Statement of Methodologies and Findings. The analysis must include a summary of the methodologies used to support the impact analysis. The engineering analysis and findings shall be summarized in an Engineering Report including all assumptions, computations and other documentation supporting the analyses and conclusions. The report shall include the engineer's professional opinion that when the land disturbance activities and mitigation measures, if any, are implemented, the proposed land disturbance will not adversely affect reaches or properties upstream, downstream, and across the river from the proposed project. The report must also include the engineer's opinion that the proposed land disturbance minimizes the risk of flood and erosion damage to adjacent properties and the watercourse.
- C. All proposed site grading activities shall comply with the applicable provisions of the building code currently adopted by the Town regarding slope setbacks,

grading, drainage and compaction of fills. A Grading Permit may be required for the proposed grading activities.

- D. All land disturbance proposals shall include and comply with the Federal Clean Water Act and obtain Section (404) permits from the United States Army Corps of Engineers, and Stream Alteration permits from the office of the Utah State Engineer where required prior to beginning any construction activity clearing riparian vegetation.
- E. Applicants and property owners shall hold the Town of Springdale harmless from all claims resulting from erosion or any other flood related damage from land disturbance activities within the Erosion Hazard Zone by executing a “Flood and Erosion Hazard Disclaimer of Liability and Agreement”. New land subdivisions shall include a “Notice of Hazard” on the final plat describing the flooding and erosion hazard risks.
- F. All land disturbance proposals involving new land subdivisions or commercial development shall locate and construct public utilities and facilities such as sewer, gas, electrical and water systems to minimize the risk of flood and erosion damage.
- G. All land disturbance proposals shall comply with the recommendations of the Virgin River Management Plan. Copies are available from the Town Planning Department.
- H. All land disturbance proposals within the Special Flood Hazard Area shall require a Floodplain Development Permit approved by the Town Floodplain Administrator.

10-13 E-8: PENALTIES FOR NONCOMPLIANCE:

A person who violates any part of this Chapter is guilty of an infraction. Violation of the provisions of this ordinance may be enforced pursuant to section 1-4 of the Town Code. Nothing herein contained shall prevent the Town of Springdale from taking such other lawful action as is necessary to prevent or remedy any violation.

PASSED AND ADOPTED by the Springdale Town Council the _____ day of _____, 2020. This ordinance shall be effective upon passage and posting.

Mayor Stanley J. Smith

Attest: Town Clerk Darci Carlson

EROSION HAZARD BOUNDARY - VIRGIN RIVER
 FOR
 TOWN OF SPRINGDALE
 SPRINGDALE, UTAH
 DRAFT 2/24/2020

NOTES
 1. AERIAL IMAGE (2018 SPRING)

LEGEND

- EFFECTIVE 100 YEAR FLOODPLAIN (2009 WASH CO & RECENT LOWERS) —
- EFFECTIVE FLOODWAY (2009 WASHINGTON CO. RD) - - -
- EROSION HAZARD BOUNDARY MODERATE HAZARD (2019 STUDY) —
- EROSION HAZARD BOUNDARY HIGH HAZARD (2019 STUDY) —
- GEOLOGIC UNIT BOUNDARIES (I. HAYDEN 2003) —
- Qulc
- Qunh





118 Lion Blvd PO Box 187 Springdale UT 84767 435-772-3434

APPLICATION FOR EROSION HAZARD ZONE DEVELOPMENT PERMIT

Application is hereby made to the Springdale Planning Commission for an Erosion Hazard Zone development permit pursuant to Section 10-13E of the Springdale Town Code for the following:

APPLICANT INFORMATION:

Name: _____
Street _____
Address: _____
Mailing _____
Address: _____
Email _____
Address: _____
Phones _____
(Home) _____ (Cell) _____ (Business) _____

SITE INFORMATION

Street _____
Address: _____
Parcel ID _____
Number: _____ Zone: _____
Flood Hazard _____
Area: _____

PROJECT DESCRIPTION

Briefly describe the proposed development: _____

ADDITIONAL INFORMATION

Please attach the following information to this application:

- A. Plans and drawings, to scale, showing the proposed development as required for Design/Development Review, Subdivision, Building Permit, or Grading Permit, as applicable.
- B. An engineering analysis completed by a professional engineer who is licensed in the State of Utah with experience in floodplain management, river mechanics, sediment transport, riverine erosion, river restoration, hydraulics, hydrology and geomorphology. This analysis must include the following:
 - a. Impacts on adjacent properties
 - b. Regulatory floodplain/floodway impacts. If any changes are proposed to the river channel or floodplain geometry by the proposed land disturbance, hydraulic modeling of the pre- and post-project channel and floodplain conditions must be included in the analyses and approved by the Town Floodplain Administrator and include the following:
 - i. Floodplain: Changes in the 100-year water surface elevation must be less than one foot within the property limits and no changes in the 100-year water surface elevation may occur on adjacent properties.
 - ii. Floodway: No changes in the regulatory floodway elevation are permitted, either within or adjacent to the proposed project limits.
 - c. Stream Stability Impacts. Demonstrate that all impacts are minimal and consistent with the goals and objectives of the VRMP.
 - d. Erosion Protection Improvements. Bioengineering techniques combining bioengineering as envisioned by the VRMP.
 - e. Vegetation replacement plan. Should existing vegetation on the riverbank or within the floodplain be disturbed, it must be mitigated by replacing the disturbed vegetation with native riparian plants in accordance with the approved plant list.
 - f. Statement of methodologies and findings. A summary of the methodologies used to support the impact analysis.

DEVELOPMENT PERMIT STANDARDS

Approval or denial of a Development Permit by the Planning Commission shall be based on all of the provisions of the Erosion Hazard Zone Ordinance and the following relevant factors:

1. The protection to human life and health;
2. Minimize expenditure of public money for costly bank erosion protection projects;
3. Minimize the need for rescue and relief efforts associated with bank erosion and generally undertaken at the expense of the general public;
4. Minimize prolonged business interruptions

4. Minimize damage to public facilities and utilities such as water mains, electric telephone and sewer lines, streets and bridges located in erosion hazard zones;
5. Help maintain a stable tax base by providing for the sound use and development of property within erosion hazard zones in such a manner as to minimize future blight areas;
10. Ensure potential buyers are notified that property is in an erosion hazard zone.

APPLICANT CERTIFICATION AND FEE

Application fee: \$750

I certify that the information contained in this application is true and correct.

Printed Name: _____

Signature: _____ Date: _____

Tom, I have been very busy this week. This is a quick perusal of the Erosion Hazard Zone ordinance.

I hope my insights are useful to the Planning Committee Best, Kavarra

Comments on Ordinance Erosion Control

1. Why is this ordinance being constructed only under the category of Flood control? Is there no preservation of the ecology, river riparian area, beautification, or Virgin River designated as a wild river ordinance option?

Placing this ordinance solely in the context of Flood Control is not the main goal of the need to keep the river corridor healthy and puts the river at odds with the people and makes the river a destroyer rather than the center of health and well being for the residents and flora and fauna of the Zion Canyon.

Also if the federal government via the army corps can control the river channel and the state can control width of riparian area high vs low water levels in what context can a local municipality control and protect areas of its town that contribute significantly to the economic health, environmental health and well being of the town via water supply as well as other down river towns' water supplies etc. in short what legal rights do towns have to widen the protected river riparian zone? Why is it only in the context of erosion or flood control? Can the ordinance be written in the context of protection of the river for the town tourist economy, beauty, well being and public health ie water source protection, etc?

Findings of Fact B should , “historic disturbance to the natural river process” read Historic “human” disturbance to the natural river process

1-3: STATEMENT OF PURPOSE states only human context and nothing about the Health of the flora and fauna of the riparian zone or the maintaining of a healthy geomorphology of the river channel or flood plain or healthy amount of river bank being available to the river for seasonal changes in water levels.

This section only focuses on human relationship to the river and appears to exclude the ecology of the riparian area. To strengthen the ordinance the health of the river needs to be written into the ordinance otherwise the human view will see the river as a menace and therefore will find a way to do any structural change that support and validate the human use, property and money loss values of the river rather than what the river provides in cleaning water, providing clean air , limiting climate changes providing habitat tourist economy etc. The ordinance as written seems to leave out the initial concern for this ordinance the Virgin River and protecting its riparian area.

1-4: METHODS OF REDUCING BANK EROSION LOSSES:

- A. Establishing erosion hazard zone delineations for floodplain management and land use regulation purposes; **these delineations of the floodplain and land use should include**

historic movement of the geomorphology of the floodplain not just recent outlines as the river moves across an area depending on climate conditions and flow rates over time

- B. B. Regulating proposed land disturbance and development within erosion hazard zones to prevent adverse impact on adjacent properties; why is this only about adjacent properties what about the adverse effect on bank loss trees and willow and brush loss habitat loss for birds, beavers, fish etc. also it is often opposite properties that are affected as the swing of the river flow is affected by opposing banks often as much or more as to adjacent properties.**

C, s, or where the channel threatens to move outside of the established erosion hazard zone; again the hazard zone needs to include long term at least to 1900 historical river movement to allow for variable stream flow that in one short instance could go beyond the hazard zone but then not again for 100 years. This type of unique erosion is very common on the Virgin River watershed due to the unique and long term documented precipitation pattern of cloud burst aka as micro burst style of weather events in Utah.

2-1: DEFINITIONS:

Land Disturbance could include with “ removal of riparian zone vegetation;: could add and riparian zone river banks of all composition

HIGH RISK EROSION HAZARD ZONE (HREHZ): last line could include in addition to” to improved property or infrastructure.” Again does not include the river, trees habitat so could include Virgin River riparian area and the flora and fauna within it...

LAND DISTURBANCE WITHIN EROSION HAZARD ZONES

B can there be added a “ biological analysis”? Why is it only an engineering analysis again this eliminates the Virgin River riparian area and makes all analysis within the human need structural engineering context rather than the Virgin River need biological context

A general comment of the remainder of the ordinance: Think on this Will adjacent or opposing property owners get together and say well my erosion mitigation will affect your property but we can then mitigate the erosion on both of our properties and well if this affects the property across the river we will talk to them and do it all together so then the engineering analysis says three ensemble mitigations which could include rip rap here and there could possibly be scattered all over the river yet be within the effected adjacent property concern, It could be legal and totally mitigate the erosion but not At all be biologically or preservationally sound for the Virgin River.

Think of the wash adjacent to the school or the LA river? These were totally cemented because this is ultimately one efficient way to cut down on erosion. It might be important to make sure no cementing of the river banks is allowed for any reason.

So somewhere in the ordinance must be a limit that properties cant get together and make a huge erosion control project on the Virgin River in Springdale. We have many wealthy people and investors moving to town who have enormous amounts of money and enjoy “big projects” in their retirement or for investment and perhaps would be excited about mitigating the erosion of their properties with partnerships that could end up with many varied legal and reactionary Virgin River Bank mitigations that result in rip rap etc all over the Virgin River erosion zones. A part of the ordinance needs to address this possibility.



Memorandum

To: Mayor, Town Council
From: Rick Wixom
Date: June 3, 2020
Re: **June 10,2020 Town Council Meeting**
Fiscal Year 2020-21 Final Budget; Resolution 2020-05

Only a few changes have been made to the budget sheets following the approval of the tentative budget last month. These are summarized below and highlighted in reddish-purple in the attached worksheets.

General Fund

The general fund budget is currently balanced at \$3,993,181. Significant changes from the tentative budget include:

- Preliminary numbers for property tax for 2020-21 have been entered by the County Clerk/Auditor. Next year's property tax estimated at \$74,731. While I don't expect them to, these preliminary numbers are still under review and may change. Each year the Town approves the certified tax rate by June 22nd unless the Council gives notice that it intends to use the truth in taxation process to modify the property tax rate. I anticipate approving the certified tax rates when they are available. If the preliminary numbers change in any way, adjustments can be made in a future budget amendment.
- Changes in RAP tax appropriations and expenditures have been updated based on the Council's action last month to approve several applications. Funding agreements for these applications are on this agenda for approval. RAP expenditures are found in 10-41: Legislative/Council and 10-70: Parks.
- An amount of \$9,468 is included in Non-Departmental: Appropriated Increase to Fund Balance to bring the general fund into balance. The general fund is required to balance in the budget. All other funds show positive or zero balances.
- Payments from the general fund to the water and sewer funds for water and sewer utility fees (an equivalent amount based on meters for community contributions) has been updated based on last year's usage.

Transfers from the general fund include \$64,510 to the water fund, \$60,000 to the irrigation fund, \$202,500 to the streets capital projects fund, and \$1,280 to the sewer fund.

The Council has previously discussed the changes in this upcoming year to respond to the current economic outlook including using retained unrestricted fund balances, deferring projects and equipment purchases and holding employee salaries at current levels. Sales taxes, including resort and room taxes, are projected to be lower next year than we have seen in previous years. While I remain optimistic that our state and local economy will fully rebound, the question of

when is still unknown. Careful management of the next year's budget is vital. The Council may, and likely will, amend next year's budget several times as the economic situation changes.

Parks Capital Project Fund

The Parks Capital Project fund receives income primarily from parks impact fees. Fund revenue of \$374,367 this year is based on an estimated 9 new homes and 12 new transient lodging units permitted during the fiscal year as well as matching grant funds from the State of Utah.

Fund expenses includes \$300,000 for trail projects anticipated to come to fruition during the next year. These will be funded through retained Parks impact fees and grant money. Park impact fees collected this year will held for future Parks and Recreation projects.

Streets Capital Project Fund

The Streets Capital Project Fund includes pedestrian improvements on SR-9 between the Best Western and Hoodoos Market and on Lion Blvd. These projects are being funded in part through Federal and State money in addition to a transfer from the general fund. Revenue is projected at \$312,500 and expenditures budgeted at \$255,205. Money from the recently adopted County transportation sales tax is included in this fund as a transfer from the general fund, and will be retained for street reconstruction and improvement projects in the future.

Irrigation Fund

Irrigation fund revenue is budgeted at \$281,000. This includes a transfer from the general fund of \$60,000, a fund balance appropriation of \$100,000 for the secondary water metering project and a grant from the Bureau of Reclamation for \$75,000. Fund expenses are budgeted at \$279,889.

Water Fund

Total revenue for the water fund is projected at \$1,119,008 and includes a fund balance appropriation of \$278,000 for treatment plant equipment, pond dredging, emergency repairs, and water share acquisitions.

Fund expenditures are estimated at \$1,113,865 and include \$289,170 in debt principal and interest and \$53,041 to be transferred to the system renewal and replacement fund.

Sewer Fund

Total revenue for the fund is projected at \$513,430. Revenue includes a \$262,150 appropriation of fund balance, which will be used to fund improvements and sludge reduction at the sewer lagoons, emergency repairs, and an update to the sewer master plan.

Municipal Building Authority Fund

Revenue and expenditures for the SMBA fund are balanced at \$63,675. This covers the debt principal and interest along with other misc expenses.

Transportation Fund

Total revenue for the transportation fund is projected at \$378,750, primarily from parking meters.

Total expenditures for the irrigation fund are \$373,599. Expenditures include operational costs for parking management, including staffing, software and equipment costs.

As always, if you have any questions as you review the material, please don't hesitate to call.



RESOLUTION NO. 2020-05

**A RESOLUTION ADOPTING AN ANNUAL BUDGET OF REVENUES
AND EXPENDITURES FOR THE VARIOUS FUNDS OF THE TOWN OF SPRINGDALE
FOR THE FISCAL YEAR ENDING JUNE 30, 2021**

WHEREAS, The Town of Springdale has prepared an estimate of its financial needs for the fiscal year 2020-2021 and has estimated its revenues for the same period; and

WHEREAS, in compliance with State Law, the Town must adopt, after a public hearing, a budget that sets forth revenues and expenditures in all funds;

THEREFORE, BE IT HEREBY RESOLVED by the Town Council of the Town of Springdale that the following budget be established for the 2020-2021 fiscal year.

General Fund:

Revenues: \$3,993,181. Includes an appropriation of the fund balance of \$933,650.
Expenditures: \$3,993,181. Includes a transfer to the Streets Capital Project Fund of \$202,500, a transfer to the Irrigation Fund of \$60,000, a transfer to the Water Fund of \$64,510, a transfer to the Sewer Fund of \$1,280, and a lease payment to the Springdale Municipal Building Authority (SMBA) fund of \$57,675 for debt service and debt reserve payment.

Parks Capital Projects Fund (CP-45):

Revenues: \$374,367. Includes an appropriation of the Parks fund balance of \$300,000.
Expenditures: \$300,000.

Streets Capital Projects Fund (CP-47):

Revenues: \$312,5000. Includes a transfer from the General Fund of \$202,500.
Expenditures: \$255,205.

CDBG Capital Projects Fund (CP-48):

Revenues and Expenditures: \$0.

Irrigation Enterprise Fund:

Revenues: \$281,000. Includes a transfer from the General Fund of \$60,000, and an appropriation of the Streets fund balance of \$100,000.
Expenditures: \$279,889.

Water Enterprise Fund:

Revenues: \$1,119,008. Includes an appropriation of the Water fund balance of \$278,000 and a transfer from the General Fund of \$64,511.

Expenditures: \$1,113,865.

Sewer Enterprise Fund:

Revenues: \$513,430. Includes an appropriation of the sewer fund balance of \$262,150 and a transfer from the General Fund of \$1,280.

Expenditures: \$508,355.

Springdale Municipal Building Authority (SMBA):

Revenues and: \$63,675. Includes an appropriation of the SMBA fund balance of \$6,000.

Expenditures: \$63,675.

Transportation Special Revenue Fund:

Revenues: \$378,750.

Expenditures: \$373,599. Includes a transfer to the General Fund of \$50,000.

Passed and adopted this 10th day of June 2020.

Stanley J. Smith, Mayor

Attest:

Darci Carlson, Town Clerk

FY 2020-21 Budget Summary

General Fund

	FY20-21	% Change	FY19-20
Revenue	3,993,181	-25%	5,327,654
Expenditures			
Legislative-Council	58,542	-11%	66,129
Administration	607,151	-2%	620,318
Non-Departmental	61,881	-11%	69,711
Government Buildings	27,116	-60%	67,986
Public Safety	1,198,931	-5%	1,264,734
Streets	281,010	-30%	402,899
Parks	288,385	-40%	476,979
Community Development	563,611	-18%	689,985
Canyon Community Center	185,303	-8%	200,848
Historic Preservation	392,960	-4%	408,000
Transfers	328,291	-71%	1,120,065
	<u>3,993,181</u>		<u>5,387,654</u>
Total Expenditures	<u>3,993,181</u>	-26%	5,387,654
over (under)	0		
total budget (all funds)	5,958,965		

Irrigation Fund

	FY20-21	% Change	FY19-20
Revenue	281,000	-25%	375,050
Expenditures	279,889	-22%	358,760
over (under)	<u>1,111</u>		

Water Fund

	FY20-21	% Change	FY19-20
Revenue	1,119,008	-8%	1,220,125
Expenditures	1,113,865	-9%	1,220,030
over (under)	<u>5,143</u>		

Sewer Fund

	FY20-21	% Change	FY19-20
Revenue	513,430	17%	439,487
Expenditures	508,355	16%	438,656
over (under)	<u>5,075</u>		

SMBA Fund

	FY20-21	% Change	FY19-20
Revenue	63,675	-13%	73,600
Expenditures	63,675	-13%	73,600
over (under)	<u>0</u>		

Transportation Fund

	FY20-21	% Change	FY19-20
Revenue	378,750	-21%	481,500
Expenditures	373,599	-21%	471,631
over (under)	<u>5,151</u>		

Budget Key

A field that looks like this:

Request	Explanation
336 Treas	misc office supplies
means the treasurer has calculated the values (generally non-discretionary funds)	
500	Misc. equipment supplies and maintenance
means a discretionary account for the department	
6,000 fund balanc	Capital Facilities Plan revision/update
means an amount to be funded by fund balance cash reserves	
-	5,000 Trail maintenance
means an item that is proposed to be deferred next year	
-	12,000 Shuttle Stop Lights and Poles
means an amount proposed but currently unfunded in the proposed budget	
150 Clerk	National Notary Association Renewal
means an item or expense that has been changed during the last review period	

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
Taxes												
10-31-100	Current Year Property Taxes	74,731	71,486	71,904	4%	72,797	66,804	59,999	61,130	63,208		Certified tax rate of .000268 per Wa
10-31-200	Prior Year Property Taxes	4,000	3,633	3,000	33%	4,848	4,798	5,819	3,028	1,974		
10-31-300	Sales & Use Taxes	525,000	519,500	650,000	-19%	652,782	626,095	577,233	502,248	446,749	554,865	
10-31-400	Franchise Taxes		-	-		108,704	102,595	103,688	101,478	94,561		
10-31-500	Resort Taxes	1,450,000	1,449,902	1,800,000	-19%	1,807,087	1,737,030	1,594,686	1,371,402	1,208,282	1,536,024	1,823,881.51
10-31-505	Transient Room Tax	450,000	446,881	550,000	-18%	565,895	529,949	473,953	412,529	373,232	481,011	
10-31-511	Telecommunications Tax	5,000	4,893	5,000	0%	7,531	6,459	5,204	6,532	5,812		
10-31-600	Fee-In-Lieu	1,500	1,048	1,500	0%	1,678	1,837	1,806	1,871	1,819	2,571,899	
10-31-700	RAP Tax	30,000	35,871	35,000	-14%	39,511	36,941	28,465	35,844	204		
10-31-800	Municipal Energy Tax	100,000	83,063	100,000	0%							
10-31-900	Hwy/Transit Tax	52,500	16,282	-	#DIV/0!							
	Taxes Total	2,692,731	2,632,559	3,216,404	-16%	3,260,831	3,112,507	2,850,854	2,496,063	2,195,841	54%	
Licenses And Permits												
10-32-100	Business Licenses	20,000	6,635	20,000	0%	20,455	26,315	19,760	22,538	15,833		
13-32-200	Sign Permits	500	695	500	0%	525	675	1,050	300	825		
10-32-210	Building Permits	40,000	48,141	40,000	0%	59,675	97,798	55,957	85,957	27,358		
10-32-215	Demo/Excav/Fill Permits	500	2,483	500	0%	1,748	1,979	2,728	972	75		
10-32-216	Conditional Use Permits	1,000	2,400	-	#DIV/0!	1,200	1,200	3,600	450	350		
10-32-217	Open Air Display Permits	-	-	-	#DIV/0!	-	-	125	-	-		
10-32-218	Temporary Use Permits	250	725	-	#DIV/0!	300	150	350	500	350		
10-32-219	Home Occupation Permits	-	-	-	#DIV/0!	-	-	75	550	75		
10-32-220	Agricultural Use Permits	-	-	-	#DIV/0!	-	200	-	-	75		
10-32-221	Fence Permits	100	25	-	#DIV/0!	200	50	100	125	75		
10-32-222	Special Event Permits	1,000	1,175	500	100%	1,200	1,275	1,200	1,050	800		
10-32-223	Utility Permits	250	-	500	-50%	150	250	1,900	-	-		
10-32-250	Animal Licenses	200	10	200	0%	150	205	245	213	280		
	Licenses Total	63,800	62,289	62,200	3%	85,604	130,097	87,090	112,655	46,096		
Intergovernmental Revenue												
10-33-400	State Grants	24,150	-	24,150	0%	-	-	90,000	-	-	24,150	CIB Application - Storm Water Mast
10-33-500	Misc Intergovernmental	-	-	-		81	20	-	-	5,073		
10-33-560	Class "C" Road Funds Allotment	23,500	17,274	24,000	-2%	23,543	23,994	21,704	18,281	18,168		
10-33-570	FEMA Proceeds	-	-	-		-	-	-	-	-		
10-33-580	Beer Tax Funds	12,000	10,924	12,000	0%	12,402	11,464	10,873	12,582	7,891		
10-33-585	COPS Grant	-	-	-		-	-	-	-	7,500		
10-33-590	Federal Revenue Sharing	-	-	-		-	-	-	-	-		
10-33-700	Pedestrian Safety Funds	-	-	-		-	-	-	-	-		
10-33-750	UDOT Cooperative Project Funds	-	11,500	-	#DIV/0!	-	50,000	-	-	-		
10-33-800	Police Services Virgin	-	-	-		-	25,966	38,316	43,768	52,512		
10-33-900	Police Services Rockville	20,000	10,000	20,000	0%	20,000	23,805	11,789	13,119	16,180		
	Intergovernmental Total	79,650	49,699	80,150	-1%	56,026	135,248	172,682	87,750	107,324		
Charges for Services												
10-34-240	Inspection Fees - Plan Check fees	25,000	31,318	20,000	25%	38,759	68,970	39,101	56,687	18,168		
10-34-600	Zoning Fees - Misc	-	-	-		-	-	-	50	1,500		
10-34-601	Building Permit Applications	3,000	3,950	2,000	50%	3,950	4,525	3,275	2,950	2,000		
10-34-602	Zoning Map/Ordinance Revisions	1,000	1,000	1,000	0%	2,000	1,000	1,000	2,000	-		
10-34-603	Appeals	-	-	-		-	800	2,400	-	-		
10-34-604	Design/Development Review	3,000	1,625	2,500	20%	5,750	6,825	8,075	5,275	6,050		
10-34-605	Ordinance Interpretations	-	-	-		-	-	-	-	-		
10-34-606	Subdivision Applications	-	450	-		-	2,090	1,175	11,097	2,800		
10-34-607	Variances	-	1,600	-		-	3,200	800	2,400	-		
10-34-810	Sale of Cemetery Lots	3,000	2,350	3,000	0%	6,225	3,200	4,500	8,425	7,010		
10-34-830	Burial Fees	1,000	3,350	1,500	-33%	350	1,250	1,500	1,650	1,300	1,210	
10-34-850	DCD Review Fees	-	-	-		-	-	-	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
10-34-860	Parking meters		-	-		-	99,168	-				
	Charges Total	36,000	45,643	30,000	20%	57,034	191,028	61,826	90,534	38,828		
Fines and Forfeitures												
10-35-100	Fines and Forfeitures	35,000	36,425	35,000	0%	36,368	60,264	45,591	44,309	53,250	-	
10-35-200	Parking Citations	-	-	-		-	55,493	34,894				Court Fines/PD - Springdale, Rockv
10-35-300	Evidence and Forfeitures	-	202	-		(6,604)	11,828					Parking Citations
	Fines Total	35,000	36,627	35,000	0%	29,764	127,586	80,485	44,309	53,250		
Canyon Community Center												
10-36-100	Donations	-	-	-		-	-	300	-	-		cash donations
10-36-200	Rentals	3,000	2,140	3,000	0%	5,313	3,202	12,518	12,597	11,187		community Center rental fees
10-36-300	Events	-	-	-		2,067	3,123	3,853	3,466	3,367		Earth Day
10-36-400	Grant revenue	-	0	-		-	-	-	-	-		
10-36-500	Merchandise (totes, bottles, etc.)	-	-	-		-	-	-	-	500		
10-36-600	Class registration/fees	1,000	1,170	15,000	-93%	280	-	-	-	-		
	CCC Total	4,000	3,310	18,000	-78%	7,660	6,325	16,671	16,063	15,054		
Historic Preservation/History Center												
10-36-700	County Tourism Funds	-	390,000	390,000	-100%							
	County RAP Tax											
	Federal Grants											
	State Grants											
	Private Grants											
	Sponsors/Donations/Fundraising											
	Retail Sales											
	Event Proceeds											
	Historic Preservation Total	-	390,000	390,000								
Music Festival Revenues												
	Music Festival Total	-	-	-		-	-	39,244	44,489	39,996		
Interest												
10-38-100	Interest Income - General Acct	500	373	1,000	-50%	626	1,673	984	72	48		
10-38-105	Interest Income - Open Space	1,000	1,051	600	67%	1,476	935	469	225	103		
10-38-106	Interest Income - RAP Tax	1,500	2,013	1,000	50%	2,880	1,387	399	4			
10-38-110	Interest Income - PTIF Gen Acct	55,000	39,898	60,000	-8%	72,651	19,682	20,377	25,104	16,035		
10-38-115	Interest Income - Municipal Parking	600	442	500	20%	734	467	235	112	51		
10-38-120	Interest Income - Cemetery Acct	-	-	-		-	-	-	-	-		
10-38-121	Interest Income - LLEBG Grant	-	-	-		-	-	-	-	-		
10-38-125	Investment Interest	60,000	39,147	60,000	0%	64,503	48,882	34,668	1,214			
	Interest Total	118,600	82,924	123,100	-4%	142,870	73,026	57,133	26,731	16,237		
Miscellaneous Revenues												
10-38-010	Reimbursements	-	-	-		-	-	-	-	-		
10-38-030	Rents and Concessions	500	535	500	0%	2,685	3,560	890	2,470	1,195		Town Hall/gazebo rentals
10-38-040	Grant Revenue	-	-	-		-	-	-	-	-		
10-38-050	YAZ Revenue	-	-	-		-	-	5	300	1,855		
10-38-300	ULGT Dividend	10,000	17,862	6,000	67%	9,491	13,711	10,278	6,139	1,848		
10-38-400	Sale of Fixed Assets	-	-	-		-	6,000	-	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-41-110	Salaries & Wages	4,917	3,782	4,917	0%	4,917	4,917	4,917	-	-	4,917		
10-41-120	Payroll tax expense	501	491	501	0%	381	384	386	-	-	501		
10-41-130	Employee benefits	20	-	20	0%	-	155	183	-	243	20		
10-41-150	Payroll taxes	-	-	-		-	-	-	-	-	-		
10-41-190	Council meeting expense	1,500	933	1,500	0%	423	412	736	33	623	1,500		
											550	Clerk	Citizen of the Season recognitions
											200	Clerk	Other recognition
											750	Clerk	Other misc meeting expenses
10-41-200	Treasurer expense	-	-	-		-	-	-	-	-	-		
10-41-220	Public Notices	1,000	22	1,000	0%	67	-	-	49	117	1,000	Clerk	Council notices
10-41-230	Travel	1,500	866	1,500	0%	812	948	1,263	137	349	1,500		
											1,500		Travel to ULCT in SLC (2 council members)
10-41-240	Office Supplies & Expense	250	130	400	-38%	640	222	141	94	160	250		
											250	Treas	misc office supplies
10-41-250	Equip/maint	1,365	969	1,470	-7%	1,192	1,760	1,071	1,031	843	1,365		
											1,050	Treas	portion of upstairs copier maintenance agreement (split)
											315	Treas	portion of LaserFiche maintenance agreement (split)
10-41-280	Telephone	-	-	-	#DIV/0!	-	-	-	-	-	-		Mayor's phone
10-41-330	Education & Training	2,550	1,264	2,550	0%	1,233	1,925	1,864	887	1,219	2,550		
											750	Clerk	Open Meeting Training Expense
											900		ULCT SLC Conference (2 councilmembers)
											900		ULCT St. George (3 councilmembers)
											-	Treas	Arbinger Materials
10-41-340	Dues & Memberships	2,350	-	1,960	20%	2,237	1,911	1,746	1,663	1,461	2,350		
											1,800	Treas	ULCT (paid in May)
											100	Treas	Night Sky Assoc.
											450	Treas	ZCVB (paid in May)
10-41-345	Election Expense	1,000	4,014	4,000	-75%	37	1,747	-	316	10	500	1,000	no municipal election this year
10-41-480	Special Dept Supplies	1,275	218	1,675	-24%	853	325	360	392	95	1,275		
											300	Treas	Council uniform shirts
											100	Treas	Misc. staff meeting expense
											125	Treas	Staff Christmas party split (\$125 per ee)
											750		Public officials recognition reception/dinner
10-41-490	Computer Supplies	1,128	1,288	1,200	-6%	1,474	1,889	1,661	1,049	729	1,128		
											1,128	Treas	Council laptop lease (L20-07/2019)
											-	Treas	Council room presentation computer (L11-02/2016 - not r

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-41-510	Insurance/Surety Bonds	11	-	11	0%	-	4	-	-	-	11	Treas	Equipment insurance (ins. Schedule)
10-41-540	Contributions	39,075	28,623	43,275	-10%	5,854	7,000	5,175	2,675	2,675	39,075		
											100		Washington County Arts Council
											175		Washington County Water Fair
											500		Zion Canyon HHS Scholarship
											100		misc
											200		ZNHA
											2,000		Continuing Education Reimbursements
											1,000		DXATC
											2,500		Pioneer Legacy (Days of 47)
											500		ZCMF Donation
											13,000		Paiute Tribe Donation
											19,000		Rap Tax Projects (on prioritized list)
											19,000		Rap Tax Cultural Organizations
10-41-610	Misc Supplies	50	-	100	-50%	-	498	146	178	142	50	Treas	
10-41-620	Misc Services	50	-	50	0%	-	38	-	-	-	50	Treas	
10-41-740	Capital Outlay	-	-	-	#DIV/0!	-	-	-	-	-	-		
	FY19-20 Budget	58,542	42,601	66,129	-11%	20,120	24,133	19,650	8,505	8,666			
	Previous Year	66,129											
	Difference	(7,587)											
	Percentage Change	-11%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	fy 13-14	Request	Who	Explanation
10-43-110	Salaries & Wages	239,942	192,541	256,713	-7%	220,953	181,795	140,928	143,878	149,596	132,295	239,942	Treas	
10-43-120	Payroll Tax Expense	20,185	15,237	21,502	-6%	18,710	13,682	10,647	10,789	11,282	10,129	20,185	Treas	
10-43-130	Employee Benefits	122,315	99,141	124,448	-2%	114,039	101,485	84,392	82,146	70,617	51,407	122,315	Treas	
10-43-150	Contract Labor	-	-	-		-	-	-	-	-	-	-		
10-43-160	Employee Bonus	-	-	-		-	-	-	-	-	-	-		
10-56-165	Fire Marshall	-	-	-		-	-	-	-	-	-	-		Business License Inspections
10-43-210	Books & Subscriptions	545	422	525	4%	391	749	279	255	255	250	545		
												250		Magazine subscriptions, books for library
												220	Treas	Spectrum Subscription
												75	Treas	Tech Net Subscription
10-43-220	Public Notices	400	10	400	0%	50	439	421	394	661	173	400		
												400	Clerk	Classifieds
10-43-230	Travel	11,380	6,949	10,830	5%	5,958	10,322	6,668	9,043	6,507	3,210	11,380		
												750	TM	ULCT Annual conference
												1,750	TM	ICMA National Conference
												500	TM	Rotary District Conference
												800	Treas	ULGT Semi-Annual Conferences
												150	Treas	Pelorus Conference (split)
												400	Treas	GFOA Certification/Testing
												600	Treas	PEHP Wellness Advisory Board Travel
												750	Clerk	Business license, records management and election
												900	Clerk	IIMC Training
												800	Clerk	UMCA fall conf
												750	Clerk	ULCT Annual conference
												100	Clerk	Mileage reimbursement - Darci
												100	Clerk	Mileage reimbursement - Katy
												180	TM	Monthly Manager's meetings
												150	TM	Monthly Zion Canyon Mayors meetings
												800	Treas	Treasurer's Institute
												700	Treas	Annual Arbinger Facilitator Conference
												700	Treas	IACP Conference Travel
												500	Treas	Annual Wellness Council Conference (2 members)
10-43-235	Vehicle Expense (Gas, R/M)	4,000	1,982	3,500	14%	3,485	4,056	2,686	-	28	-	4,000		
												3,000	Treas	Fuel/Maintenance for Tahoe
												1,000		Tires
10-43-240	Office Supplies	3,300	1,904	2,850	16%	6,274	1,561	2,904	2,140	1,970	1,583	3,300		
												2,500	Treas	General office supplies
												800		Records management supplies

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	fy 13-14	Request	Who	Explanation
10-43-250	Equip Supp/Maint	2,345	1,226	2,405	-2%	1,439	3,261	2,092	1,259	1,068	1,527	2,345		
												1,050	Treas	Upstairs Copier Maint (split)
												330	Treas	Downstairs Copier Maint (split)
												315	Treas	Laser Fiche maintenance contract (see split)
												500	Clerk	Sound system repair/maintenance (mics, mixer)
												150	Clerk	Misc. equipment supplies and maintenance
10-43-260	Bldgs & Grounds/Supplies & Me	-	-	-		-	-	-	-	-	100	-		
10-43-265	Uniforms	1,200	411	600	100%	-	857	750	-	-	-	1,200	Treas	Admin Uniform Shirts/Hats/Jackets (\$200 per ee)
10-43-270	Utilities	21,000	15,584	18,000	17%	16,779	9,944	9,137	8,166	8,055	10,311	21,000	Treas	TH Electricity/Propane/Dumpster/Drinking Water/Interne
10-43-280	Telephone	12,000	9,153	10,500	14%	10,226	7,914	8,778	8,458	6,707	6,568	12,000	Treas	Admin Cell/Long Distance/TH Phone/Mango (6 phones)
10-43-290	Postage	1,500	929	2,000	-25%	1,355	1,817	1,308	1,436	755	(303)	1,500	Treas	Postage Split
10-43-300	Newsletters	-	-	-		-	-	-	-	-	-	-		
10-43-310	Professional services	7,998	10,657	14,965	-47%	4,652	4,993	13,077	3,895	3,447	4,338	7,998		
												1,848	Treas	1/3 of Pelorus Software Support
												400		State Code Update (shared with 1078)
												5,250	Clerk	Sterling Codifiers; \$250 - 1/2 of hosting, \$5000 for recoc
												500		paid social media (post boosting)
10-43-320	Legal Fees	115,200	121,633	112,800	2%	175,381	157,897	131,074	79,063	77,289	74,429	115,200		
												60,000		General representation
												14,400		Prosecution
												10,800		Public Defender
												-		Civil Violation Appeals
												30,000		Litigation
10-43-330	Training & Education	7,400	4,345	7,050	5%	3,054	4,202	7,043	3,145	2,536	1,913	7,400		
												150	Treas	UAPT Spring Conference
												200	Treas	IACP Annual Conference
												150	Treas	Utah GFOA Conference
												450	Treas	UAPT Certification Training
												100	Treas	Pelorus Conference (Dawn/Natalie)
												-	Treas	Arbinger Training Materials for Staff
												200	Treas	GFOA Testing
												400	Treas	GFOA Certification Training
												200	TM	UCMA conferences (spring)
												1,500	TM	ICMA National Conference
												700	TM	ULCT Annual Conference
												150	TM	Utah GFOA conference
												200	TM	Rotary District Conference
												1,000	Clerk	UMCA fall conference (Clerk & Dep. Clerk)
												1,000	Clerk	IIMC Training (Clerk & Dep. Clerk)
												700	Clerk	ULCT Annual Conference
												300	Clerk	Business license and records management

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	fy 13-14	Request	Who	Explanation
10-43-340	Dues & Memberships	4,305	3,080	4,215	2%	4,125	3,860	2,863	1,868	1,712	837	4,305		
												950	TM	ICMA (City Managers National Association)
												50	TM	UCMA (Utah City Managers)
												960	Clerk	HPC Storage Unit
												560	Clerk	IIMC (Municipal Clerks National Association)
												30	Clerk	SWRCA (So. Utah Clerks Association)
												40	Clerk	UBLA (Utah Business License)
												150	Clerk	UMCA (Utah Municipal Clerks)
												160	Treas	GFOA Membership
												75	Treas	UAPT Membership
												150	Treas	APT US&C Membership
												190	Treas	SHRM Membership
												50	Treas	UGFOA Membership
												650	TM	Zion Canyon Rotary [Rick]
												200	Clerk	National Notary Association
												90		Annual Springdale sign permit (UDOT)
10-43-480	Special Dept Supplies	1,350	689	2,550	-47%	706	950	932	1,022	471	282	1,350		
												600	Treas	Staff Meeting Supplies
												750	Treas	Staff Christmas party split (\$125 per ee)
10-43-490	Computer supplies	6,076	4,432	5,732	6%	5,971	4,712	3,620	3,579	2,872	3,720	6,076		
												500	Treas	Printer Toner/Misc. Supplies
												540	Treas	Dawn Computer lease (L20-07/2019)
												660	Treas	Darci Elitebook lease (L14-10/2016)
												-	Treas	Jen Computer lease (L10-07/2015) mpved to 10-56
												372	Treas	Dawn Laptop lease (L20-07/2019)
												612	Treas	Rick Computer lease (L20-07/2019)
												432	Treas	Natalie Desktop lease (L15-06/2017)
												432	Treas	Shadell Desktop lease (L15-06/2017)
												384	Treas	Katy Notebook Lease (L15-06/2017)
												348	Treas	Dawn Printer Lease (L15-06/2017)
												336	Treas	Shadell Scanner Lease (L15-06/2017)
												320	Clerk	Dropbox Software (clerk, DCD and TM)
												140	Clerk	Adobe Pro software (Darci)
												200	Clerk	Adobe Pro software (Katy)
												200	Treas	Adobe Pro software (Shadell)
												600		misc computer software/maint
10-43-510	Insurance/surety bonds	8,010	7,014	2,283	251%	6,904	7,236	6,341	7,178	7,207	6,305	8,010		
												610	Treas	Treasurer's Bond #68766025 (split w/51)
												1,000	Treas	Position schedule bond - Mayor/TM/Council Member #71
												126	Treas	Blanket bond
												165	Treas	Blanket Notary and E & O bonds
												550	Treas	Auto insurance (split)
												5,544	Treas	Liability Insurance (split)
												15	Treas	Equipment Insurance (split)
10-43-520	Bank chgs	14,500	9,541	15,250	-5%	14,174	15,653	4,437	2,489	2,389	1,700	14,500	Treas	ACH/Merchant/Direct Deposit Fees

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	fy 13-14	Request	Who	Explanation
10-43-610	Misc supplies	700	109	700	0%	549	65	439	365	294	410	700		
												500	Treas	
												200	Clerk	Springdale branded items
												6,000		Ironman 70.3 - Springdale 'swag' items
10-43-620	Misc Services	1,500	832	500	200%	-	-	101	55	313	262	1,500		
												500	Treas	Vaccinations
												1,000		Springdale 'welcome kit' (design & print masters)
10-43-740	Capital Outlay-Equipment	-	-	-	#DIV/0!	-	3,560	17,612	103,923	-	-	-		
												-	Treas	Canon IR-55351 for Upstairs (split w/1078)
	FY19-20 Budget	607,151	507,820	620,318	-2%	615,173	541,010	458,529	474,545	356,032	311,445			
	Previous Year	620,318												
	Difference	(13,167)												
	Percentage Change	-2%												
	GF Rev	3,993,181												
	GF Exp	3,993,181												
		-												

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-50-270	Utilities	670	400	670	0%	600	600	600	600	598	670		
											600		Blue Sky Power (20% of total power load, except streetlights)
											50		Solar energy monitoring
10-50-310	Professional/Technical Services	6,200	3,200	3,200	94%	3,200	2,333	2,380	2,380	2,380	6,200		
											3,200	Treas	Audit (see split)
											3,000	Treas	Internal Auditor Contracting
10-50-350	City Celebrations	30,000	34,345	35,000	-14%	36,560	24,989	29,780	22,974	18,185	30,000		
											-		July 4th
											-		24th of July
											1,500		Holiday/Misc/Parade Candy
											500		Washington County Fair display supplies
											10,000		Christmas decorations (street light poles)
											5,250		Lights/install for town Christmas tree
											1,600		Christmas light install (town hall, ccc, gazebo park, lion lights)
											2,500		US Flags for holidays (pole banners)
											19,000	Treas	Butch Cassidy 10K Race
											4,000		Joy to the World Fireworks
											2,500		Joy To The World Festival
											1,500		Wreaths Across America
10-50-490	Computer Supplies	15,543	12,505	13,353	16%	13,418	10,934	22,319	4,500	5,166	15,543		
											165	Treas	Infowest Web hosting split
											2,000		Misc. Supplies
											500	Treas	Infowest email account split
											1,800	Treas	Mountain West Computer Service contract
											7,000	Treas	CivicPlus Annual Support
											1,128	Treas	L17-07/2018 Server
											1,300	Treas	Slack subscription
											1,650	Treas	PaperTrl Subscription (split w/51, 52, 55)
10-50-620	Misc Services	-	-	-		-	-	-	-	-	-		
10-50-625	Bad Debt	-	-	-		-	-	-	-	-	-		
10-50-630	Underground Power	-	-	-		-	-	-	-	-	-		
10-50-631	Zions Credit Line Payment	-	-	-		-	-	-	-	-	-		
10-50-635	Debt Service Principal	-	-	-		-	-	-	-	-	-		
10-50-636	Debt Service Interest	-	-	-		-	-	-	-	-	-		
10-50-650	Grant Expense	-	-	-		-	-	-	-	-	-		

10-50-990	Appropriated Increase Fund Bal	9,468	-	17,488	-46%	-	-	-	-	-	-	9,468	
												-	RAP Tax Allocation (held until projects identified)
												9,468	fund balancing
<hr/>													
	FY19-20 Budget	61,881	50,451	69,711	-11%	53,777	38,856	55,079	30,454	26,328			
	Previous Year	69,711											
	Difference	(7,830)											
	Percentage Change	-11%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-51-110	Salaries/Wages	2,340	1,508	2,340	0%	2,445	244	-	-	-	2,340	Treas	
10-51-120	Payroll Tax Expense	235	117	235	0%	190	191	-	-	-	235	Treas	
10-51-130	Employee Benefits	9	-	9	0%	-	-	-	-	-	9	Treas	
10-51-175	Rent			-		-	-	-	-	-			
10-51-250	Equipment: Supplies/Maint	1,000	127	1,000	0%	2,000	9,345	19,222	4,752	4,313	1,000		
											500	TM	Phone system maintenance
											500	Treas	Locksmith services/maintenance
10-51-260	Bldgs & Grounds/supplies/main	21,064	78,536	62,064	-66%	33,005	4,659	13,527	28,171	5,431	21,064		
											1,600	Treas	TH Supplies
											500		Window washing - 4x per year
											167		Fire Extinguisher inspections
											47		Annual Fire Marshall Inspection (TH, CCC, WTP, Shops)
											2,000	Treas	Town Hall Maint. (lights, repairs, etc.)
											-		Painting/staining exterior wood
											150		Council room maintenance (table refinish, painting, cabinets, et
											1,600		New exterior lights
											15,000	Treas	Town Hall Carpet/Paint (upstairs offices/hallway/stairs)
10-51-310	Professional/Technical Services	1,402	761	1,402	0%	1,084	2,536	1,029	599	801	1,402		
											252	Treas	Alarm monitoring Town Hall
											350	Treas	Pest control
											300	Treas	Alarm Troubleshooting
											500	Treas	Heating/Air conditioning maintenance
											-	Treas	Building security camera addition
10-51-480	Special Dept Supplies	-	-	-		-	-	-	-	-	-		
10-51-510	Insurance	1,066	989	936	14%	842	1,096	1,085	1,079	1,073	1,066		
											1,000	Treas	Property Insurance (see split)
											66	Treas	Equipment Insurance (see split)
10-51-720	Capital Outlay - Buildings	-	-	-		-	25,925	-	-	-	-		
10-51-730	Capital Outlay - Improvements	-	-	-		-	-	-	-	-	-		
FY19-20 Budget		27,116	82,038	67,986	-60%	39,567	43,995	34,863	34,602	11,618			
Previous Year		67,986											
Difference		(40,870)											
Percentage Change		-60%											
GF Rev		3,993,181											
GF Exp		3,993,181											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-56-110	Salaries & Wages	592,989	464,935	570,965	4%	582,784	592,322	351,815	281,584	269,908	592,989	Treas	
10-56-120	Payroll Tax Expense	59,185	39,363	56,672	4%	50,285	44,978	26,740	21,014	20,601	59,185	Treas	
10-56-130	Employee Benefits	341,774	281,983	342,549	0%	354,958	360,195	244,968	179,423	126,302	341,774	Treas	
10-56-150	Contract Labor	1,000	200	1,000	0%	200	(85)	(20)	1,995	400	1,000		Contract Law Enforcement/Range Rental
10-56-160	Building Inspection	-	-	-		-	-	-	-	-	-		
10-56-165	Fire Marshall	-	-	-	#DIV/0!	-	1,490	4,265	7,810	245	-		
10-56-167	Fire District Assessments	-	-	-		-	-	-	-	-	-		
10-56-170	Justice of the Peace Court	-	-	-		-	-	-	-	707	-		
10-56-175	Public Education	2,500	1,285	2,500	0%	2,390	1,696	1,704	1,002	-	2,500		Public Ed/Demos; Red Ribbon Week supplies
10-56-180	Insurance and Bonds	-	-	-		-	-	-	-	-	-		
10-56-185	Beer Tax Expense	10,000	9,211	17,500	-43%	7,815	27,098	21,753	12,367	7,694	10,000		alcohol related enforcement, education, prosecution
											10,000		Approved equipment
10-56-210	Books & Subscriptions	600	283	600	0%	244	301	50	952	88	600		Criminal, Utah and traffic code updates
											600		
10-56-230	Travel	20,000	14,156	25,000	-20%	20,174	22,372	11,882	1,766	62	20,000		Travel/Annual training
											20,000		
10-56-235	Vehicle Repair/Maintenance	12,700	2,347	12,700	0%	5,755	10,574	2,481	2,660	1,925	12,700		Misc Repair/Maintenance
											8,000		Tires
											4,700		
10-56-236	Fuel	29,000	19,202	32,000	-9%	29,696	32,294	16,727	18,071	20,149	29,000	Treas	Fuel
10-56-240	Office Supplies/Expense	1,500	868	1,700	-12%	1,591	1,108	1,391	1,423	768	1,500	Treas	Misc office supplies
10-56-250	Equip: Supplies/Maint	25,000	6,772	30,000	-17%	57,469	38,646	41,930	11,303	71,261	25,000		Misc equipment
											25,000		
10-56-260	Bldgs & Grounds/Supplies & Me	-	-	-		-	-	-	-	3,728	-		Animal Shelter Repairs/Improvements

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-56-265	Uniforms	10,000	5,011	10,000	0%	8,314	20,196	6,423	5,049	4,413	10,000		
											10,000		Quartermaster Uniform Program
10-56-270	Streetlights (Utilities)	-	-	-	#DIV/0!	-	8,380	9,011	8,939	8,828			
10-56-280	Telephone	14,000	9,976	14,000	0%	12,876	14,227	8,445	7,022	6,015	14,000	Treas	Mango/Cell Service
10-56-290	Postage	-	-	-		-	-	-	-	2	-		
10-56-310	Professional/Technical Services	24,807	17,800	21,648	15%	16,265	19,693	20,756	11,532	5,610	24,807		
											340	Treas	Downstairs copier maintenance
											210	Treas	LaserFiche maint contract (split)
											12,000	Treas	Dispatch fees
											315	Treas	County 911 Support Fee
											1,000	Treas	Spillman Maintenance
											1,950		Victim Advocate Program
											110		Forensic Investigator CJC
											2,382		Police policies assistance/training (Lexipol Subscription)
											6,000		Animal control contract (La Verkin)
											500	Treas	Misc. professional/technical services
10-56-330	Education/Training	20,000	13,794	20,000	0%	18,466	17,853	14,169	2,576	848	20,000		
											20,000		Annual required training
											-	Treas	Arbinger materials for training
10-56-340	Dues & Memberships	1,200	633	1,200	0%	877	413	425	505	310	1,200		
											400	Treas	IACP Membership - Garen/J.J.
											200	Treas	Utah Chiefs of Police Association
											600		Other memberships
10-56-480	Special Dept Supplies	4,825	2,205	5,825	-17%	1,679	1,448	717	491	3,782	4,825		
											900	Treas	Staff Meeting Supplies (\$100 per ee)
											1,125	Treas	Staff Christmas party split (\$125 per ee)
											1,000		LEA/Chief Meetings
											1,800		Annual awards banquet for Police
10-56-490	Computer Supplies	13,346	10,744	12,218	9%	7,030	6,208	5,493	3,256	4,233	13,346		
											420	Treas	Jen Prodesk (L19-02/2019)
											372	Treas	Jen Laptop (new lease)
											612	Treas	Patrol desk computer lease (L13-07/2016 & L17/07/2018) - ne
											4,932	Treas	Patrol laptops lease/Patrol desktop/monitors (L16-07/2017)
											4,554	Treas	Body Cam Storage/Axon
											468	Treas	Garen desktop lease (L17-07/2018)
											684	Treas	Patrol laptop lease (L17-07/2018)
											684	Treas	Patrol laptop lease (L19-02/2019)
											-	Treas	Garen Surface Pro Lease (L15-06/2017)
											500	Treas	Misc. Supplies/Software
											120		Dropbox Subscription

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-56-510	Insurance/surety bonds	11,255	8,739	9,655	17%	8,421	8,969	8,555	7,376	6,672	11,255		
											5,544	Treas	Liability policy (see split)
											3,900	Treas	Auto Insurance (see split)
											11	Treas	Equipment Insurance (split)
											760	Treas	Surviving Spouse Trust Fund
											1,040	Treas	Officer Down Fund
10-56-520	Bank Charges	-	-	-		-	-	-	-	-	-		
10-56-610	Misc Supplies	250	-	250	0%	-	212	135	334	172	250	Treas	
10-56-620	Misc Services	3,000	2,915	1,000	200%	437	90	306	490	30	3,000	Treas	Drug Tests/Flu Shots/Vaccinations
10-56-740	Capital Outlay - Equipment	-	49,206	75,752	-100%	45,230	106,016	122,691	-	75,913	-		
											-	fund balar	Vehicle Purchasing: Patrol Trucks Purchase
											38,047		vehicle account payment: Police Department
											-	fund balar	Vehicle Equipment (lights, cages, etc.)
10-56-780	Capital Outlay - Spec Projects	-	-	-		-	-	-	-	-	-		
10-56-790	Capital Outlay - Other	-	-	-		-	-	-	-	-	-		
5681	Capital Lease Principal	-	-	-		-	7,206	7,096	7,096	6,879			
5682	Capital Lease Interest	-	-	-		-	112	223	223	439			
	FY19-20 Budget	1,198,931	961,627	1,264,734	-5%	1,232,956	1,344,014	930,129	596,259	647,985			
	Previous Year	1,264,734											
	Difference	(65,803)											
	Percentage Change	-5%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-60-110	Salaries & Wages	55,849	39,760	56,489	-1%	43,700	18,330	31,056	33,599	40,836	55,849	Treas	
10-60-120	Payroll Tax Expense	5,919	3,316	5,997	-1%	3,700	1,371	2,313	2,474	2,973	5,919	Treas	
10-60-130	Employee Benefits	39,685	29,484	39,516	0%	30,772	15,642	23,878	27,855	29,239	39,685	Treas	
10-60-150	Contract Labor	1,200	-	1,200	0%	-	(900)	1,835	1,500	900	1,200		Prison work crew 4 days @ 300/day
10-60-210	Books & Subscriptions	-	-	-		-		-	-	-	-		
10-60-220	Public Notices	-	-	-		-		-	-	-	-		
10-60-230	Travel	-	-	-		-		-	-	-	-		
10-60-235	Vehicle Repair/Maintenance	6,500	3,127	6,500	0%	4,196	62	1,686	2,090	1,520	6,500		Misc Repair/Maintenance Tires Sweeper maintenance
											3,000		
											2,000		
											1,500		
10-60-236	Fuel	9,400	6,980	8,000	18%	8,431	4,318	3,095	4,915	4,312	9,400	Treas	Fuel
10-60-237	Dump Truck Rental Expense	-	-	-		-		-	-	-	-		
10-60-240	Office Supplies/Expense	250	177	250	0%	196	114	82	162	188	250	Treas	
10-60-250	Equip: Supplies/Maint	4,000	1,272	4,000	0%	7,101	2,292	4,567	3,689	3,000	4,000		Various tools and supplies Equipment rental
											4,000		
											-		
10-60-255	Shop Equipment and Supplies	5,900	2,544	5,900	0%	4,775	6,774	2,877	(129)	1,146	5,900		PW shop maintenance (bulk items, fuel, trailer maintenance) PW shop tools Safety supplies and signs (split 4 - streets, irrigation, water, sew Vehicle maintenance Welding tools/supplies
											3,000		
											700		
											1,250		
											-		
											950		
10-60-260	Streets Maintenance	44,600	83,691	34,500	29%	47,847	25,144	42,416	21,821	6,002	44,600		road patching (hot mix/cold mix) Road base, A-Core cutting services, asphalt repair, project overruns Street signs and poles Other misc signs and poles Sidewalk grinding (trip and fall fixes) Sidewalk replacement (damaged, heaving, trip and fall) Road stiping paint/supplies Shop Road Emergency preparedness supplies weed maintenance/PPE Paved Trail Maintenance Straw wattles (drainage issues) Moenave Subdivision crack seal Winderland/Manzanita seal coating
											1,000		
											7,000		
											-		
											3,000		
											5,000		
											5,000		
											2,000		
											-		
											2,500		
											1,500		
											5,000		
											-		
											2,600		
											10,000		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-60-265	Uniforms	1,030	830	1,030	0%	870	360	360	450	475	1,030		
											850		Quartermaster Uniform - PW (1 employee)
											180		PPE/safety equipment
10-60-270	Utilities	10,375	7,683	8,675	20%	8,434	105	129	183	190	10,375		
											175	Treas	Power at shop
											10,200	Treas	School crossing lights, street lights, shuttle/pedestrian lights
10-60-280	Telephone	1,200	852	1,600	-25%	1,343	1,261	756	476	629	1,200	Treas	
10-60-310	Professional/Technical Services	60,196	1,290	58,250	3%	28,984	7,968	19,509	-	-	60,196		
											500		misc services
											696	Treas	Shop pest control services
											3,200		Twin D culvert cleaning
											5,000		Tree pruning
											48,300	fund balan	Storm Water Master Plan update
											2,500		Development Standards update
											45,000		Transportation Consultant for Winderland Lane/Paradise
10-60-330	Education/Training	1,000	938	700	43%	415	279	498	265	65	1,000		
											1,000		CEUs
											1,000		Other training
											-	Treas	Arbinger Materials for training
10-60-340	Dues & Memberships	-	-	-		-	-	-	-	-	-		
10-60-480	Special Dept Supplies	450	223	850	-47%	118	181	150	163	48	450		
											200	Treas	Staff Meeting Supplies (\$100 per ee)
											250	Treas	Staff Christmas party split (\$125 per ee)
											500		Event banners (event specific)
10-60-490	Computer Supplies	-	20	240		240	240	234	-	-	-	Treas	Lease L13-07/2016
10-60-510	Insurance/Surety Bonds	7,486	6,537	8,466	-12%	7,115	8,017	6,965	6,865	6,428	7,486		
											5,544	Treas	Liability Insurance (see split)
											1,400	Treas	Auto Insurance (see split)
											470	Treas	Property Insurance (see split)
											72	Treas	Equipment Insurance (see split)
10-60-610	Misc Supplies	250	-	250	0%	-	-	-	-	-	250	Treas	
10-60-620	Misc Services	500	832	500	0%	-	515	311	8	30	500	Treas	Vaccinations/Misc
10-60-740	Capital Outlay - Equipment	-	85,206	129,986	-100%	21,928	106,196	990	18,617	-	-		
											-	fund balan	vehicle purchasing:
											-	fund balan	vehicle purchasing: .
											44,986		vehicle account payment: Streets Dept
											-		Equipment/tools for new vehicles
											1,800		Flagging Lights
10-60-750	Capital Outlay - Shop Equip	-	-	-	#DIV/0!	90	-	91	1,434	1,304	-		
											-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-60-780	Capital Outlay - Streets Projects	25,220	43,760	30,000	-16%	358,496	29,848	96,588	106,785	139	25,220		
											5,220		Pedestrian crosswalk lights
											20,000	RAP fb	Streetscape Consultant Recommendations Implementation
10-60-790	Capital Outlay - Other	-	-	-	#DIV/0!	-	2,800	-			-		
6081	Capital Lease Principal	-	-	-		-	7,352	7,239	7,018	7,018			
6082	Capital Lease Interest	-	-	-		-	115	228	448	448			
	FY19-20 Budget	281,010	318,521	402,899	-30%	578,754	238,382	247,852	240,688	106,890			
	Previous Year	402,899											
	Difference	(121,889)											
	Percentage Change	-30%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-70-110	Salaries & Wages	121,443	91,170	120,776	1%	115,732	103,892	75,756	82,013	88,735	121,443	Treas	
10-70-120	Payroll Tax Expense	12,335	7,686	12,300	0%	9,898	7,710	5,644	5,922	6,686	12,335	Treas	
10-70-130	Employee Benefits	63,122	50,148	62,370	1%	64,463	66,543	55,285	46,653	45,691	63,122	Treas	
10-70-150	Contract Labor		-	900	-100%	-	-	-	-	600	600		Prison work crews - Emergency clean up - various landscaping projects (sod, shoveling, etc.)
10-70-210	Books and Subscriptions	-	-	-		-	-	-	-	-	-		
10-70-220	Public Notices	-	-	-		-	-	-	-	-	-		
10-70-230	Travel	2,000	717	2,000	0%	1,033	486	501	(15)	-	2,000		Training expenses
10-70-235	Vehicle Repair/Maintenance	4,500	1,297	5,500	-18%	2,286	1,532	2,507	3,675	1,616	4,500		Misc Repair/Maintenance
											2,000		Tires
											2,000		Trailer maintenance
											500		
10-70-236	Fuel	6,800	4,840	9,700	-30%	7,798	9,374	5,929	6,876	8,199	6,800	Treas	Fuel
10-70-237	Dump Truck Rental Expense	-	-	-		-	-	-	-	-	-		
10-70-240	Office Supplies/Expense	550	437	250	120%	169	432	232	246	205	550	Treas	
10-70-250	Equipment, Supplies & Maint	10,500	13,307	17,450	-40%	6,059	8,643	2,771	1,967	2,161	10,500		Equipment rentals
											500		Equipment service, gas, supplies and maintenance
											500		fuel for mowers, trimmers, etc.
											1,500		Misc Equipment (see equipment lists)
											500		Christmas lights, holiday supplies
											700		Irrigation pumps
											4,000		utility box/conduit screening covers (metal screening)
											1,200		vehicle lift
											300		metal detector (cemetery)
											1,500		equipment repair tools
											1,600		Replace message board at cemetery
10-70-255	Shop Equipment and Supplies	3,890	277	3,890	0%	12	-	171	-	-	3,890		PW shop maintenance (bulk items, fuel, trailer maintenance)
											3,000		PW shop tools
											700		Safety supplies and signs (split 4 - streets, irrigation, water, sew
											-		Vehicle maintenance
											190		Welding tools/supplies
											3,000		LED lighting for shop
10-70-260	Bldgs & Grounds/Supp/Maint	30,950	13,902	27,250	14%	21,573	18,938	14,376	21,200	24,624	30,950		turf fertilizer applications
											6,000		building and grounds supplies
											3,500		(i.e. light bulbs, trash bags, mutt mitts, towels, paint, cleaning s

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
											2,000		Irrigation repair and maintenance
											1,000		sod for cemetery
											1,000		Volleyball court maintenance
											2,000		Decorative Rock/landscaping
											-		Playground Mulch
											1,000		Ball field maintenance and improvements (Infield mix, bases, etc)
											1,000		Trail maintenance
											750		River Park maintenance
											1,000		Tennis/Pickleball Court maintenance
											5,000		Maintenance Storage shed (River Park)
											700		Arbor Day trees/tree planting
											6,000		Benches for bike hubs (River Park and Pizza Noodle)
											4,000		Sealcoating River Park parking lot
											4,000		replace tennis backboard
											1,000		Misc expenses
10-70-265	Uniforms	2,180	1,578	1,880	16%	1,535	990	1,080	810	820	2,180		
											2,000		Quartermaster Uniform - Parks (2 employee)
											-		New employee
											180		PPE/safety equipment
10-70-270	Utilities	2,800	2,094	2,500	12%	2,295	2,758	2,914	3,238	3,084	2,800	Treas	
10-70-280	Telephone	3,300	2,467	3,000	10%	2,564	1,873	2,884	2,174	1,488	3,300	Treas	
10-70-310	Professional/Technical Services	9,560	13,174	12,060	-21%	1,989	1,336	2,241	-	3,385	9,560		
											750		Electrician, Plumber, tech support, etc.
											600		Recycling at Town Park and River Park
											2,000		Tree Trimming/Arborist
											2,500		Park restroom heating
											710	Treas	Shop/Park restroom pest control
											???		Memorial Park Landscape Architect
											1,500		Lifting/leveling headstones in cemetery
											1,500		Misc professional services
10-70-330	Education & Training	2,150	1,755	1,650	30%	1,750	467	903	120	-	2,150		
											400		CPSI (playground certification)
											250		URPA/Outdoor Rec
											1,500		Parks education/training
											-	Treas	Arbinger materials for training
10-70-340	Dues and Memberships	400	175	150	167%	100	-	-	-	-	400		URPA
10-70-480	Special Dept Supplies	675	350	1,275	-47%	242	543	477	327	95	675		
											300	Treas	Staff Meeting Supplies (\$100 per ee)
											375	Treas	Staff Christmas party (\$125 per ee)
10-70-490	Computer Supplies	660	689	660	0%	160	30	210	-	-	660		
											-		Tree Inventory
											480	Treas	Ryan Desktop (L19-02/2019)
											180		Adobe Creative Cloud software (Toni)

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-70-510	Insurance/Surety Bonds	7,570	6,636	7,170	6%	5,731	7,118	6,238	6,257	5,865	7,570		
											5,544	Treas	Liability Insurance (see split)
											1,200	Treas	Auto Insurance (see split)
											710	Treas	Property Insurance (see split)
											116	Treas	Equipment Insurance (see split)
10-70-520	Youth Recreation Program	500	140	500	0%	697	123	328	219	1,277	500		
10-70-610	Misc Supplies	250	9	250	0%	-	10	-	-	-	250		
10-70-620	Misc Services	250	416	250	0%	-	132	163	25	-	250		
10-70-740	Capital Outlay - Equipment	-	77,224	106,248	-100%	19,152	42,596	990	3,825	-	-		
											-		fund balar vehicle purchasing:
											-		fund balar vehicle purchasing:
											24,315		vehicle account payment:Parks Dept
10-70-750	Capital Outlay - Shop Equipmer (vehicles, welding, safety)	-	-	-	#DIV/0!	-	-	31	58	225	-		
											-		
10-70-780	Capital Outlay - Park Projects	2,000	31,784	77,000	-97%	29,451	-	4,349	4,858	244,871	2,000		
											-		Memorial Grove development
											2,000		Garbage can enclosures
10-70-790	Capital Outlay - Other	-	-	-		-	-	-	18,617		-		
											-		
7081	Capital Lease Principal	-	-	-		-	-	7,241	7,132	7,026			
7082	Capital Lease Interest	-	-	-		-	-	110	218	325			
	FY19-20 Budget	288,385	322,270	476,979	-40%	294,691	275,528	193,329	216,416	446,976			
	Previous Year	476,979											
	Difference	(188,594)											
	Percentage Change	-40%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-78-110	Salaries & Wages	257,363	196,994	254,428	1%	238,142	127,280	127,521	112,256	102,338	257,363	Treas	
10-78-120	Payroll Tax Expense	23,247	16,476	23,017	1%	20,487	9,700	9,704	8,558	1,854	23,247	Treas	
10-78-130	Employee Benefits	123,970	100,386	121,401	2%	111,229	67,010	61,462	58,589	56,559	123,970	Treas	
10-78-165	Fire Marshal	800	-	800		-					800		
											800		Reviews/meetings/inspections
10-78-210	Books & Subscriptions	650	-	650	0%	-	35	-	-	-	650		
											200		Planning books for office reference
											150		2018 Existing Buildings Code
											150		2018 Energy Code
											150		2017 NEC
10-78-220	Public Notices	200	-	200	0%	-	150	372	191	-	200		legal notices
10-78-230	Travel	5,850	2,418	5,000	17%	1,311	632	2,527	2,288	559	5,850		
											2,800		Hotel state planning conference (x3) / National APA Conference /
											1,000		Travel to conferences (state APA, National APA, Building Inspecto
											1,200		POV Mileage
											850		Per diem confrences
10-78-235	Vehicle Expense (Gas, RM)	1,300	-	1,800		268	249	-	-	-	1,300		
											300		maintenance
											800		tires
											200		Seat covers
10-78-236	Fuel	800	407	400		850					800	Treas	Bldg Insp/Code Enf. Fuel
10-78-240	Office Supplies/Expense	2,750	1,109	3,400	-19%	2,253	1,663	2,687	795	808	2,750		
											1,500	Treas	Office supplies
											750		Misc Office supplies
											500		Office furniture (desk and equipment) for Vista intern
10-78-250	Equip: Supplies/Maint	1,865	969	1,970	-5%	3,148	1,891	1,609	1,031	843	1,865		
											1,050	Treas	Copier Maint. Agreement (see split)
											315	Treas	Laser Fiche Maint. Agreement (see split)
											500		Misc Equipment
10-78-265	Uniforms	720	701	720		355	-				720		
											360		Zac Uniform Allowance
											360		Jeff Uniforms
											400		Planning Department Springdale Branded Apparel
10-78-280	Telephone	2,500	1,852	2,700	-7%	2,786	1,810	1,612	707	934	2,500	Treas	

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-78-290	Postage	1,200	827	2,000	-40%	1,010	1,392	1,077	1,220	1,108	1,200		
											1,200	Treas	postage/meter rental (split)
10-78-310	Professional/Technical Services	112,700	111,414	241,400	-53%	31,896	31,771	85,656	58,451	13,101	112,700		
											30,000		Engineering (building plan reviews, site checks)
											400		State Code Update (shared with 1043)
											3,500		Sterling Codifiers - recordation of title 10
											2,000		court reporter for Appeal Authority, as needed
											1,500		Appeal Authority
											1,500		Landslide Monitoring
											15,000		Zion Regional Collaborative Projects -Matching Funds (Vista Inter
											70,000		Streetscape Consultant
											1,300		Aerial Imagery - Pictometry Update
											5,000		Third Party Plan Review consultant
											2,500		Development standards update
											15,000		Erosion Hazard Analysis for side washes
											25,000	fund balanc	Open space bond consultants (carry over from fy20)
											25,000	fund balanc	Housing Study (carry over from fy20)
											25,000		Misc ordinance revision consultants
10-78-330	Education & Training	2,950	2,070	2,818	5%	2,116	4,003	1,648	1,341	501	2,950		
											550		Utah state planning conference registration (x3)
											500		Planning Commission training
											150		Utah Outdoor Recreation Summit
											500		Building Inspector Training
											1,000		National Planning Conference
											250		Licensed Combination Inspector
											-	Treas	Arbinger materials for training
10-78-340	Dues & Memberships	2,335	1,782	2,335	0%	875	1,738	1,489	1,276	1,007	2,335		
											1,600		APA/AICP (Americal Planning Association) (Rick, Tom, Sophie)
											235		ICC (Utah + General) Zac
											500		Certification Renewlas (Zac)
10-78-350	City Celebrations	-	-	-		-	-	-	-	-	-		
10-78-370	Community Center Event Exp	-	-	-		-	-	-	-	-	-		
10-78-480	Special Dept Supplies	900	445	1,700	-47%	351	819	289	204	48	900		
											400	Treas	Staff Meeting Supplies (\$100 per ee)
											500	Treas	Staff Christmas party (\$125 per ee)
10-78-490	Computer Supplies	9,214	2,657	4,182	120%	4,495	1,248	1,734	1,787	658	9,214		
											648	Treas	Tom Computer lease (L13-07/2016)
											672	Treas	Zac Lenovo/Docking Lease (L18-10/2018)
											672	Treas	Jeff Lenovo/Docking Lease (L18-10/2018)
											672	Treas	Sophie Lenovo/Docking Lease (L18-10/2018)
											-	Treas	Desktop on Lobby Counter
											-		
											300		Acrobat Pro Annual Subscriptions (Tom, Sophie)
											750		BlueBeam Software (building inspection software)

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
											5,500		Cloud Based Permit System
													1,000 new department printer
10-78-510	Insurance/Surety Bonds	547	529	367	49%	710	-	-	-	-	547		
											17	Treas	Equipment Insurance (split)
											530	Treas	Auto Insurance (split)
10-78-610	Misc Supplies	750	378	500	50%	149	-	89	13	23	750		
10-78-620	Misc Services	1,000	1,056	500	100%	-	80	16	-	-	1,000		
10-78-740	Capital Outlay - Equipment	-	-	7,697		33,603	3,560	-	-	-	-		
											-	Treas	
											-	fund balance	Vehicle Purchasing: Community Development staff vehicle
												18,693	vehicle account payment: CED
10-78-780	Capital Outlay - CED Projects	-	-	-		-	-	-	-	-	-		
10-78-900	Open Space Preservation Fund	10,000	-	10,000	0%	-	-	-	10,000	10,000	10,000		
10-78-910	Municipal Parking Fund	-	-	-	#DIV/0!	-	-	-	5,000	5,000	-		
	FY19-20 Budget	563,611	442,468	689,985	-18%	456,034	255,032	299,491	263,706	195,340			
	Previous Year	689,985											
	Difference	(126,374)											
	Percentage Change	-18%											
	GF Rev	3,993,181											
	GF Exp	3,993,181											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-80-110	Salaries & Wages	52,142	30,801	47,809	9%	19,122	26,217	50,396	49,398	50,735	52,142	Treas	
10-80-120	Payroll Tax Expense	5,293	2,624	4,869	9%	1,691	1,972	3,815	3,778	3,808	5,293	Treas	
10-80-130	Employee Benefits	20,619	17,072	19,416	6%	15,923	16,314	28,068	28,276	28,499	20,619	Treas	
10-80-150	Contract Labor	-	-	-		-	-	-	-	90			
10-80-210	Books & Subscriptions	-	-	-		-	-	-	-	-	-		
10-80-220	Public Notices	-	-	-		-	-	-	-	-	-		
10-80-230	Travel	1,250	-	-	#DIV/0!	23	723	477	294	130	1,250		
10-80-235	Vehicle Expense (Gas, RM)	-	-	-		-	-	-	-	-	-		
10-80-240	Office Supplies	950	687	1,250	-24%	1,893	637	183	294	397	950		
											950	Treas	Office Supplies (split)
											700		Desk for Robyn
											300		Misc office supplies
10-80-250	Equip: Supplies/Maint	2,115	1,668	2,015	5%	803	3,763	2,512	279	339	2,115		
											315	Treas	LaserFiche Maint. (split)
											-	Treas	Copier maintenance
											300		tablecloths
											1,000		scanner
											500		misc equipment
10-80-260	Bldgs & Grounds/supplies/maini	18,150	2,756	12,420	46%	10,394	8,485	4,808	11,433	6,173	18,150		
											950	Treas	cleaning supplies/bldg maint. supplies
											-	Treas	weekend cleaning (about 5 hours per week on average)
											2,500		bldg repairs/maint. (gallery lighting, etc.)
											700		Carpet Cleaning
											200		Stained Concrete Floor Maintenance
											800		Partition Wall Maintenance
											5,000		sidewalk repair
											7,500	fund bala	gallery lighting
											500		misc supplies
10-80-270	Utilities	3,100	2,306	2,100	48%	1,946	1,009	1,165	2,041	2,054	3,100	Treas	
10-80-280	Telephone	750	561	720	4%	1,638	592	716	567	629	750	Treas	cell service
10-80-290	Postage	240	180	300	-20%	175	231	161	134	189	240	Treas	
10-80-300	Newsletters	-	-	-		-	-	-	-	-	-		
10-80-310	Professional/Technical Services	2,580	1,673	2,405	7%	2,437	495	1,224	804	239	2,580		
											300		Alarm troubleshooting
											252	Treas	Alarm monitoring
											500	Treas	Fire Riser Inspection
											560	Treas	HVAC Annual Maint. Contract
											468	Treas	Pest Control
											500		paid social media (boosting posts)

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-80-330	Education & Training	2,000	1,083	1,000	100%	-	229	697	-	-	2,000		
											2,000		
											-	Treas	Arbinger materials for training
10-80-340	Dues & Memberships	1,367	539	1,352	1%	109	924	711	788	672	1,367		
											100	Treas	Leave No Trace
											365	Treas	ASCAP
											652	Treas	Rotary - Ryan
											150		SURC
											100		URPA
10-80-350	City Celebrations	-	-	-		-	2,477	-	-	-	-		
10-80-370	Community Center Event Exp	5,750	2,035	5,500	5%	5,376	4,238	6,261	3,457	2,404	5,750		
											500		gallery show expenses (traveling shows)
											250		Misc event expenses
											3,000		Earth Day celebration
											2,000	Treas	Night sky events and education
											2,000		ccc programing costs
10-80-480	Special Dept Supplies	625	127	825	-24%	123	396	289	204	170	625		
											400		Volunteer, weeders guild thank yous
											100	Treas	Staff Meeting Supplies (\$100 per ee)
											125	Treas	Staff Christmas party (\$125 per ee)
10-80-490	Computer Supplies	1,556	634	1,556	0%	928	434	398	540	1,271	1,556		
											480	Treas	Robyn Desktop (L19-02/2019)
											240	Treas	CCC Laptop (new 2019-20 lease)
											500		Misc software
											336	Treas	CCC Laserfiche Scanner (new lease)
10-80-510	Insurance/Surety Bonds	8,391	7,608	7,961	5%	5,841	6,895	6,881	6,873	6,606	8,391		
											2,830	Treas	Property Insurance (split)
											5,544	Treas	Liability Insurance (split)
											17	Treas	Equipment Insurance/gallery shows (split)
10-80-520	Senior Program	250	152	250	0%	399	(300)	-	124	-	250		Senior Program
10-80-610	Misc Supplies	250	-	250	0%	24	-	-	24	-	250		
10-80-620	Misc Services	250	-	250	0%	-	-	16	25	-	250		
10-80-740	Capital Outlay - Equipment	-	-	10,000	-100%	-	-	9,303	-	-	-		
											-		
10-80-780	Capital Outlay - special projects	-	-	21,000	-100%	-	-	812	(400)	-	-		
											-		Parking Lot Asphalt Maintenance/seal coating

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
10-80-830	Lease payment to SMBA	57,675	-	57,600	0%	58,553	58,428	58,278	57,853	58,746	57,675	Treas	Lease Payment to SMBA
FY19-20 Budget		185,303	72,507	200,848	-8%	127,398	134,156	177,171	166,785	163,151			
Previous Year		200,848											
Difference		(15,545)											
Percentage Change		-8%											
GF Rev		3,993,181											
GF Exp		3,993,181											
		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
10-81-110	Salaries & Wages	-	-	-	#DIV/0!						-	Treas
10-81-120	Payroll Tax Expense	-	-	-	#DIV/0!						-	Treas
10-81-130	Employee Benefits	-	-	-	#DIV/0!						-	Treas
10-81-150	Contract Labor	-	-	-	#DIV/0!						-	
10-81-210	Books and Subscriptions	-	-	-	#DIV/0!						-	
10-81-220	Public Notices	-	-	-	#DIV/0!						-	
10-81-230	Travel	-	-	-	#DIV/0!						-	
10-81-240	Office Supplies	-	-	-	#DIV/0!						-	office supplies
10-81-250	Equipment, Supplies, Maintenta	-	-	-	#DIV/0!						-	
											-	Museum materials: pamphlets, printed materials
											-	Museum exhibit development
											-	Museum display materials
10-81-260	Bldgs & Grounds/supplies/main	-	-	-	#DIV/0!						-	
											-	building maintenance
											-	cleaning (assum docents)
10-81-270	Utilities	-	-	-	#DIV/0!						-	
10-81-280	Telephone	-	-	-	#DIV/0!						-	Mango voice phone (in Govt. Buildings)
10-81-290	Postage	-	-	-	#DIV/0!						-	
10-81-295	Sales Taxes	-	-	-	#DIV/0!						-	Retail Merchandise
10-81-300	Marketing	-	-	-	#DIV/0!						-	
											-	Museum marketing
											-	Social media/web marketing
10-81-310	Professional/Technical Services	2,960	933	18,000	-84%	-					2,960	
											2,000	Historic preservation CLG Grant match and projects
											-	National Register nominations (8 properties on ILS list)
											-	ILS History Center property
											-	Treas Pest Control
											-	Treas Alarm monitoring
											-	Treas Alarm Troubleshooting
											-	Treas Heating/Air conditioning maintenance
											960	Storage (offsite)
10-81-330	Education and Training	-	-	-	#DIV/0!						-	
10-81-340	Dues and Memberships	-	-	-	#DIV/0!						-	Professional Fees

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
10-81-480	Special Dept Supplies	-	-	-	#DIV/0!						-	-
											-	Mujseum events (quarterly)
											-	Fundraising Expense
10-81-490	Computer Supplies	-	-	-	#DIV/0!						-	Office Technology
10-81-510	Insurance/Surety Bonds	-	-	-	#DIV/0!						-	
10-81-520	PayPal charges	-	-	-	#DIV/0!						-	
10-81-610	Misc Supplies	-	-	-	#DIV/0!						-	
10-81-620	Misc Services	-	-	-	#DIV/0!						-	
10-81-740	Captial Outlay - Equipment	-	-	-	#DIV/0!						-	
10-81-780	Captial Outlay - Historic Project:	390,000	1,971	390,000	0%	-					390,000	
											295,000	fund bala Building Rehabilitation
											95,000	fund bala Museum exhibits, technology for displays
	FY19-20 Budget	392,960	2,904	408,000	-4%	-	-	-	-	-		
	Previous Year	-										
	Difference	392,960										
	Percentage Change	#DIV/0!										
	GF Rev	3,993,181										
	GF Exp	3,993,181										
		-										

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation	
10-90-100	Transfer to Water Fund	64,511	-	64,678	0%	64,678	64,678	62,727	62,757	60,000	64,510 60,000 4,510	Water project debt service Payments for water service (estimate based on previous year)
10-90-150	Transfer to Irrigation	60,000	-	176,000		-	-	-	-	-	60,000 - 60,000	Secondary water metering transfer Irrigation Fund Assistance
10-90-200	Transfer to Sewer Fund	1,280	-	1,387	-8%	1,387	1,386	941	941	-	1,280	Payments for sewer service (estimate based on previous year)
10-90-300	Agency Payments	-	120,000	120,000	-100%	121,878	120,196	118,536	125,978	114,270	-	
10-90-400	Transfer to Cap Projects Fund	202,500	-	758,000		-	600,000	1,000,000	-	500,000	202,500 150,000 52,500	Street Projects (CP-47) Transportation sales tax (CP-47)
10-90-500	Transfer to SMBA Fund (Community C	-	-	-		-	-	-	-	-	-	transfer to future capital needs fund
FY19-20 Budget		328,291	120,000	1,120,065	-71%	187,943	786,260	1,182,204	189,676	674,270		
		1,120,065										
		(791,774)										
		-71%										
Total General Fund Revenue		3,993,181		5,327,654		3,676,815			2,960,035			
Total General Fund Expenses		3,993,181		5,387,654		3,606,412			2,221,636			
Variance		-				70,403						

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
Intergovernmental Revenue												
45-33-400	State Grant			-		-	-	-				
45-33-450	NPS Grant			-		-	-	-				
Total Intergovernmental		-	-	-		-	-	-	-	-		
Miscellaneous Revenue												
45-38-110	Interest Income - PTIF					-	-	-				
45-38-120	Private Contributions					-	-	-				
45-38-130	Recycling Revenue					-	-	-		667		
Total Misc		-	-	-		-	-	-	-	667		
Contributions and Transfers												
45-39-100	Transfer from General Fund					-	-	-				
45-39-123	Contribution to Library Fund					-	-	-				
45-39-510	Impact Fees - Parks	74,367	137,388	74,367	0%	105,734	263,262	281,027	74,284	60,924	74,367	
											34,947	9 homes * 3,883/home
											39,420	12 lodging units*3285/unit
45-39-520	Impact Fees - Planning/Zoning			-		-	-	-				
45-39-530	Impact Fees - Streets/Parking			-		-	-	-				
45-39-540	Impact Fees - Emergency Serv			-		-	-	-				
45-39-870	Transfer from Other Fund			-		-	-	-				
45-39-990	Appropriated use of BB Bal	300,000		300,000	0%	-	-	-	-	-	300,000	
											-	Pickleball Courts
											300,000	78,000 Moenave Trail Surfacing (park impact fees)
												Trail projects (park impact fees)
Total Contributions and Transfers		374,367	137,388	374,367	0%	105,734	263,262	281,027	74,284	60,924	-	
											-	
CP45 Revenue total		374,367	137,388	374,367	0%	105,734	263,262	281,027	74,284	61,591		
CP45 Revenue		374,367										
CP45 Expenses		300,000										
CP 45 total		74,367										

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
Intergovernmental Revenue												
47-33-300	CVB					-		-	50,000	-		
47-33-600	Washington County				#DIV/0!	-	1,500,000	-				
47-33-400	Federal/NPS Grant	110,000		800,000		-		-	-		110,000	FLAP Grant
47-33-400	State Grant					-		-	-			
47-33-500	UDOT Grant					-		-	-			
	total intergovernmental	110,000	-	800,000		-	1,500,000	-	50,000	-		
Miscellaneous Revenue												
47-38-110	Interest Income - PTIF					-	35,000	-				
47-38-510	Impact Fees - Parks					-		-				
	total misc	-	-	-		-	35,000	-	-	-		
Contributions and Transfers												
47-39-100	Transfer from General Fund	202,500		758,000		-	600,000	1,000,000		500,000	202,500	Road construction transfer
47-39-123	Contribution to Library Fund					-	-	-				
47-39-520	Impact Fees - Planning/Zoning					-	-	-				
47-39-530	Impact Fees - Streets/Parking					-	-	-				
47-39-540	Impact Fees - Emergency Serv					-	-	-				
47-39-870	Transfer from Other Funds			10,000		60,000	-	-			-	
47-39-990	Appropriated use of BB Bal			12,000	-100%	-	-	-			-	
	total contributions and transfers	202,500	-	780,000		60,000	600,000	1,000,000	-	500,000		
	CP47 Revenue total	312,500		1,580,000	-80%	60,000	2,135,000	1,000,000	50,000	500,000		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
47-40-220	Public Notices	-	75	-								
47-40-310	Prof & Tech Services	30,000	57,547	130,600		67	80,486	13,840	28,420	65,116	30,000	Engineering, Design, Construction Management Canyon View/Watchman/Foothill/Big Springs
											30,000	Tile Hill Sidewalk Design Geotechnical ROW (Research, Legal, Prop/easment Acquisition)
47-40-561	CP Improvements - Streets	225,205	419,822	1,420,638	-84%	13,741	2,198,271	-	305,273	4,320	225,205	street maintenance and improvments, prioritized list: 271,765 Foothill/Big Springs 80,000 Curb/Gutter/Sidewalk OC Tanner 120,000 Tile Hill Sidewalk (80/20 split UDOT TAP funds) 25,000 Sidewalk North of Claret Cup (250') 105,205 Lion Blvd. Sidewalk, Curb Gutter, Asphalt shoulder (FLAP fund)
												Priority List (as of 6-1-20) Watchman - road reconstruction (FY2022) Canyon View - road reconstruction (FY2022) Balanced Rock - road reconstruction [engineering required] Paradise Road - road reconstruction, Winderland to Cemetery Paradise Road -SR-9 to Winderland, intersection at SR-9
		255,205	477,445	1,551,238	-84%	13,808	2,278,757	13,840	333,693	69,436		
	CP47 Revenue	312,500										
	CP47 Expenses	255,205										
	CP 47 totals	57,295									351,765	Winderland Engineering Design Bidding/Negotiating
											56,200	

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	Tentative Budget				Request	Explanation
						fy 18-19	fy 17-18	fy 16-17	fy 15-16		
Intergovernmental Revenue											
48-33-400	State Grant					-	-	-	-		- CDBG Funding: Zion Shadows Water Line Project
total intergovernmental		-	-	-		-	-	-	-		
Miscellaneous Revenue											
48-38-110	Interest Income - PTIF					-	-	-	-		
total misc		-	-	-		-	-	-	-		
Contributions and Transfers											
48-39-100	Transfer from General Fund					-	-	-	-		
48-39-870	Transfer from Other Funds					-	10,000	-	-		- Transfer from Water Fund
48-39-990	Appropriated use of BB Bal					-	-	-	-		
total contributions and transfers		-	-	-		-	10,000	-	-		
CP48 Revenue total		-	-	-		-	10,000	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Explanation
48-40-310	Prof & Tech Services				#DIV/0!	-	8,416	-			-	Engineering Services
48-40-561	CP Improvements				#DIV/0!	-	-	-			-	Construction Expenses
		-	-	-	#DIV/0!	-	8,416	-	-	-		
CP48 Revenue		-										
CP48 Expenses		-										
CP 48 totals		-										

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation
Operating Revenue											
50-37-100	Irrigation Water Sales	20,000	15,984	20,000	0%	21,275	20,789	20,273	18,913	17,363	20,000
50-37-300	Utility Encroachment Permits			-		-		-			
50-37-600	Irrigation Fees	26,000	21,265	26,000	0%	27,359	42,642	26,339	15,516	9,333	26,000 billing to SCIC for ongoing maintenance
50-37-700	Irrigation Assessments			-		-	-	-	-	3,037	
	total operating	46,000	37,249	46,000	0%	48,634	63,431	46,612	34,429	29,733	
Non-Operating Revenue											
50-37-200	Connection Fees									40	
50-38-100	Interest Earnings										
50-38-110	Interest - State Treasurer										
50-35-140	State CIB	-		22,425							- CIB Grant Application Irrigation Master Plan (fy20)
50-38-400	Sale of Fixed Assets										
50-38-570	Federal Grant	75,000		75,000							75,000 Bureau of Reclamation Grant
50-38-800	BWR Reimb, Water Proj										
50-38-900	Miscellaneous					208					
50-38-910	Penalties										
	total non-operating	75,000	-	97,425		208	-	-	-	40	
Contributions and Transfers											
50-39-870	Transfer from Water Fund			-						15,000	
50-39-860	Transfer from Sewer Fund			-	#DIV/0!		44,000	41,000	41,000	120,000	
50-39-880	Transfer from General Fund	60,000		176,000							60,000 Irrigation Fund Assistance from GF
50-39-990	Appropriated Use of Beginning Fund Balance	100,000		55,625							100,000
											- Appropriation to balance fund
											- Vehicle Purchasing: Utility Trailer
											- Vehicle Purchasing: Attachments for Mini-Ex/Skid Steer
											- Irrigation Master Plan (Town/SCIC Portion)
											100,000 Secondary metering proejct
	total contributions	160,000	-	231,625	-31%	-	44,000	41,000	41,000	135,000	
	Irrigation Fund Revenue Totals	281,000	37,249	375,050	-25%	48,842	107,431	87,612	75,429	164,773	
	Irrigation Fund Expenses	279,889									
		1,111									
	not including secondary water metering project			90,000							
				104,889							
				(14,889)							

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Operating Expenses													
50-40-110	Salaries & Wages	28,526	20,325	27,696	3%	25,573	25,619	20,253	16,609	20,022	28,526	Treas	
50-40-120	Payroll Tax Expense	2,766	488	2,668	4%	633	389	313	420	1,502	2,766	Treas	
50-40-130	Employee Benefits	15,748	10,982	15,307	3%	15,246	17,853	15,007	9,500	10,780	15,748	Treas	
50-40-210	Books & Subscriptions	-	-	-		-	-	-	-	-	-		
50-40-220	Public Notices	-	-	-		-	-	-	-	-	-		
50-40-230	Travel	-	-	-		-	-	-	-	-	-		
50-40-235	Vehicle Repair/Maintenance	-	-	-		-	-	-	-	-	-		
50-40-236	Fuel	-	-	-		-	-	-	-	-	-		
50-40-237	Dump Truck Rental Expense	-	-	-		-	-	-	-	-	-		
50-40-240	Office Supplies & Expense	-	-	-		-	-	26	-	-	-		
50-40-250	Equip: Supplies/Maint	15,000	6,643	10,700	40%	8,815	11,352	8,164	829	6,071	15,000		
											6,000		Maintenance on pumps, pump houses
											2,000		Maintenance on diversion structure and air vacs
											5,000		Irrigation water Parts/fittings
											2,000		Rebuild structure screen lid (irrigation portion)
50-40-255	Shop Equipment and Supplies	5,330	2,309	5,330	0%	4,775	6,774	2,660	(129)	1,146	5,330		
											3,000		PW shop maintenance (bulk items, fuel, trailer maintenance)
											700		PW shop tools
											1,250		Safety supplies and signs (split 4 - streets, irrigation, water, sew
											-		Vehicle maintenance
											380		Welding tools/supplies
50-40-260	Bldg/Grounds: supp/maint	-	-	-		-	-	184	-	1,961	-		shop road maintenance
50-40-265	Uniforms	-	-	-		287	-	-	-	-	-		
50-40-270	Utilities	12,615	9,187	10,615	19%	8,704	7,955	9,502	10,131	10,557	12,615		
											12,000	Treas	Irrigation pump houses
											615		Blue Sky Power (20% of total power load)
50-40-280	Telephone	-	-	-		-	-	-	-	-	-		
50-40-290	Postage	-	-	-		-	-	-	-	-	-		
50-40-300	Contract Labor	-	-	-		-	-	-	-	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
50-40-310	Professional/Technical Services	17,000	8,750	56,850	-70%	7,752	11,632	1,800	2,100	-	17,000		
											1,000		Electrical work at pump house (telemetry)
											1,000		Misc engineering services
											10,000		Emergency line repair
											-	fund balar	Irrigation Master Plan
											5,000		Update GIS
50-40-330	Education/Training	-	-	-		-	-	-	-	-	-		
50-40-340	Dues & Memberships	-	-	-		-	-	-	-	-	-		
50-40-350	Garbage Administration	-	-	-		-	-	-	-	-	-		
50-40-360	Irrigation Share Purchase	-	-	-		10	10	-	-	-	-		
50-40-370	Water Tests	-	-	-		-	-	-	-	-	-		
50-40-380	Water Rights Assessments	-	-	-		-	-	-	-	-	-		
50-40-390	Irrigation Shares Assessments	2,904	2,904	5,808	-50%	5,808	9,570	2,085	1,668	1,668	2,904	Treas	Assessments for 36.3 shares (\$80/share)
50-40-480	Special Dept Supplies	-	-	-		-	-	-	-	-	-		
50-40-500	Insurance/Surety	-	-	-		-	-	-	-	-	-		
50-40-520	Bank Charges	-	-	-		-	-	-	-	-	-		
50-40-610	Misc Supplies	-	-	-		-	-	-	-	-	-		
50-40-620	Misc Services	-	-	-		-	-	-	-	-	-		
50-40-625	Bad Debt	-	-	-		30,000	-	-	-	-	-		
50-40-650	Depreciation	-	-	-		18,237	16,802	16,802	15,862	15,093	-		
50-40-740	Capital Outlay - Irrigation Equipm	-	38,628	48,786	-100%	1,825	-	990	2,450	5,969	-		
											-	fund balar	Vehicle Purchasing: Utility Trailer
											-	fund balar	Vehicle Purchasing: Attachments for Mini-Ex/Skid Steer
											12,536		Vehicle account payment: Irrigation Fund
											1,800		Flagging Lights
50-40-750	Capital Outlay - Shop Equipmer (vehicles, welding, safety)	-	-	-	#DIV/0!	-	-	2,520	610	716	-		
50-40-780	Capital Outlay - Irrigation Projec	180,000	-	175,000		-	-	-	-	97,008	180,000		
											-		Irrigation Line Cleaning
											175,000		Secondary water metering (town customers)
											5,000		Level sensor installation
50-40-785	Capital Outlay - Shop Projects	-	-	-		-	-	-	-	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
50-40-790	Capital Outlay - Other	-	-	-		-	-	-	-	-	-		Other shop improvements
Total Operating		279,889	100,216	358,760	-22%	127,664	107,957	80,304	60,050	172,495			
Non-Operating Expenses													
50-40-810	Debt Service Principal	-	-	-		-	-	-	-	-	-		
50-40-820	Debt Service Interest	-	-	-		-	-	-	-	-	-		
50-90-400	Transfer to Cap Projects Fund	-	-	-		-	-	-	-	-	-		
50-40-880	Transfer to General Fund	-	-	-		-	-	-	-	-	-		
Total Non-Operating		-	-	-	#DIV/0!	-	-	-	-	-			
Total Irrigation Fund Expense		279,889	100,216	358,760	-22%	127,664	107,957	80,304	60,050	172,495			
Irrigation Fund Revenue		281,000											
Irrigation Fund Expenses		279,889				104,889							
Totals Irrigation Fund		1,111											
Irrigation Fund Revenue		281,000											
Irrigation Fund Expenses - depr		279,889											
Totals Irrigation Fund		1,111											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation
Operating Revenue											
51-37-100	Water Sales	630,000	567,220	725,000	-13%	760,018	712,669	675,107	578,469	480,235	
51-37-400	Contributed Resort Tax	-	-	-		-	-	-	-	-	
51-37-500	Garbage	48,000	36,483	47,000	2%	48,297	47,417	45,366	38,999	34,372	
51-37-600	Irrigation Fees	-	-	-		-	-	-	-	-	
51-37-700	Irrigation Assessments	-	-	-		-	-	-	-	-	
51-39-980	Water Dedication Fee-in-Lieu	-	27,075	-		26,363	48,450	45,125	27,550	9,025	900/ERU if water dedication not available
	total operating	678,000	630,778	772,000	-12%	834,677	808,536	765,598	645,018	523,632	
Non-Operating Revenue											
51-37-200	Connection Fees	54,540	129,810	54,540	0%	145,300	106,561	102,981	90,806	50,820	54,540 9 homes @ 6,060 each
51-37-300	Utility Encroachment Permits	1,000	1,500	500		1,400	1,850	500	300		
51-37-800	Rockville Pipeline Capital Cont	5,957	-	5,957		5,957					
51-38-100	Interest Earnings	-	-	500	-100%	-	621	1,129	684	428	
51-38-110	Interest - State Treasurer	20,000	13,155	19,000	5%	24,323	21,376	3,871	2,121	1,260	
51-38-120	State Planning Grant	-	-	-		-	22,645	-	17,355	-	water master plan grant - State of Utah
51-38-140	State CIB	-	-	-		267,000	-	-	-	-	
51-38-400	Sale of Fixed Assets	-	-	-		-	-	-	-	-	
51-38-570	Federal Grant Proceeds	-	-	-		-	1,059,000	-	-	-	
51-38-800	BWR Reimb, Water Proj	-	-	-		-	-	-	-	-	
51-38-870	ARRA Project Funds	-	-	-		-	-	-	-	-	
51-38-900	Miscellaneous	5,000	9,025	4,000	25%	5,268	8,976	5,208	5,987	1,305	
51-38-910	Penalties	12,000	15,726	12,000	0%	17,012	14,962	(771)	1,290	13,882	
	total non-operating	98,497	169,215	96,497	2%	466,260	1,235,991	112,919	118,544	67,695	
Contributions and Transfers											
51-39-870	Interfund Loan, Xfer or Contribution	64,511	-	64,678	0%	64,678	64,678	62,727	62,757	60,000	64,511 Transfer from General Fund
51-39-990	Appropriated Use of Beginning Fund Balar	278,000	-	286,950	-3%	-	-	-	-	-	278,000
											20,000 Appropriation for emergency water line repairs
											20,000 New WTP Contingency
											50,000 Water shares acquisitions (water dedication fee i
											38,000 chemical pump replacement
											50,000 pond dredging
											- Vehicle Purchasing: Water Dept Employee Vehic
											- Vehicle Purchasing: Utility Trailer
											- Vehicle Purchasing: Attachments for Mini-Ex/Ski
											100,000 fund balancing
	total contributions	342,511	-	351,628	-3%	64,678	64,678	62,727	62,757	60,000	
	Water Revenue Totals	1,119,008	799,993	1,220,125	-8%	1,365,615	2,109,205	941,243	826,319	651,327	
	Water Fund Expenses	1,113,865									
		5,143									

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget % Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation	
Operating Expenses													
51-40-110	Salaries & Wages	215,296	175,759	210,698	2%	225,861	192,439	128,179	153,366	138,064	215,296	Treas	
51-40-120	Payroll Tax Expense	20,858	14,611	20,455	2%	19,164	14,393	9,807	11,261	10,418	20,858	Treas	
51-40-130	Employee Benefits	115,994	96,648	115,445	0%	124,614	114,789	80,464	83,031	72,552	115,994	Treas	
51-40-210	Books & Subscriptions	-	-	-		-	-	-	107	-	-		
51-40-220	Public Notices	-	-	-		-	-	598	-	-	-		
51-40-230	Travel	1,650	114	1,700	-3%	94	-	48	121	24	1,650		
											1,500		training related travel
											150	Treas	Pelorus Conf (split)
51-40-235	Vehicle Repair/Maintenance	6,000	3,818	5,000	20%	871	305	670	1,701	1,248	6,000		
											3,000		Misc Repair/Maintenance
											3,000		Tires
51-40-236	Fuel	8,000	4,996	7,000	14%	6,739	6,912	3,724	2,268	1,613	8,000	Treas	Fuel + 1/2 new hire
51-40-237	Dump Truck Rental Expense	-	-	-		-	-	-	-	-	-		
51-40-240	Office Supplies & Expense	500	338	1,000	-50%	1,075	378	225	428	239	500	Treas	Office Supplies
51-40-250	Equip: Supplies/Maint	68,490	13,527	23,215	195%	28,153	49,434	55,884	38,701	18,677	68,490		
											315	Treas	LaserFiche Maint. Agreement (see split)
											175	Treas	Upstairs Copier Maint. (split)
											600	Treas	Utility Bills/Envelopes (split)
											100	Treas	WTP Copier Maint. (split with 52)
											10,000	fund balanc	emergency water line repair supplies
											10,000		cullinary water parts
											5,000		Misc equipment maintenance
											2,300		Generator Service Contract
											38,000	fund balanc	Parts for plant-chemical pump replacement
											2,000		Water sample stations
51-40-252	Chemicals	25,000	21,520	15,500	61%	25,856	15,558	21,512	16,516	15,010	25,000		chemicals
51-40-255	Shop Equipment and Supplies	6,090	2,660	6,090	0%	4,775	6,886	2,680	(129)	1,146	6,090		
											3,000		PW shop maintenance (bulk items, fuel, trailer maintenance)
											700		PW shop tools
											1,250		Safety supplies and signs (split 4 - streets, irrigation, water, sew
											-		Vehicle maintenance
											1,140		Welding tools/supplies

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget % Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
51-40-260	Bldg/Grounds: supp/maint	72,464	4,262	223%	187	205	329	150	2,085	72,464		
										250		Weed control, paint, lights, restroom supplies
										167		Fire Extinguisher Inspections
										47		Annual Fire Marshall Inspection
										-		Shop Road Maintenance
										2,000		Rebuild structure screen lid (culinary portion)
										20,000	fund balanc	New WTP contengency (misc fixes, changes, etc.)
										50,000	fund balanc	pond dredging
51-40-265	Uniforms	3,050	1,036	62%	1,318	495	360	450	527	3,050		
										1,700		Quartermaster Uniform - PW (2 employee)
										850		New employee
										500		PPE/safety equipment
51-40-270	Utilities	38,150	25,056	-12%	41,081	30,858	34,781	30,884	34,295	38,150		
										33,000	Treas	
										3,200	Treas	Irrigation pump house (culinary portion)
										615	Treas	Blue Sky Power (20% of total power load)
										285	Treas	Power at Shop
										300		Solar energy monitoring
										750	Treas	Internet
51-40-275	Utilities - Irrigation	-	-	-	-	-	-	-	-	-		
51-40-280	Telephone	8,860	5,988	9%	7,440	5,096	3,247	3,061	2,997	8,860		
										2,800	Treas	WTP phone/cell + 1/2 of new hire
										1,560	Treas	Portion of Mangovoice (6 phones)
										780	Treas	WTP Fire Alarm
										960	Treas	Verizon Data Cards
										2,760	Treas	Centurylink
51-40-290	Postage	3,000	2,657	0%	2,938	3,547	2,768	2,071	1,821	3,000		
										1,500	Treas	Postage/Meter Rental (split)
										1,500	Treas	UPS
51-40-300	Contract Labor	15,000	-	0%	2,665	-	125	-	1,491	15,000	fund balanc	assistance on water breaks/other work
51-40-310	Professional/Technical Services	28,440	11,285	66%	11,858	6,371	18,700	45,384	6,544	28,440		
										1,000		Sunrise Engineering, sampling
										2,000		SCADA maintenance/support
										3,100	Treas	water portion of audit (split)
										1,904	Treas	Pelorus software support (split)
										255	Treas	WTP Alarm Monitoring
										948	Treas	WTP pest control
										333		State Code Update
										-		Water usage totalizers (system telemetry)
										-		Water master plan update
										-		Tank Cleaning
										-	Treas	master meter support
										5,000		Tank Road maintenance
										2,500		Development Standards update
										5,000		Update GIS
										5,400	Treas	Badger Meter Cell Service
										1,000	Treas	Internal Auditor Contracting

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget % Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
51-40-330	Education/Training	4,000	3,129	4,000 0%	1,950	1,138	2,398	3,069	410	4,000		
										500		Certifications
										3,500		Training
										-	Treas	Arbinger materials for training
51-40-340	Dues & Memberships	925	50	925 0%	1,135	100	830	355	100	925		
										525	Treas	RWAU
										250	Treas	AWWA
										50		RWAU Scholarship Fund
										100	Treas	Utah Water Users Assoc.
51-40-350	Garbage Administration	47,000	31,240	44,400 6%	44,703	43,053	41,789	35,505	31,162	47,000	Treas	
51-40-360	Purchased Water	50,000	-	50,000 0%	-	30,000	4,500	-	10,010	50,000		fund balanc Water Shares acquisition
51-40-370	Water Tests	8,000	4,321	5,500 45%	4,233	4,561	5,307	4,132	3,955	8,000		
51-40-380	Water Rights Assessments	50	48	50 0%	48	48	48	48	48	50		
51-40-390	Irrigation Shares Assessments	-	-	- -	-	-	-	-	-	-		
51-40-480	Special Dept Supplies	450	223	850 -47%	288	181	213	164	48	450		
										200	Treas	Staff Meeting Supplies
										250	Treas	Staff Christmas party split (\$125 per ee)
51-40-490	Computer Supplies	5,210	4,220	2,283 128%	5,006	4,093	2,190	11,891	1,478	5,210		
										-		
										900	Treas	Mountain West Computer Service Contract split
										10	Treas	Infowest web hosting split
										500	Treas	infowest email account split
										396	Treas	Joe Desktop Lease (L13-07/2016)
										1,128	Treas	Server (L17-07/2018)
										1,116	Treas	3 Lenovo Notebooks (L18-10/2018)
										610	Treas	Slack subscription
										550	Treas	PaperTrl subscription (split 1050, 52, 55)
51-40-510	Insurance/Surety	18,427	17,173	16,952 9%	15,814	15,080	15,429	12,826	12,424	18,427		
										1,350	Treas	Auto Premium (see split)
										8,500	Treas	Property premium (see split)
										5,940	Treas	Liability Insurance (see split)
										105	Treas	Equipment Insurance (see split)
										120	Treas	Safe Drinking Water Bond 71448625
										610	Treas	Treasurer's Bond 68766025 (split w/1043)
										1,000	Treas	Position Schedule Bond 70057956 (split w/1043)
										-	Treas	
										802	Treas	Community Impact Funding Bond 71518003
51-40-520	Bank Charges	-	-	- #DIV/0!	-	1,750	1,750	-	3,500	-		
										-		
										-		
										-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget % Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation	
51-40-610	Misc Supplies	250	-	250	0%	8	-	-	-	-	250	Treas	
51-40-620	Misc Services	500	416	250	100%	-	-	16	25	-	500	Treas	Vaccinations/Misc.
51-40-625	Bad Debt	-	-	-		-	-	-	-	-	-		
51-40-650	Depreciation	-	-	-	167,901	164,478	165,866	157,920	158,301	-			Portion of depreciation
51-40-740	Capital Outlay - Water Equipme	-	50,440	72,715	-100%	3,486	-	990	16,268	8,929	-		
											-		- fund balanc Vehicle Purchasing: Water Dept Employee Vehicle
											-		- fund balanc Vehicle Purchasing: Utility Trailer
											-		- fund balanc Vehicle Purchasing: Attachments for Mini-Ex/Skid Steer
													42,612 Vehicle account payment: Water Fund
													1,800 Flagging Lights (split)
51-40-750	Capital Outlay - Shop Equipmer	-	-	-	#DIV/0!	16	-	157	844	1,827	-		
51-40-780	Capital Outlay - Water Projects	-	173,609	160,000	-100%	-	-	4,471	-	200	-		
													100,000 master meters - water data use
51-40-785	Capital Outlay - Shop Projects	-	-	-		-	-	-	-	-	-		
51-40-790	Capital Outlay - Other	-	-	-	#DIV/0!	1,041	-	-	-	-	-		
51-40-795	Capital Outlay - ARRA Project	-	-	-		-	-	-	-	-	-		
Total Operating		771,654	669,143	875,090	-12%	750,318	712,147	610,054	632,417	541,141			
Non-Operating Expenses													
51-40-810	Debt Service Principal	248,000	-	247,000	0%	-	62,000	155,750	151,750	102,750	248,000		
											-	Treas	8079446 Water Revenue Bond 1987A
											-	Treas	8079466 Water Revenue Bond 1995A
											-	Treas	8079465 2004 Water Tank Bond
											-	Treas	2004 Water Tank Bond Reserve
											64,000	Treas	2009 Water Tank Bond
											5,000	Treas	2009 Water Tank Bond Reserve
											179,000	Treas	2012 Water Revenue Bond (pond project)
													2017 Water Revenue Bond
51-40-820	Debt Service Interest	41,170	26,950	42,700	-4%	46,501	20,842	22,280	22,901	24,370	41,170		
											-	Treas	8079465 2004 Water Bond Int.
											13,350	Treas	2009 Water Tank Bond Interest
											27,820	Treas	2017 Water Revenue Bond Interest
51-40-830	Due to General Fund	-	-	-		-	-	-	-	-	-		
51-90-880	Transfer to General Fund	-	-	-		-	-	-	-	-	-		

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget % Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
51-90-400	Transfer to Cap Projects Fund	-	-	-	-	10,000	-	-	-	-		Transfer to CDBG for Zion Shadows water line project
51-90-500	Transfer to Irrigation Fund	-	-	-	-	-	-	-	-	-		Transfer to Irrigation fund for operating expenses
51-90-600	Renewal and Replacement Fur	53,041	-	55,240	-4%	-	-	-	-	53,041		5% of all expenses to renewal and replacement fund
51-90-990	Appriated Increase Fund Balanc	-	-	-	-	-	-	-	-	-		Fee-in-lieu payments
Total Non-Operating		342,211	26,950	344,940	-1%	46,501	92,842	178,030	174,651	127,120		
Total Water Fund Expenses		1,113,865	696,093	1,220,030	-9%	796,819	804,989	788,084	807,068	668,261		
Previous Year budget		1,220,030										
		(106,165)										
		-9%										
Waer Fund Revenue		1,119,008										289170
Water Fund Expenses		1,113,865										
Totals Water Fund		5,143										

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation
Operating Revenue											
52-37-100	Sewer Services	240,000	242,588	310,000	-23%	314,985	309,132	296,778	277,003	242,391	330,734
	total operating	240,000	242,588	310,000	-23%	314,985	309,132	296,778	277,003	242,391	
Non-Operating Revenues											
52-37-200	Connection Fees	-	-	-		-	-	40			
52-37-300	Utility Encroachment Permits	-	-	-		-	-	200			
52-38-040	Grant Revenue	-	-	-		-	-	-			
52-38-100	Interest Earnings	-	-	-		-	-	-			
52-38-110	Interest - State Treasurer	4,000	3,867	3,000	33%	6,419	4,086	2,550	1,627	1,112	
52-38-120	State Planning Advance	-	-	-		-	-	-			
52-38-870	ARRA Project Funds	-	-	-		-	-	-			
52-38-880	NPS Reimb, Sewer Project	-	-	-		-	-	-			
52-38-885	BWQ Reimb, Sewer Project	-	-	-		-	-	-			
52-38-900	Miscellaneous	6,000	-	6,000	0%	4,599	8,454	3,855	-	-	6,000 sewer grinders (Canyon Springs proper
52-38-910	Dump Truck Rental Revenue	-	-	-		-	-	-			
	total non-operating	10,000	3,867	9,000	11%	11,018	12,540	6,405	1,627	1,112	
Contributions and Transfers											
52-39-870	Interfund Loan, Xfer or Contribution	1,280	-	1,387	-8%	1,387	1,386	941	941		1,280 Transfer from General Fund
52-39-990	Appropriated Use of Beginning Fund Balance	262,150	-	119,100	120%	-	-				262,150
											10,000 emergency sewer line repair
											10,000 Effluent Land Application
											47,150 Sewer Master Plan
											10,000 UV system upgrade
											50,000 sludge reduction
											20,000 dike road maintenance
											- Vehicle Purchasing: Utility Trailer
											- Vehicle Purchasing: Attachments for Mi
											115,000 fund balancing
	total contributions and transfers	263,430	-	120,487	119%	1,387	1,386	941	941	-	
	Sewer Fund Revenue	513,430	246,456	439,487	17%	327,390	323,057	304,124	243,502	243,502	
	Sewer Fund Expenses	508,355									
		5,075									

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Operating Expenses													
52-40-110	Salaries & Wages	93,954	60,468	82,949	13%	69,090	71,817	84,379	63,332	64,269	93,954	Treas	
52-40-120	Payroll Tax Expense	8,839	5,058	7,753	14%	5,921	5,432	6,498	4,740	4,851	8,839	Treas	
52-40-130	Employee Benefits	49,018	30,754	42,950	14%	35,825	39,726	45,880	33,192	31,623	49,018	Treas	
52-40-210	Books & Subscriptions	-	-	-		-	-	-	-	-	-		
52-40-220	Public Notices	-	-	-		-	-	-	-	-	-		
52-40-230	Travel	400	114	450	-11%	-	-	-	41	-	400		
											150	Treas	Pelorus Conf (split)
											250		wastewater certification/training
52-40-235	Vehicle Repair/Maintenance	2,500	134	2,500	0%	523	51	90	1,302	2,200	2,500		
											1,500		Misc Repair/Maintenance
											1,000		Tires
52-40-236	Fuel	2,000	973	2,000	0%	1,703	1,493	1,299	1,989	2,832	2,000	Treas	Fuel + 1/2 of new hire
52-40-240	Office Supplies & Expense	300	148	600	-50%	419	388	239	298	232	300	Treas	
52-40-250	Equip: Supp/Maint	17,190	16,671	6,915	149%	13,597	8,430	3,457	4,385	5,456	17,190		
											315	Treas	LaserFiche maintenance (split)
											-	Treas	Radio Read Maint.
											175	Treas	Upstairs Coper Maint. (split)
											600	Treas	Utility Bills/Envelopes (split)
											100	Treas	WTP Copier Maint. (split with 51)
											5,000		Blower /UVmaintenance
											3,000		misc equipment maintenance
											5,000		Sewer grinder maintenance
											3,000		test equipmen/t maint do/tss
52-40-252	Chemicals	400	-	400	0%	-	-	-	-	-	400		Disinfectants, DO meter solvent, etc.
52-40-255	Shop Equipment and Supplies	6,090	2,519	6,090	0%	4,775	6,663	2,680	(129)	1,146	6,090		
											3,000		PW shop maintenance (bulk items, fuel, trailer mainter
											700		PW shop tools
											1,250		Safety supplies and signs (split 4 - streets, irrigation, w
											-		Vehicle maintenance
											1,140		Welding tools/supplies
52-40-260	Bdlgs/Grounds/Supp/Maint	30,314	4,057	24,314	25%	8,281	526	159	150	2,085	30,314		
											100		Misc
											167		Fire Extinguisher Inspections
											47		Annual Fire Marshall Inspection
											-		Shop Road maintenance
											20,000	fund bala	Dike road maintenance
											10,000	fund bala	rebuild/replace UV tubes, rails and sensor

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
52-40-265	Uniforms	940	99	940	0%	820	495	360	450	450	940		
											850		Quartermaster Uniform - PW (1 employee)
											-		New employee
											90		PPE/safety equipment
52-40-270	Utilities	20,015	14,098	17,515	14%	15,300	13,934	11,881	9,734	6,836	20,015		
											18,000	Treas	
											615	Treas	Blue Sky Power (20% of total power load)
											300	Treas	Power at Shop
											350		Solar energy monitoring
											750	Treas	Internet
52-40-280	Telephone	1,000	580	1,000	0%	703	756	706	719	715	1,000	Treas	Cell + 1/2 of new hire
52-40-290	Postage	3,500	2,394	4,000	-13%	2,224	2,642	1,823	1,619	1,548	3,500	Treas	Postage/Meter Rental (split)
52-40-300	Contract Labor	10,000	-	10,000	0%	-	-	3,760	-	-	10,000	fund bala	Sewer line break/emergency repair
52-40-310	Professional/Technical Service	141,431	27,514	73,148	93%	21,000	22,530	23,689	17,374	27,869	141,431		
											1,000		Engineering and Alan Lee assistance
											28,000		Sewer line maintenance contract (1/3 of system) cleaning and cameraing (Twin D)
											1,500		Ash Creek/Robot Rooter services
											1,848	Treas	Pelorus Support (see split)
											3,100	Treas	Audit (see split)
											333		State Code Update
											-	Treas	Master meter support
											47,150	fund bala	Sewer Master Plan update
											2,500		Development Standards update
											50,000	fund bala	Chemical sludge treatment
											5,000		Update GIS
											1,000	Treas	Internal Auditor Contracting
52-40-330	Education & Training	1,000	640	1,000	0%	-	346	401	-	-	1,000		
											-	Treas	Arbinger materials for training + 1/2 new hire
											1,000		wastewater certification maintenance (spring RWAU)
52-40-340	Dues & Memberships	1,038	698	938	11%	600	50	50	-	400	1,038		
											150	Treas	Blue Stakes of Utah
											550		Sewer Discharge Permit
											288		Rural Water Assoc. of Utah Dues
											50		Utah Division of Water Quality Memberships
52-40-370	Testing	10,000	4,213	7,500	33%	2,756	1,237	1,072	934	500	10,000		
52-40-480	Special Dept Supplies	225	147	425	-47%	119	176	157	164	48	225		
											100	Treas	Staff Meeting Supplies
											125	Treas	Staff Christmas party (\$125 per ee)

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
52-40-490	Computer Supplies	5,212	3,391	4,182	25%	4,151	3,703	1,508	1,927	1,996	5,212		
											396	Treas	Robby Desktop (L20-07/2019)
											900	Treas	Annual service contract
											500	Treas	misc computer repair/maintenance
											550		Sewer Lagoons internet access
											100	Treas	Infowest web hosting split
											500	Treas	infowest email account split
											1,116	Treas	Server Split (L17-07/2018)
											600	Treas	Slack subscription
											550	Treas	PaperTri subscription (split w/1050, 51, 55)
52-40-510	Insurance/surety bonds	7,239	6,218	7,239	0%	7,621	9,018	8,818	8,718	8,638	7,239		
											5,940	Treas	Liability policy (see split)
											600	Treas	Auto Premium (see split)
											600	Treas	Property premium (see split)
											99	Treas	Equipment Insurance (see split)
52-40-520	Bank charges	-	-	-		-	-	-	-	-	-		
52-40-610	Misc Supplies	250	-	250	0%	-	-	10	-	-	250	Treas	
52-40-620	Misc Services	500	463	500	0%	166	197	303	294	220	500	Treas	Blue Stakes Notifications/Misc.
52-40-625	Bad Debt	-	-	-		-	-	-	-	-	-		
52-40-650	Depreciation	40,000	-	40,000	0%	74,121	75,762	85,580	86,914	87,996	40,000		Portion of Depreciation
52-40-740	Capital Outlay - Sewer Equipm	20,000	44,415	70,298	-72%	1,825	-	990	-	-	20,000		
											-	fund bala	Vehicle Purchasing: Utility Trailer
											-	fund bala	Vehicle Purchasing: Attachments for Mini-Ex/Skid Steer
											15,298		vehicle account payment: Sewer Fund
											1,800		Flagging Lights
											20,000		Dorsett panels at influent/effluent sites
52-40-750	Capital Outlay - Shop Equipme	-	-	-	#DIV/0!	-	-	157	844	1,500	-		
52-40-780	Capital Outlay - Sewer Projects	25,000	-	15,000	67%	-	-	-	45,371	11,086	25,000		
											5,000		Manhole filters
											10,000		Roickville Metering Station
											10,000	fund bala	Effluent land application
52-40-785	Capital Outlay - Shop Projects	-	-	-	#DIV/0!	-	-	-	-	-	-		
52-40-790	Capital Outlay - Other	10,000	2,385	7,800	28%	10,447	27,960	3,950	10,522	11,487	10,000		
											10,000		new sewer grinder pumps (canyon springs)
52-40-795	Capital Outlay - ARRA Project	-	-	-		-	-	-	-	-	-		
Total Operating Expenses		508,355	228,150	438,656	16%	281,984	293,330	289,895	294,884	275,983			

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Non-Operating Expenses													
52-40-810	Debt Service Principal	-	-	-		-	-	-	-	-	-		
52-40-820	Debt Service Interest	-	-	-		-	-	-	-	-	-		
52-40-821	Loss-Disposal of Assets	-	-	-		-	-	-	-	-	-		
52-40-830	Due to General Fund	-	-	-		-	-	-	-	-	-		
52-40-880	Interfund Loan, Xfer or Contrib.	-	-	-	#DIV/0!	-	-	-	41,000	-	-		
52-90-400	Transfer to Cap Projects Fund	-	-	-		-	-	-	-	-	-		
Total Non-Operating Expenses		-	-	-	#DIV/0!	-	-	-	41,000	-	-		
Total Sewer Fund Expenses		508,355	228,150	438,656	16%	281,984	293,330	289,895	335,884	275,983			
	Previous year	438,656											
		69,699											
		16%											
	Sewer Fund Revenue	513,430											
	Sewer Fund Expenses	508,355											
	Sewer Totals	5,075											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation
Operating Revenue											
53-37-400	Contributed Tax										
53-37-600	Lease Payment	57,675	-	57,600	0%	58,553	58,428	58,278	57,853	48,746	57,675 Lease payment from General Fund
	total operating	57,675	-	57,600	0%	58,553	58,428	58,278	57,853	48,746	
Non-Operating Revenues											
53-38-100	Interest Earnings	-	-	-		-	-				
53-38-110	Interest - State Treasurer	-	3,119	-		5,177	3,295	2,057	1,312	897	
53-38-120	Private Contributions	-	-	-		-	-				
53-38-400	Sale of Fixed Asses	-	-	-		-	-				
53-38-900	Miscellaneous	-	-	-		-	-				
53-38-901	Event Proceeds	-	-	-		-	-				
53-38-910	Penalties	-	-	-		-	-				
53-38-920	Repair/Replacement Fund	-	-	-		-	-			-	- From Washington County
	total misc	-	3,119	-		5,177	3,295	2,057	1,312	897	
Contributions and Transfers											
53-39-870	Transfer from GF		-			-	-				
53-39-990	Appropriated Use of Beginning Fund Balance	6,000	-	16,000	-63%	-	-	-	-	-	6,000
	total transfers	6,000	-	16,000	-63%	-	-	-	-	-	6,000 Buildings and Grounds Misc - CCC Improvements
	Community Center Fund Revenue	63,675	3,119	73,600	-13%	63,730	61,723	60,335	59,165	49,643	
	Community Center Fund Expenses	<u>63,675</u>									
		-									

Account	07-08 Budget	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Operating Expenses													
53-40-110	Salaries & Wages												
53-40-120	Payroll Tax Expense												
53-40-130	Employee Benefits												
53-40-210	Books & Subscriptions												
53-40-220	Public Notices												
53-40-230	Travel												
53-40-235	Vehicle Expense (Gas, RM)												
53-40-240	Office Supplies & Expense												
53-40-250	Equip: Supp/Maint												
53-40-260	Bdlgs/Grounds/Supp/Maint	6,000		6,000	0%	-	-	-	-		6,000		
53-40-270	Utilities												
53-40-280	Telephone												
53-40-290	Postage												
53-40-300	Contract Labor and Equipment												
53-40-310	Professional/Technical Services											-	
53-40-330	Education & Training												
53-40-340	Dues & Memberships												
53-40-480	Special Dept Supplies												
53-40-510	Insurance/surety bonds	-		-	#DIV/0!	-	-	-	802	802	-		- Treas CIB Bond - Treas Registered Agent Fee
53-40-530	Bank charges								-	-			- Treas Trustee Fees
53-40-610	Misc Supplies												
53-40-620	Misc Services												
53-40-625	Bad Debt												

Account	07-08 Budget	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
53-40-650	Depreciation	-	-	-		36,238	36,237	36,238	36,562	37,177			
53-40-740	Capital Outlay - Equipment												
53-40-750	Capital Outlay - Special Projects												
53-40-790	Capital Outlay - Other												
Total Operating Expenses		6,000	-	6,000	0%	36,238	36,237	36,238	37,364	37,979			
Non-Operating Expenses													
53-40-810	Debt Service Principal	38,000		37,000	3%	36,000	35,000	34,000	33,000	32,000	38,000		
											-	Treas	CCC DSRF
											38,000	Treas	Debt service principal
53-40-820	Debt Service Interest	19,675	20,600	20,600	-4%	21,275	22,375	23,225	24,050	24,650	19,675	Treas	Debt service interest
53-40-821	Loss-Disposal of Assets	-		-		-							
53-40-880	Interfund Loan, Xfer or Contrib.	-		-		-							
53-90-400	Transfer to Cap Projects Fund	-		-		-							
53-90-500	Transfer to GF	-		10,000	-100%	10,000	10,000	21,250	10,050		-		Transfer to GF for...
											-		Building security cameras
53-90-990	Appropriated Increase Fund Bal or Renewal/Replacement Fund	-		-		-							
Total Non-Operating Expenses		57,675	20,600	67,600	-15%	67,275	67,375	78,475	67,100	56,650			
		63,675	20,600	73,600	-13%	103,513	103,612	114,713	104,464	94,629			
Community Center Fund Reven		63,675											
Community Center Fund Expen		63,675											
Community Center Totals		-											

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Explanation
Operating Revenue											
55-37-100	Meter Revenue	250,000	160,859	300,000	-17%	319,354	159,740				80% of 19 255,483
55-37-105	Whoosh Parking Revenue	2,250	1,428	3,000		3,058	-				2,446
55-37-110	Bit & Spur Meter 301	3,000	4,035	3,000		6,685	1,063				5,348
55-37-120	ParkCo Meter 302	-	3,456	-		7,233	1,106				5,786
55-37-130	Lion Blvd Meter Revenue	72,500	60,602	100,000		91,439	40,841				73,151
55-37-140	Town Hall Meter Revenue	500	403	500		640	2				512
55-37-150	Event/Prepayment Parking Revenue	500	287	-		1,247					998
55-37-400	Parking Citations	50,000	51,183	75,000		103,341	33,551				82,673
	total operating	378,750	282,252	481,500	-21%	532,997	236,302	-	-	-	
Non-Operating Revenue											
55-38-100	Interest Earnings		-	-							
55-38-110	Interest - State Treasurer		-	-							
55-38-400	Sale of Fixed Assets		-	-							
55-38-900	Miscellaneous		-	-							
55-38-910	Penalties		-	-							
	total non-operating	-	-	-	#DIV/0!	-	-	-	-	-	
Contributions and Transfers											
55-39-870	Interfund Loan, Xfer or Contribution		-	-							
55-39-990	Appropriated Use of Beginning Fund Balance		-	-							-
											-
											-
	total contributions	-	-	-	#DIV/0!	-	-	-	-	-	
	Transportation Revenue Totals	378,750	282,252	481,500	-21%	532,997	236,302	-	-	-	
	Transportation Fund Expenses	373,599									
		5,151									

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Operating Expenses													
55-40-110	Salaries & Wages	131,947	94,576	124,211	6%	110,561	20,033				131,947	Treas	
55-40-120	Payroll Tax Expense	12,730	7,739	12,462	2%	9,495	1,527				12,730	Treas	
55-40-130	Employee Benefits	101,962	63,289	87,631	16%	62,962	8,455				101,962	Treas	
55-40-150	Contract Labor	-	-	-		-	-						
55-40-210	Books & Subscriptions	-	-	-		-	-						
55-40-220	Public Notices	-	-	-		-	-						
55-40-230	Travel	6,150	4,465	6,000	3%	5,743	652				6,150		
											6,000		training related travel
											150	Treas	AIMS conference
													Pelorus Conf (split)
55-40-235	Vehicle Repair/Maintenance	1,200	632	1,200	0%	568	23				1,200		
											400		Misc Repair/Maintenance
											800		Tires
55-40-236	Fuel	3,000	2,201	2,500	20%	2,666	681				3,000	Treas	Fuel
55-40-240	Office Supplies & Expense	1,000	436	1,200	-17%	544	226				1,000	Treas	Office Supplies
55-40-250	Equip: Supplies/Maint	10,435	1,495	10,000	4%	4,035	11,660				10,435		
											105	Treas	LaserFiche Maint. Agreement (see split)
											330	Treas	Downstairs Copier Maint. (split)
											10,000		Enforcement/Meter Supplies and Materials
55-40-260	Bldg/Grounds: supp/maint	-	10,065	35,000	-100%	-					-		
												5,000	Bike/Pedestrian projects (bike racks, benches, etc.)
55-40-265	Uniforms	2,000	382	2,000	0%	2,769	242				2,000		PD Quartermaster
55-40-270	Utilities	-	-	-		-					-	Treas	
55-40-280	Telephone	3,100	2,302	1,520	104%	2,219	176				3,100	Treas	Cell phones and jetpacks
55-40-290	Postage	1,400	1,048	2,000	-30%	956	-				1,400		
											1,400	Treas	Postage/Meter Rental (split)
											-	Treas	UPS
55-40-310	Professional/Technical Services	70,525	57,694	69,525	1%	103,316	4,320				70,525		
											600	Treas	portion of audit (split)
											-	Treas	Pelorus software support (split)
											28,800		Pay Station Back Office
											35,125		Enforcement Back Office and Software
											5,000		Meter programming
											1,000	Treas	Internal Auditor Contracting

246,639

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
55-40-330	Education/Training	8,000	248	7,200	11%	4,238	-				8,000		
											-		Certifications
											5,000		Training
											3,000		AIMS Conference
											-	Treas	Arbinger materials for training - 1/2 new hire
55-40-340	Dues & Memberships	600	-	600	0%	125	-				600		Parking Association
55-40-480	Special Dept Supplies	450	212	850	-47%	-	-				450		
											200	Treas	Staff Meeting Supplies
											250	Treas	Staff Christmas party (\$125 per ee)
55-40-490	Computer Supplies	898	290	348	158%	348	-				898		
											348	Treas	Parking Desktop lease (L17-07/2018)
											550		PaperTrl subscription (split w/1050, 51, 52)
											-		
											-		
55-40-510	Insurance/Surety	2,702	582	2,562	5%	2,666	41				2,702		
											550	Treas	Auto Premium (see split)
											150	Treas	Property premium (see split)
											1,980	Treas	Liability Insurance (see split)
											22	Treas	Equipment Insurance (see split)
55-40-520	Bank Charges	15,000	10,147	6,000	150%	12,670	769				15,000	Treas	
55-40-610	Misc Supplies	250	-	250	0%	-	-				250	Treas	
55-40-620	Misc Services	250	-	250	0%	240	-				250	Treas	
55-40-625	Bad Debt	-	-	-		-	-				-		
55-40-650	Depreciation	-	-	31,725	-100%	-	-				-		31,725 depreciation on meters
55-40-740	Capital Outlay - Equipment	-	-	6,597	-100%	-	448,116				-		Vehicle purchasing:
											-		6,597 Vehicle account payment: Transportation Fund
55-40-780	Capital Outlay - Transportation I	-	-	-		-	-				-		
55-40-790	Capital Outlay - Other	-	-	-		-	-				-		
											-	Treas	

Account	Description	20-21 Budget	19-20 Actual	19-20 Budget	% Change	fy 18-19	fy 17-18	fy 16-17	fy 15-16	fy 14-15	Request	Who	Explanation
Total Operating		373,599	257,804	411,631	-9%	326,121	496,923	-	-	-			
Non-Operating Expenses													
55-40-810	Debt Service Principal	-	-	-		-	-				-		
55-40-820	Debt Service Interest	-	-	-		-	-				-		
55-40-830	Due to General Fund	-	-	-		-	-				-		
55-90-880	Transfer to General Fund	-	-	50,000	-100%	-	-				-	50,000	Due to GF
55-90-400	Transfer to Cap Projects Fund	-	-	10,000	-100%	60,000	-				-		Bike Projects (bike lanes, bike racks)
55-90-500	Transfer to Irrigation Fund	-	-	-		-	-				-		
55-90-600	Renewal and Replacement Fur	-	-	-		-	-				-		
55-90-990	Appropriated Increase Fund Bal	-	-	-		-	-				-		
Total Non-Operating		-	-	60,000	-100%	60,000	-	-	-	-			
Total Transportation Fund Exp		373,599	257,804	471,631	-21%	386,121	496,923	-	-	-			
		<u>471,631</u>											
		457,998											
		97%											
	Transportation Fund Revenue	378,750											0
	Transportation Fund Expenses	<u>373,599</u>											
	Totals Transportation Fund	5,151											



Memorandum

To: Mayor, Town Council
From: Rick Wixom
Date: June 4, 2020
Re: **June 10, 2020 Town Council Meeting**
Bureau of Reclamation Grant Agreement

Last year the Town applied for a grant from the US Bureau of Reclamation to assist in funding a project to install secondary water meters on town secondary water connections (town properties and town customers). That grant application was accepted and we've been working with Reclamation on environmental and cultural clearances, a grant agreement, and other work related to the grant.

This agenda item is to review and approve the grant agreement between the Town and the US Bureau of Reclamation. The grant is \$75,000 to reimburse the town for project expenses incurred in the installation of the secondary water meters.

One issue that has delayed this project is the availability of the "clear bore" 1" meter. Badger has released their clear bore meter in sizes 2" and larger, as well as 5/8" x 3/4", but have not yet released the 1" and 1 1/2" versions of their meter. In discussing this with Hydro Specialties, our Badger rep., they have indicated that the meter will be released and available for purchase at the end of this year or early in 2021. Badger's COVID-19 response has apparently impacted the release of the smaller 5/8" meter, which in turn has significantly delayed their previous estimate for availability on the 1" version of the meter.

This timing on meter availability improves our project timeline. We had previously anticipated a summer or fall installation, which would have been challenging during the irrigation season. Reclamation has agreed to extend the grant window through June of 2021, which will enable us to do the project construction over the winter and early spring. Connections will be installed with an idler or jumper in the meter setter, which will be replaced with the meters when they are available.

Devin has reviewed the grant agreement and found it acceptable. He has noted a few observations which I will send to the Council in a separate email from the packet material.

Please let me know if you have questions during your review of the agreement.

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
ASSISTANCE AGREEMENT

1A. AGREEMENT NUMBER R19AP00220	1B. MOD NUMBER	2. TYPE OF AGREEMENT <input checked="" type="checkbox"/> GRANT <input type="checkbox"/> COOPERATIVE AGREEMENT	3. CLASS OF RECIPIENT US Local Government		
4. ISSUING OFFICE Bureau of Reclamation Acquisitions and Assistance Management Division Acquisitions and Assistance Operations Branch P.O. Box 25007, MS 84-27810 Denver, CO 80225-5007		5. RECIPIENT Town of Springdale PO Box 187 118 Lion Blvd. Springdale, UT 84767-0187			
		EIN #:	870275308	County:	Washington
		DUNS #:	054780986	Congress. Dist:	UT-002
6. RECIPIENT PROJECT MANAGER Rick Wixom, Town Manager Town of Springdale PO Box 187 118 Lion Blvd. Springdale, UT 84767-0187 435-772-3434 rwixom@springdaletown.com		7A. INITIAL AGREEMENT EFFECTIVE DATE: See Block 13.a below	7B. MODIFICATION EFFECTIVE DATE:		
		8. COMPLETION DATE June 30, 2021			
9A. PROGRAM STATUTORY AUTHORITY Section 9504(a) of the Secure Water Act, Public Law 111-11 (42 United States Code 10364)			9B. CFDA Number 15.507		
10. FUNDING INFORMATION	<u>NON-FEDERAL</u>	<u>RECLAMATION</u>	<u>TOTAL PROJECT COSTS</u>		
Total Estimated Amount of Agreement	\$111,030	\$75,000	\$186,030		
This Obligation	\$111,030	\$73,928	\$184,958		
Previous Obligation	\$0	\$0	\$0		
Total Obligation	\$111,030	\$73,928	\$184,958		
11. PROJECT TITLE Meter Installation Project					
12a. Acceptance of this Assistance Agreement in accordance with the terms and conditions contained herein is hereby made on behalf of the above-named recipient BY: _____ DATE: _____		13a. Award of this Assistance Agreement in accordance with the terms and conditions contained herein is hereby made on behalf of the United States of America, Department of the Interior, Bureau of Reclamation BY: _____ DATE: _____			
12b. NAME AND TITLE OF SIGNER Rick Wixom, Town Manager		13b. NAME OF GRANTS OFFICER			

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Financial Assistance Agreement
Between
Bureau of Reclamation
And
Town of Springdale
For
Meter Installation Project

I. OVERVIEW AND SCHEDULE

1. AUTHORITY

This Financial Assistance Agreement (Agreement) is entered into between the United States of America, acting through the Department of the Interior, Bureau of Reclamation (Reclamation) and Town of Springdale (Recipient), pursuant to Section 9504(a) of the SECURE WATER ACT, Subtitle F of Title IX of the OMNIBUS PUBLIC LAND MANAGEMENT ACT OF 2009, Public Law 111-11 (42 United States Code 10364) (the “Act”). The following section, provided in full text, authorizes Reclamation to award this financial assistance agreement:

SEC. 9504. WATER MANAGEMENT IMPROVEMENT.

(a) AUTHORIZATION OF GRANTS AND COOPERATIVE AGREEMENTS.—

(1) AUTHORITY OF SECRETARY.—The Secretary may provide any grant to, or enter into an agreement with, any eligible applicant to assist the eligible applicant in planning, designing, or constructing any improvement—

- (A) to conserve water;***
- (B) to increase water use efficiency;***
- (C) to facilitate water markets;***
- (D) to enhance water management, including increasing the use of renewable energy in the management and delivery of water;***
- (E) to accelerate the adoption and use of advanced water treatment technologies to increase water supply;***
- (F) to prevent the decline of species that the United States Fish and Wildlife Service and National Marine Fisheries Service have proposed for listing under the Endangered Species Act of 1973 (16 U.S.C. 1531 et seq.) (or candidate species that are being considered by those agencies for such listing but are not yet the subject of a proposed rule);***

- (G) to accelerate the recovery of threatened species, endangered species, and designated critical habitats that are adversely affected by Federal reclamation projects or are subject to a recovery plan or conservation plan under the Endangered Species Act of 1973 (16 U.S.C. 1531 et seq.) under which the Commissioner of Reclamation has implementation responsibilities; or*
- (H) to carry out any other activity—*
- (i) to address any climate-related impact to the water supply of the United States that increases ecological resiliency to the impacts of climate change; or*
 - (ii) to prevent any water-related crisis or conflict at any watershed that has a nexus to a Federal reclamation project located in a service area.*

2. PUBLIC PURPOSE OF SUPPORT OR STIMULATION

The proposed Meter Installation project (Project) will increase the reliability of water supplies; improve water management; and provide benefits for fish, wildlife, and/or the environment.

3. BACKGROUND AND OBJECTIVES

Through WaterSMART (Sustain and Manage America’s Resources for Tomorrow), Reclamation leverages Federal and non-Federal funding to work cooperatively with states, tribes, and local entities as they plan for and implement actions to increase water supply reliability through investments and attention to local water conflicts. Working together with our stakeholders, WaterSMART provides support for the Department of the Interior’s priorities, including creating a legacy of conservation stewardship, sustainably developing our energy and natural resources, modernizing our infrastructure through public-private partnerships, and restoring trust with local communities by improving relationships and communication with states, tribes, local governments, communities, landowners and water users.

Through Water and Energy Efficiency Grants, Reclamation provides assistance to states, tribes, irrigation districts, water districts, and other entities with water or power delivery authority to undertake projects that result in quantifiable and sustained water savings and support broader water reliability benefits.

The Town of Springdale, located in southern Utah, will purchase and install 78 water meters for its currently un-metered pressurized secondary irrigation system. The meters will enable more accurate measurement of water usage. Secondary meter installation is identified as a priority for the town in its 2009 Water Conservation and Management Plan.

4. PERIOD OF PERFORMANCE AND FUNDS AVAILABILITY

This Agreement becomes effective on the date shown in Block 13a of Page 1 of this agreement, United States of America, Department of the Interior, Bureau of Reclamation, Assistance

Agreement. The Agreement shall remain in effect until the date shown in Block 8 of Page 1 of this agreement, United States of America, Department of the Interior, Bureau of Reclamation, Assistance Agreement. The period of performance for this Agreement may only be modified through written modification of the Agreement by a Reclamation Grants Officer.

No legal liability on the part of the Government for any payment may arise until funds are made available, in writing, to the Recipient by the Grants Officer. The total estimated amount of federal funding for this agreement is **\$75,000**, of which the initial amount of federal funds available is limited to **\$73,928** as indicated by “this obligation” within Block 10 of Page 1 of this agreement, United States of America, Department of the Interior, Bureau of Reclamation, Assistance Agreement.

5. SCOPE OF WORK AND MILESTONES

Under this Agreement, the Recipient shall purchase and install 78 water meters for the Town of Springdale’s pressurized irrigation system, ranging in size from 1-inch to 4-inches.

The project will be within the geographic boundaries of the Town of Springdale in Washington County, Utah. The Recipient shall include in their records the locations of the meters installed under this Agreement.

The milestones for completing the scope of work are:

Milestone / Task / Activity	Planned Start Date	Planned Completion Date
Complete environmental and cultural compliance	November 2019	April 2020
Engineering and design	June 2020	September 2020
Bidding	July 2020	October 2020
Meter installation	October 2020	June 2021

6. RESPONSIBILITY OF THE PARTIES

6.1 Recipient Responsibilities

6.1.1 The Recipient shall carry out the Scope of Work (SOW) in accordance with the terms and conditions stated herein. The Recipient shall adhere to Federal, state, and local laws, regulations, and codes, as applicable, and shall obtain all required approvals and permits. If the SOW contains construction activities, the Recipient is responsible for construction inspection, oversight, and acceptance. If applicable, the Recipient shall also coordinate and obtain approvals from site owners and operators.

6.1.2 Interim Performance Reports. The Recipient shall prepare and submit to Reclamation interim Project performance reports (Interim Performance Reports) as required by Section I.10 of

this Agreement. Each Interim Performance Report will include (but is not limited to) the information identified in paragraph I.10.3 and will discuss the following:

- A comparison of actual accomplishments to the milestones established by the financial assistance agreement for the reporting period
- The reasons why established milestones were not met, if applicable
- The status of milestones from the previous reporting period that were not met, if applicable
- Whether the Project is on schedule and within the original cost estimate

6.1.3 Final Project Report. The Recipient shall prepare and submit to Reclamation a final Project performance report (Final Project Report) as required by Section I.10 of this Agreement. The Final Project Report will include (but is not limited to) the information identified in paragraph I.10.3 and will discuss the following:

- Whether the Project objectives and goals were met
- The amount of water conserved, if applicable, including information and/or calculations supporting that amount
- The amount of energy the renewable energy system is generating annually, if applicable
- How the Project demonstrated collaboration, if applicable

Photographs documenting the project are also appreciated. Recipient understands that Reclamation may print photos with appropriate credit to Recipient. Recipient also understands that the Final Project Report is a public document and may be made available on Reclamation's website, www.usbr.gov/watersmart/.

7. BUDGET

7.1 Budget Estimate. The following is the estimated budget for this Agreement. As Federal financial assistance agreements are cost-reimbursable, the budget provided is for estimation purposes only. Final costs incurred under the budget categories listed may be either higher or lower than the estimated costs. All costs incurred by the Recipient under this agreement must be in accordance with any pre-award clarifications conducted between the Recipient and Reclamation, as well as with the terms and conditions of this agreement. Final determination of the allowability, allocability, or reasonableness of costs incurred under this agreement is the responsibility of the Grants Officer. Recipients are encouraged to direct any questions regarding allowability, allocability or reasonableness of costs to the Grants Officer for review prior to incurrence of the costs in question.

BUDGET ITEM DESCRIPTION	TOTAL COST
SALARIES/WAGES	
	\$4,200
FRINGE BENEFITS	
	\$3,200
SUPPLIES AND MATERIALS	
	\$24,400
CONTRACTUAL	
	\$153,200
OTHER	
Reclamation environmental and cultural compliance costs	\$1,072
TOTAL DIRECT COSTS	\$186,030
INDIRECT COSTS	
No Indirect Cost	\$0.00
TOTAL ESTIMATED PROJECT COST	\$186,030

7.2 Cost Sharing Requirement

At least 50% non-Federal cost-share is required for costs incurred under this Agreement. Based on the budget estimate reflected in Section 7.1 above, the estimated Federal share of allowable costs is 40% and the Recipient's estimated non-Federal cost share is 60%. The Federal share of allowable costs shall not be expended in advance of the Recipient's non-Federal share. It is expected that expenditure of Federal and non-Federal funds based upon the estimated cost share percentages shall occur concurrently.

If a bona fide need arises which requires the expenditure of Federal funds in advance of the Recipient share, then the Recipient must request written approval from the Grants Officer prior to the expenditure. Recipient's may expend their agreed upon share of costs in advance of the expenditure of Federal funds without prior written approval.

7.3 Pre-Award Incurrence of Costs

The Recipient shall be entitled to reimbursement for costs incurred on or after April 1, 2020, which if had been incurred after this Agreement was entered into, would have been allowable, allocable, and reasonable under the terms and conditions of this Agreement. Reimbursement of these costs is limited to federal cost share percentage identified in Section I.7.2 above.

7.4 Allowable Costs

Costs incurred for the performance of this Agreement must be allowable, allocable to the project, and reasonable. The following regulations, codified within the Code of Federal Regulations (CFR), governs the allowability of costs for Federal financial assistance:

2 CFR 200 Subpart E, “Cost Principles”

Expenditures for the performance of this Agreement must conform to the requirements within this CFR. The Recipient must maintain sufficient documentation to support these expenditures. Questions on the allowability of costs should be directed to the Grants Officer responsible for this Agreement.

The Recipient shall not incur costs or obligate funds for any purpose pertaining to operation of the program or activities beyond the expiration date stated in the Agreement. The only costs which are authorized for a period of up to 90 days following the project performance period are those strictly associated with closeout activities for preparation of the final reports.

7.5 Revision of Budget and Program Plans

In accordance with 2 CFR 200.308(g) the recipient must request prior written approval for any of the following changes:

- (a) A change in the approved scope of work or associated tasks, even if there is no associated budget revisions.
- (b) Revisions which require additional Federal funds to complete the project.
- (c) Revisions which involve specific costs for which prior written approval requirements may be imposed consistent with OMB cost principles listed in 2 CFR 200 Subpart E “Cost Principles”.

7.6 Modifications

Any changes to this Agreement shall be made by means of a written modification. Reclamation may make changes to the Agreement by means of a unilateral modification to address changes in address, no-cost time extensions, changes to Key Personnel, the addition of previously agreed upon funding, or administrative corrections which do not impact the terms and conditions of this agreement. Additionally, a unilateral modification may be utilized by Reclamation if it should become necessary to suspend or terminate the Agreement in accordance with 2 CFR 200.338.

All other changes shall be made by means of a bilateral modification to the Agreement. No oral statement made by any person, or written statement by any person other than the Grants Officer, shall be allowed in any manner or degree to modify or otherwise effect the terms of the Agreement.

All requests for modification of the Agreement shall be made in writing, provide a full description of the reason for the request, and be sent to the attention of the Grants Officer. Any request for project extension shall be made at least 45 days prior to the expiration date of the Agreement or the expiration date of any extension period that may have been previously granted. Any determination to extend the period of performance or to provide follow-on funding for continuation of a project is solely at the discretion of Reclamation.

8. KEY PERSONNEL

8.1 Recipient's Key Personnel.

The Recipient's Project Manager for this Agreement shall be:

Rick Wixom, Town Manager
Town of Springdale
PO Box 187
118 Lion Blvd.
Springdale, UT 84767-0187
435-772-3434
rwixom@springdaletown.com

9. LIMITATION OF AUTHORITIES

9.1 Grants Officer.

The Grants Officer is the only official with legal delegated authority to represent Reclamation. The Grants Officer's responsibilities include, but are not limited to, the following:

- (a) Formally obligate Reclamation to expend funds or change the funding level of the Agreement;
- (b) Approve through formal modification changes in the scope of work and/or budget;
- (c) Approve through formal modification any increase or decrease in the period of performance of the Agreement;
- (d) Approve through formal modification changes in any of the expressed terms, conditions, or specifications of the Agreement;
- (e) Be responsible for the overall administration, management, and other non-programmatic aspects of the Agreement including, but not limited to, interpretation of financial assistance statutes, regulations, circulars, policies, and terms of the Agreement; Where applicable, ensures that Reclamation complies with the administrative requirements required by statutes, regulations, circulars, policies, and terms of the Agreement.

9.2 Grants Management Specialist (GMS).

The Grants Management Specialist is the primary administrative point of contact for this agreement and should be contacted regarding issues related to the day-to-day management of the agreement. Requests for approval regarding the terms and conditions of the agreement, including but not limited to modifications and prior approval, may only be granted, in writing, by a Reclamation Grants Officer. Please note that for some agreements, the Grants Officer and the Grants Management Specialist may be the same individual.

10. REPORTING REQUIREMENTS AND DISTRIBUTION

10.1 Noncompliance. Failure to comply with the reporting requirements contained in this Agreement may be considered a material noncompliance with the terms and conditions of the award. Noncompliance may result in withholding of payments pending receipt of required reports, denying both the use of funds and matching credit for all or part of the cost of the activity or action not in compliance, whole or partial suspension or termination of the Agreement, recovery of funds paid under the Agreement, withholding of future awards, or other legal remedies in accordance with 2 CFR 200.338.

10.2 Financial Reports. Federal Financial Reports shall be submitted by means of the SF-425 and shall be submitted according to the Report Frequency and Distribution schedule below. All financial reports shall be signed by an Authorized Certifying Official for the Recipient's organization.

10.3 Monitoring and Reporting Program Performance (2 CFR 200.328).

- (a) Monitoring by the non-Federal entity. The non-Federal entity is responsible for oversight of the operations of the Federal award supported activities. The non-Federal entity must monitor its activities under Federal awards to assure compliance with applicable Federal requirements and performance expectations are being achieved. Monitoring by the non-Federal entity must cover each program, function or activity. See also 200.331 Requirements for pass-through entities.
- (b) Non-construction performance reports. The Federal awarding agency must use standard, OMB-approved data elements for collection of performance information (including performance progress reports, Research Performance Progress Report, or such future collections as may be approved by OMB and listed on the OMB Web site).
 - (1) The non-Federal entity must submit performance reports at the interval required by the Federal awarding agency or pass-through entity to best inform improvements in program outcomes and productivity. Intervals must be no less frequent than annually nor more frequent than quarterly except in unusual circumstances, for example where more frequent reporting is necessary for the effective monitoring of the Federal award or could significantly affect program outcomes. Annual reports must be due 90 calendar days after the reporting period; quarterly or semiannual reports must be due 30 calendar days after the reporting period. Alternatively, the Federal awarding agency or pass-through entity may require annual reports before the anniversary dates of multiple year Federal awards. The final performance report will be due 90 calendar

- days after the period of performance end date. If a justified request is submitted by a non-Federal entity, the Federal agency may extend the due date for any performance report.
- (2) The non-Federal entity must submit performance reports using OMB-approved governmentwide standard information collections when providing performance information. As appropriate in accordance with above mentioned information collections, these reports will contain, for each Federal award, brief information on the following unless other collections are approved by OMB:
- (i) A comparison of actual accomplishments to the objectives of the Federal award established for the period. Where the accomplishments of the Federal award can be quantified, a computation of the cost (for example, related to units of accomplishment) may be required if that information will be useful. Where performance trend data and analysis would be informative to the Federal awarding agency program, the Federal awarding agency should include this as a performance reporting requirement.
 - (ii) The reasons why established goals were not met, if appropriate.
 - (iii) Additional pertinent information including, when appropriate, analysis and explanation of cost overruns or high unit costs.
- (c) Construction performance reports. For the most part, onsite technical inspections and certified percentage of completion data are relied on heavily by Federal awarding agencies and pass-through entities to monitor progress under Federal awards and subawards for construction. The Federal awarding agency may require additional performance reports only when considered necessary.
- (d) Significant developments. Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, the non-Federal entity must inform the Federal awarding agency or pass-through entity as soon as the following types of conditions become known:
- (1) Problems, delays, or adverse conditions which will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation.
 - (2) Favorable developments which enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

Reclamation requires Performance reporting for all financial assistance awards, both Construction and non-Construction. Performance reports for Construction agreements shall meet the same minimum requirements outlined in 2 CFR 200.328(b)(2) above.

10.4 Report Frequency and Distribution. The following table sets forth the reporting requirements for this Agreement. Please note the first report due date listed for each type of report.

Required Reports	Interim Reports	Final Report
Performance Report		
Format	No specific format required. See content requirements within Section 9.3 (2 CFR 200.328) above	Summary of activities completed during the entire period of performance is required. See content requirements within Section 9.3 (2 CFR 200.328) above
Reporting Frequency	Annual	Final Report due within 90 days after the end of the period of performance
Reporting Period	October 1 through September 30	Entire period of performance
Due Date	Within 90 days after the end of the Reporting Period	Final Report due within 90 days after the end of the period of performance or completion of the project
First Report Due Date	The first performance report is due for reporting period ending 09/30/2020 .	N/A
Submit to:	sha-dro-faoperations@usbr.gov	sha-dro-faoperations@usbr.gov
Federal Financial Report		
Format	SF-425 (all sections must be completed)	SF-425(all sections must be completed)
Reporting Frequency	Annual	Final Report due within 90 days after the end of the period of performance
Reporting Period	October 1 through September 30	Entire period of performance
Due Date	Within 90 days after the end of the Reporting Period	Final Report due within 90 days after the end of the period of performance or completion of project
First Report Due Date	The first performance report is due for reporting period ending 09/30/2020 .	N/A
Submit to:	sha-dro-faoperations@usbr.gov	sha-dro-faoperations@usbr.gov

11. REGULATORY COMPLIANCE

The Recipient agrees to comply or assist Reclamation with all regulatory compliance requirements and all applicable state, Federal, and local environmental and cultural and paleontological resource protection laws and regulations as applicable to this project. These may

include, but are not limited to, the National Environmental Policy Act (NEPA), including the Council on Environmental Quality and Department of the Interior regulations implementing NEPA, the Clean Water Act, the Endangered Species Act, consultation with potentially affected Tribes, and consultation with the State Historic Preservation Office. If the Recipient begins project activities that require environmental or other regulatory compliance approval prior to receipt of written notice from the Grants Officer that all such clearances have been obtained, then Reclamation reserves the right to initiate remedies for non-compliance as defined by 2 CFR 200.338 up to and including unilateral termination of this agreement.

The Grants Officer acknowledges that all environmental and other regulatory compliance approvals were obtained by the Recipient prior to the award of this Agreement.

12. AGRICULTURAL OPERATIONS [Public Law 111-11, Section 9504(a)(3)(B)]

The Recipient shall not use any associated water savings to increase the total irrigated acreage of the Recipient or otherwise increase the consumptive use of water in the operation of the Recipient, as determined pursuant to the law of the State in which the operation of Recipient is located.

13. TITLE TO IMPROVEMENTS [Public Law 111-11, Section 9504(a)(3)(D)]

If the activities funded under this Agreement result in an infrastructure improvement to a federally owned facility, the Federal Government shall continue to hold title to the facility and improvements to the facility.

14. OPERATION AND MAINTENANCE COSTS [Public Law 111-11, Section 9504(a)(3)(E)(iv.)]

The non-Federal share of the cost of operating and maintaining any infrastructure improvement funded through this Agreement shall be 100 percent.

15. LIABILITY [Public Law 111-11, Section 9504(a)(3)(F)]

(a) IN GENERAL.—Except as provided under chapter 171 of title 28, United States Code (commonly known as the “Federal Tort Claims Act”), the United States shall not be liable for monetary damages of any kind for any injury arising out of an act, omission, or occurrence that arises in relation to any facility created or improved under this Agreement, the title of which is not held by the United States.

(b) TORT CLAIMS ACT.—Nothing in this section increases the liability of the United States beyond that provided in chapter 171 of title 28, United States Code (commonly known as the “Federal Tort Claims Act”).

II. RECLAMATION STANDARD TERMS AND CONDITIONS

1. REGULATIONS

The regulations at 2 CFR Subtitle A, Chapter II, Part 200 “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”, are hereby incorporated by reference as though set forth in full text. Failure of a Recipient to comply with any applicable regulation or circular may be the basis for withholding payments for proper charges made by the Recipient and/or for termination of support.

2. PAYMENT

2.1 Payment (2 CFR 200.305).

- (a) For states, payments are governed by Treasury-State CMIA agreements and default procedures codified at 31 CFR Part 205 “Rules and Procedures for Efficient Federal-State Funds Transfers” and TFM 4A-2000 Overall Disbursing Rules for All Federal Agencies.
- (b) For non-Federal entities other than states, payments methods must minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the non-Federal entity whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means. See also 200.302 Financial management paragraph (b)(6). Except as noted elsewhere in this part, Federal agencies must require recipients to use only OMB-approved standard governmentwide information collection requests to request payment.
 - (1) The non-Federal entity must be paid in advance, provided it maintains or demonstrates the willingness to maintain both written procedures that minimize the time elapsing between the transfer of funds and disbursement by the non-Federal entity, and financial management systems that meet the standards for fund control and accountability as established in this part. Advance payments to a non-Federal entity must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the non-Federal entity in carrying out the purpose of the approved program or project. The timing and amount of advance payments must be as close as is administratively feasible to the actual disbursements by the non-Federal entity for direct program or project costs and the proportionate share of any allowable indirect costs. The non-Federal entity must make timely payment to contractors in accordance with the contract provisions.
 - (2) Whenever possible, advance payments must be consolidated to cover anticipated cash needs for all Federal awards made by the Federal awarding agency to the recipient.
 - (i) Advance payment mechanisms include, but are not limited to, Treasury check and electronic funds transfer and must comply with applicable guidance in 31 CFR part 208.

- (ii) Non-Federal entities must be authorized to submit requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as they like when electronic transfers are used, in accordance with the provisions of the Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).
- (3) Reimbursement is the preferred method when the requirements in paragraph (b) cannot be met, when the Federal awarding agency sets a specific condition per 200.207 Specific conditions, or when the non-Federal entity requests payment by reimbursement. This method may be used on any Federal award for construction, or if the major portion of the construction project is accomplished through private market financing or Federal loans, and the Federal award constitutes a minor portion of the project. When the reimbursement method is used, the Federal awarding agency or pass-through entity must make payment within 30 calendar days after receipt of the billing, unless the Federal awarding agency or pass-through entity reasonably believes the request to be improper.
- (4) If the non-Federal entity cannot meet the criteria for advance payments and the Federal awarding agency or pass-through entity has determined that reimbursement is not feasible because the non-Federal entity lacks sufficient working capital, the Federal awarding agency or pass-through entity may provide cash on a working capital advance basis. Under this procedure, the Federal awarding agency or pass-through entity must advance cash payments to the non-Federal entity to cover its estimated disbursement needs for an initial period generally geared to the non-Federal entity's disbursing cycle. Thereafter, the Federal awarding agency or pass-through entity must reimburse the non-Federal entity for its actual cash disbursements. Use of the working capital advance method of payment requires that the pass-through entity provide timely advance payments to any subrecipients in order to meet the subrecipient's actual cash disbursements. The working capital advance method of payment must not be used by the pass-through entity if the reason for using this method is the unwillingness or inability of the pass-through entity to provide timely advance payments to the subrecipient to meet the subrecipient's actual cash disbursements.
- (5) Use of resources before requesting cash advance payments. To the extent available, the non-Federal entity must disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- (6) Unless otherwise required by Federal statutes, payments for allowable costs by non-Federal entities must not be withheld at any time during the period of performance unless the conditions of 200.207 Specific conditions, Subpart D—Post Federal Award Requirements of this part, 200.338 Remedies for Noncompliance, or one or more of the following applies:

- (i) The non-Federal entity has failed to comply with the project objectives, Federal statutes, regulations, or the terms and conditions of the Federal award.
 - (ii) The non-Federal entity is delinquent in a debt to the United States as defined in OMB Guidance A-129, "Policies for Federal Credit Programs and Non-Tax Receivables." Under such conditions, the Federal awarding agency or pass-through entity may, upon reasonable notice, inform the non-Federal entity that payments must not be made for obligations incurred after a specified date until the conditions are corrected or the indebtedness to the Federal Government is liquidated.
 - (iii) A payment withheld for failure to comply with Federal award conditions, but without suspension of the Federal award, must be released to the non-Federal entity upon subsequent compliance. When a Federal award is suspended, payment adjustments will be made in accordance with 200.342 Effects of suspension and termination.
 - (iv) A payment must not be made to a non-Federal entity for amounts that are withheld by the non-Federal entity from payment to contractors to assure satisfactory completion of work. A payment must be made when the non-Federal entity actually disburses the withheld funds to the contractors or to escrow accounts established to assure satisfactory completion of work.
- (7) Standards governing the use of banks and other institutions as depositories of advance payments under Federal awards are as follows.
- (i) The Federal awarding agency and pass-through entity must not require separate depository accounts for funds provided to a non-Federal entity or establish any eligibility requirements for depositories for funds provided to the non-Federal entity. However, the non-Federal entity must be able to account for the receipt, obligation and expenditure of funds.
 - (ii) Advance payments of Federal funds must be deposited and maintained in insured accounts whenever possible.
- (8) The non-Federal entity must maintain advance payments of Federal awards in interest-bearing accounts, unless the following apply.
- (i) The non-Federal entity receives less than \$120,000 in Federal awards per year.
 - (ii) The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
 - (iii) The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.

- (iv) A foreign government or banking system prohibits or precludes interest bearing accounts.
- (9) Interest earned amounts up to \$500 per year may be retained by the non-Federal entity for administrative expense. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interested earned on federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another federal agency payment system. The remittance must be submitted as follows:
 - (i) For ACH Returns:
 - Routing Number: 051036706
 - Account number: 303000
 - Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN
 - (ii) For Fedwire Returns*:
 - Routing Number: 021030004
 - Account number: 75010501
 - Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer Division New York, NY
 - (* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)
 - (iii) For International ACH Returns:
 - Beneficiary Account: Federal Reserve Bank of New York/ITS (FRBNY/ITS)
 - Bank: Citibank N.A. (New York)
 - Swift Code: CITIUS33
 - Account Number: 36838868
 - Bank Address: 388 Greenwich Street, New York, NY 10013 USA
 - Payment Details (Line 70): Agency
 - Name (abbreviated when possible) and ALC Agency POC: Michelle Haney, (301) 492-5065

- (iv) For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”
Mail Check to Treasury approved lockbox:
HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231
(* ** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)
- (v) Any additional information/instructions may be found on the PMS Web site at <http://www.dpm.psc.gov/>.

2.2 Payment Method.

Recipients must utilize the Department of Treasury Automated Standard Application for Payments (ASAP) payment system to request advance or reimbursement payments. ASAP is a Recipient-initiated payment and information system designed to provide a single point of contact for the request and delivery of Federal funds. ASAP is the only allowable method for request and receipt of payment. Recipient procedures must minimize the time elapsing between the drawdown of Federal funds and the disbursement for agreement purposes.

In accordance with 2 CFR 25.200(b)(2) the Recipient shall “Maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by an agency”. If the Recipient allows their SAM registration to lapse, the Recipient’s accounts within ASAP will be automatically suspended by Reclamation until such time as the Recipient renews their SAM registration.

3. PROCUREMENT STANDARDS (2 CFR 200.317 through 200.326)

200.317 Procurements by States.

When procuring property and services under a Federal award, a state must follow the same policies and procedures it uses for procurements from its non-Federal funds. The state will comply with 200.322 Procurement of recovered materials and ensure that every purchase order or other contract includes any clauses required by section 200.326 Contract provisions. All other non-Federal entities, including subrecipients of a state, will follow 200.318 General procurement standards through 200.326 Contract provisions.

200.318 General procurement standards.

- (a) The non-Federal entity must use its own documented procurement procedures which reflect applicable State, local, and tribal laws and regulations, provided that the procurements conform to applicable Federal law and the standards identified in this part.
- (b) Non-Federal entities must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

- (c)
- (1) The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.
 - (2) If the non-Federal entity has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the non-Federal entity must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
- (d) The non-Federal entity's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
- (e) To foster greater economy and efficiency, and in accordance with efforts to promote cost-effective use of shared services across the Federal Government, the non-Federal entity is encouraged to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
- (f) The non-Federal entity is encouraged to use Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
- (g) The non-Federal entity is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

- (h) The non-Federal entity must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. See also 200.212 Suspension and debarment.
- (i) The non-Federal entity must maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.
- (j)
 - (1) The non-Federal entity may use a time and materials type contract only after a determination that no other contract is suitable and if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to a non-Federal entity is the sum of:
 - (i) The actual cost of materials; and
 - (ii) Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.
 - (2) Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the non-Federal entity awarding such a contract must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.
- (k) The non-Federal entity alone must be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the non-Federal entity of any contractual responsibilities under its contracts. The Federal awarding agency will not substitute its judgment for that of the non-Federal entity unless the matter is primarily a Federal concern. Violations of law will be referred to the local, state, or Federal authority having proper jurisdiction.

200.319 Competition.

- (a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
 - (2) Requiring unnecessary experience and excessive bonding;
 - (3) Noncompetitive pricing practices between firms or between affiliated companies;
 - (4) Noncompetitive contracts to consultants that are on retainer contracts;
 - (5) Organizational conflicts of interest;
 - (6) Specifying only a “brand name” product instead of allowing “an equal” product to be offered and describing the performance or other relevant requirements of the procurement; and
 - (7) Any arbitrary action in the procurement process.
- (b) The non-Federal entity must conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. Nothing in this section preempts state licensing laws. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
- (c) The non-Federal entity must have written procedures for procurement transactions. These procedures must ensure that all solicitations:
- (1) Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a “brand name or equivalent” description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
 - (2) Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
- (d) The non-Federal entity must ensure that all prequalified lists of persons, firms, or products which are used in acquiring goods and services are current and include enough

qualified sources to ensure maximum open and free competition. Also, the non-Federal entity must not preclude potential bidders from qualifying during the solicitation period.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

200.320 Methods of procurement to be followed.

The non-Federal entity must use one of the following methods of procurement.

- (a) Procurement by micro-purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold (200.67 Micro-purchase). To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.
- (b) Procurement by small purchase procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the Simplified Acquisition Threshold. If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
- (c) Procurement by sealed bids (formal advertising). Bids are publicly solicited and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The sealed bid method is the preferred method for procuring construction, if the conditions in paragraph (c)(1) of this section apply.
 - (1) In order for sealed bidding to be feasible, the following conditions should be present:
 - (i) A complete, adequate, and realistic specification or purchase description is available;
 - (ii) Two or more responsible bidders are willing and able to compete effectively for the business; and
 - (iii) The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
 - (2) If sealed bids are used, the following requirements apply:
 - (i) Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, for state, local, and tribal governments, the invitation for bids must be publically advertised;

- (ii) The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 - (iii) All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
 - (iv) A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 - (v) Any or all bids may be rejected if there is a sound documented reason.
- (d) Procurement by competitive proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:
- (1) Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - (2) Proposals must be solicited from an adequate number of qualified sources;
 - (3) The non-Federal entity must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
 - (4) Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
 - (5) The non-Federal entity may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated, and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.
- (e) [Reserved]

(f) Procurement by noncompetitive proposals. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

- (1) The item is available only from a single source;
- (2) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- (3) The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
- (4) After solicitation of a number of sources, competition is determined inadequate.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

200.321 Contracting with small and minority businesses, women's business enterprises, and labor surplus area firms.

- (a) The non-Federal entity must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.
- (b) Affirmative steps must include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

200.322 Procurement of recovered materials.

A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75885, Dec. 19, 2014]

200.323 Contract cost and price.

- (a) The non-Federal entity must perform a cost or price analysis in connection with every procurement action in excess of the Simplified Acquisition Threshold including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the non-Federal entity must make independent estimates before receiving bids or proposals.
- (b) The non-Federal entity must negotiate profit as a separate element of the price for each contract in which there is no price competition and, in all cases, where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.
- (c) Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred, or cost estimates included in negotiated prices would be allowable for the non-Federal entity under Subpart E—Cost Principles of this part. The non-Federal entity may reference its own cost principles that comply with the Federal cost principles.
- (d) The cost plus a percentage of cost and percentage of construction cost methods of contracting must not be used.

200.324 Federal awarding agency or pass-through entity review.

- (a) The non-Federal entity must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition. This review generally will take place prior to the time the specification is incorporated into a

solicitation document. However, if the non-Federal entity desires to have the review accomplished after a solicitation has been developed, the Federal awarding agency or pass-through entity may still review the specifications, with such review usually limited to the technical aspects of the proposed purchase.

- (b) The non-Federal entity must make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:
- (1) The non-Federal entity's procurement procedures or operation fails to comply with the procurement standards in this part;
 - (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
 - (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.
- (c) The non-Federal entity is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this part.
- (1) The non-Federal entity may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis;
 - (2) The non-Federal entity may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from the non-Federal entity that it is complying with these standards. The non-Federal entity must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

200.325 Bonding requirements.

For construction or facility improvement contracts or subcontracts exceeding the Simplified Acquisition Threshold, the Federal awarding agency or pass-through entity may accept the

bonding policy and requirements of the non-Federal entity provided that the Federal awarding agency or pass-through entity has made a determination that the Federal interest is adequately protected. If such a determination has not been made, the minimum requirements must be as follows:

- (a) A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
- (b) A performance bond on the part of the contractor for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- (c) A payment bond on the part of the contractor for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.

200.326 Contract provisions.

The non-Federal entity's contracts must contain the applicable provisions described in Appendix II to Part 200—Contract Provisions for non-Federal Entity Contracts Under Federal Awards.

4. EQUIPMENT (2 CFR 200.313)

See also 200.439 Equipment and other capital expenditures.

- (a) Title. Subject to the obligations and conditions set forth in this section, title to equipment acquired under a Federal award will vest upon acquisition in the non-Federal entity. Unless a statute specifically authorizes the Federal agency to vest title in the non-Federal entity without further obligation to the Federal Government, and the Federal agency elects to do so, the title must be a conditional title. Title must vest in the non-Federal entity subject to the following conditions:
 - (1) Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.
 - (2) Not encumber the property without approval of the Federal awarding agency or pass-through entity.
 - (3) Use and dispose of the property in accordance with paragraphs (b), (c) and (e) of this section.

(b) A state must use, manage and dispose of equipment acquired under a Federal award by the state in accordance with state laws and procedures. Other non-Federal entities must follow paragraphs (c) through (e) of this section.

(c) Use.

(1) Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award, and the non-Federal entity must not encumber the property without prior approval of the Federal awarding agency. When no longer needed for the original program or project, the equipment may be used in other activities supported by the Federal awarding agency, in the following order of priority:

(i) Activities under a Federal award from the Federal awarding agency which funded the original program or project, then

(ii) Activities under Federal awards from other Federal awarding agencies. This includes consolidated equipment for information technology systems.

(2) During the time that equipment is used on the project or program for which it was acquired, the non-Federal entity must also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by Federal awarding agency that financed the equipment and second preference must be given to programs or projects under Federal awards from other Federal awarding agencies. Use for non-federally-funded programs or projects is also permissible. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in 200.307 Program income to earn program income, the non-Federal entity must not use equipment acquired with the Federal award to provide services for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute for as long as the Federal Government retains an interest in the equipment.

(4) When acquiring replacement equipment, the non-Federal entity may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

(d) Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

- (1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
 - (2) A physical inventory of the property must be taken, and the results reconciled with the property records at least once every two years.
 - (3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
 - (4) Adequate maintenance procedures must be developed to keep the property in good condition.
 - (5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.
- (e) Disposition. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding agency disposition instructions:
- (1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding agency.
 - (2) Except as provided in 200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.
 - (3) The non-Federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the non-Federal entity must be

entitled to compensation for its attributable percentage of the current fair market value of the property.

- (4) In cases where a non-Federal entity fails to take appropriate disposition actions, the Federal awarding agency may direct the non-Federal entity to take disposition actions.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75884, Dec. 19, 2014]

5. SUPPLIES (2 CFR 200.314)

See also 200.453 Materials and supplies costs, including costs of computing devices.

- (a) Title to supplies will vest in the non-Federal entity upon acquisition. If there is a residual inventory of unused supplies exceeding \$5,000 in total aggregate value upon termination or completion of the project or program and the supplies are not needed for any other Federal award, the non-Federal entity must retain the supplies for use on other activities or sell them, but must, in either case, compensate the Federal Government for its share. The amount of compensation must be computed in the same manner as for equipment. See 200.313 Equipment, paragraph (e)(2) for the calculation methodology.
- (b) As long as the Federal Government retains an interest in the supplies, the non-Federal entity must not use supplies acquired under a Federal award to provide services to other organizations for a fee that is less than private companies charge for equivalent services, unless specifically authorized by Federal statute.

6. INSPECTION

Reclamation has the right to inspect and evaluate the work performed or being performed under this Agreement, and the premises where the work is being performed, at all reasonable times and in a manner that will not unduly delay the work. If Reclamation performs inspection or evaluation on the premises of the Recipient or a sub-Recipient, the Recipient shall furnish and shall require sub-recipients to furnish all reasonable facilities and assistance for the safe and convenient performance of these duties.

7. AUDIT REQUIREMENTS (2 CFR 200.501)

- (a) Audit required. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- (b) Single audit. A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with 200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.

- (c) Program-specific audit election. When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with 200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
- (d) Exemption when Federal awards expended are less than \$750,000. A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in 200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).
- (e) Federally Funded Research and Development Centers (FFRDC). Management of an auditee that owns or operates a FFRDC may elect to treat the FFRDC as a separate entity for purposes of this part.
- (f) Subrecipients and Contractors. An auditee may simultaneously be a recipient, a subrecipient, and a contractor. Federal awards expended as a recipient or a subrecipient are subject to audit under this part. The payments received for goods or services provided as a contractor are not Federal awards. Section 200.330 Subrecipient and contractor determinations sets forth the considerations in determining whether payments constitute a Federal award or a payment for goods or services provided as a contractor.
- (g) Compliance responsibility for contractors. In most cases, the auditee's compliance responsibility for contractors is only to ensure that the procurement, receipt, and payment for goods and services comply with Federal statutes, regulations, and the terms and conditions of Federal awards. Federal award compliance requirements normally do not pass through to contractors. However, the auditee is responsible for ensuring compliance for procurement transactions which are structured such that the contractor is responsible for program compliance or the contractor's records must be reviewed to determine program compliance. Also, when these procurement transactions relate to a major program, the scope of the audit must include determining whether these transactions are in compliance with Federal statutes, regulations, and the terms and conditions of Federal awards.
- (h) For-profit subrecipient. Since this part does not apply to for-profit subrecipients, the pass-through entity is responsible for establishing requirements, as necessary, to ensure compliance by for-profit subrecipients. The agreement with the for-profit subrecipient must describe applicable compliance requirements and the for-profit subrecipient's compliance responsibility. Methods to ensure compliance for Federal awards made to for-

profit subrecipients may include pre-award audits, monitoring during the agreement, and post-award audits. See also 200.331 Requirements for pass-through entities.

[78 FR 78608, Dec. 26, 2013, as amended at 79 FR 75887, Dec. 19, 2014]

8. REMEDIES FOR NONCOMPLIANCE (2 CFR 200.338)

200.338 Remedies for noncompliance.

If a non-Federal entity fails to comply with Federal statutes, regulations or the terms and conditions of a Federal award, the Federal awarding agency or pass-through entity may impose additional conditions, as described in 200.207 Specific conditions. If the Federal awarding agency or pass-through entity determines that noncompliance cannot be remedied by imposing additional conditions, the Federal awarding agency or pass-through entity may take one or more of the following actions, as appropriate in the circumstances:

- (a) Temporarily withhold cash payments pending correction of the deficiency by the non-Federal entity or more severe enforcement action by the Federal awarding agency or pass-through entity.
- (b) Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- (c) Wholly or partly suspend or terminate the Federal award.
- (d) Initiate suspension or debarment proceedings as authorized under 2 CFR part 180 and Federal awarding agency regulations (or in the case of a pass-through entity, recommend such a proceeding be initiated by a Federal awarding agency).
- (e) Withhold further Federal awards for the project or program.
- (f) Take other remedies that may be legally available.

9. TERMINATION (2 CFR 200.339)

- (a) The Federal award may be terminated in whole or in part as follows:
 - (1) By the Federal awarding agency or pass-through entity, if a non-Federal entity fails to comply with the terms and conditions of a Federal award;
 - (2) By the Federal awarding agency or pass-through entity for cause;
 - (3) By the Federal awarding agency or pass-through entity with the consent of the non-Federal entity, in which case the two parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated; or

(4) By the non-Federal entity upon sending to the Federal awarding agency or pass-through entity written notification setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if the Federal awarding agency or pass-through entity determines in the case of partial termination that the reduced or modified portion of the Federal award or subaward will not accomplish the purposes for which the Federal award was made, the Federal awarding agency or pass-through entity may terminate the Federal award in its entirety.

(b) When a Federal award is terminated or partially terminated, both the Federal awarding agency or pass-through entity and the non-Federal entity remain responsible for compliance with the requirements in 200.343 Closeout and 200.344 Post-closeout adjustments and continuing responsibilities.

10. DEBARMENT AND SUSPENSION (2 CFR 1400)

The Department of the Interior regulations at 2 CFR 1400—Governmentwide Debarment and Suspension (Nonprocurement), which adopt the common rule for the governmentwide system of debarment and suspension for nonprocurement activities, are hereby incorporated by reference and made a part of this Agreement. By entering into this grant or cooperative Agreement with the Bureau of Reclamation, the Recipient agrees to comply with 2 CFR 1400, Subpart C, and agrees to include a similar term or condition in all lower-tier covered transactions. These regulations are available at <http://www.gpoaccess.gov/ecfr/>.

11. DRUG-FREE WORKPLACE (2 CFR 182 and 1401)

The Department of the Interior regulations at 2 CFR 1401—Governmentwide Requirements for Drug-Free Workplace (Financial Assistance), which adopt the portion of the Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq, as amended) applicable to grants and cooperative agreements, are hereby incorporated by reference and made a part of this agreement. By entering into this grant or cooperative agreement with the Bureau of Reclamation, the Recipient agrees to comply with 2 CFR 182.

12. ASSURANCES AND CERTIFICATIONS INCORPORATED BY REFERENCE

The provisions of the Assurances, SF 424B or SF 424D as applicable, executed by the Recipient in connection with this Agreement shall apply with full force and effect to this Agreement. All anti-discrimination and equal opportunity statutes, regulations, and Executive Orders that apply to the expenditure of funds under Federal contracts, grants, and cooperative Agreements, loans, and other forms of Federal assistance. The Recipient shall comply with Title VI or the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and any program-specific statutes with anti-discrimination requirements. The Recipient shall comply with civil rights laws including, but not limited to, the Fair Housing Act, the Fair Credit Reporting Act, the Americans

with Disabilities Act, Title VII of the Civil Rights Act of 1964, the Equal Educational Opportunities Act, the Age Discrimination in Employment Act, and the Uniform Relocation Act.

Such Assurances also include, but are not limited to, the promise to comply with all applicable Federal statutes and orders relating to nondiscrimination in employment, assistance, and housing; the Hatch Act; Federal wage and hour laws and regulations and work place safety standards; Federal environmental laws and regulations and the Endangered Species Act; and Federal protection of rivers and waterways and historic and archeological preservation.

13. COVENANT AGAINST CONTINGENT FEES

The Recipient warrants that no person or agency has been employed or retained to solicit or secure this Agreement upon an Agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide offices established and maintained by the Recipient for the purpose of securing Agreements or business. For breach or violation of this warranty, the Government shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement amount, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

14. TRAFFICKING VICTIMS PROTECTION ACT OF 2000 (2 CFR 175.15)

Trafficking in persons.

(a) *Provisions applicable to a recipient that is a private entity.*

- (1) You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not
 - (i) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (ii) Procure a commercial sex act during the period of time that the award is in effect; or
 - (iii) Use forced labor in the performance of the award or subawards under the award.
- (2) We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —
 - (i) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (ii) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:
 - (A) Associated with performance under this award; or

(B) Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 *CFR part 1400*.

(b) *Provision applicable to a recipient other than a private entity.* We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

(1) Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

(2) Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either:

(i) Associated with performance under this award; or

(ii) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 *CFR part 1400*.

(c) *Provisions applicable to any recipient.*

(1) You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.

(2) Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

(i) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and

(ii) Is in addition to all other remedies for noncompliance that are available to us under this award.

(3) You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

(d) *Definitions.* For purposes of this award term:

(1) “Employee” means either:

- (i) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - (ii) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
- (2) “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
- (3) “Private entity”:
- (i) Means any entity other than a state, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - (ii) Includes:
 - (A) A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - (B) A for-profit organization.
- (4) “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

15. NEW RESTRICTIONS ON LOBBYING (43 CFR 18)

The Recipient agrees to comply with 43 CFR 18, New Restrictions on Lobbying, including the following certification:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative

agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying” in accordance with its instructions.

- (c) The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

16. UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION POLICIES ACT OF 1970 (URA) (42 USC 4601 *et seq.*)

- (a) The Uniform Relocation Assistance Act (URA), 42 U.S.C. 4601 *et seq.*, as amended, requires certain assurances for Reclamation funded land acquisition projects conducted by a Recipient that cause the displacement of persons, businesses, or farm operations. Because Reclamation funds only support acquisition of property or interests in property from willing sellers, it is not anticipated that Reclamation funds will result in any “displaced persons,” as defined under the URA.
- (b) However, if Reclamation funds are used for the acquisition of real property that results in displacement, the URA requires Recipients to ensure that reasonable relocation payments and other remedies will be provided to any displaced person. Further, when acquiring real property, Recipients must be guided, to the greatest extent practicable, by the land acquisition policies in 42 U.S.C. 4651.
- (c) Exemptions to the URA and 49 CFR Part 24
- (1) The URA provides for an exemption to the appraisal, review and certification rules for those land acquisitions classified as “voluntary transactions.” Such “voluntary transactions” are classified as those that do not involve an exercise of eminent domain authority on behalf of a Recipient and must meet the conditions specified at 49 CFR 24.101(b)(1)(i)-(iv).
- (2) For any land acquisition undertaken by a Recipient that receives Reclamation funds, but does not have authority to acquire the real property by eminent domain, to be exempt from the requirements of 49 CFR Part 24 the Recipient must:
- (i) provide written notification to the owner that it will not acquire the property in the event negotiations fail to result in an amicable agreement, and;
 - (ii) inform the owner in writing of what it believes to be the market value of the property

- (d) Review of Land Acquisition Appraisals. Reclamation reserves the right to review any land appraisal whether or not such review is required under the URA or 49 CFR 24.104. Such reviews may be conducted by the Department of the Interior's Appraisal Services Directorate or a Reclamation authorized designee. When Reclamation determines that a review of the original appraisal is necessary, Reclamation will notify the Recipient and provide an estimated completion date of the initial appraisal review.

17. SYSTEM FOR AWARD MANAGEMENT AND UNIVERSAL IDENTIFIER REQUIREMENTS (2 CFR 25, APPENDIX A)

A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for unique entity identifier

If you are authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. Definitions

For purposes of this award term:

1. System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
2. Unique entity identifier means the identifier required for SAM registration to uniquely identify business entities.
3. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:

- a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. Subaward:
- a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).
 - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.
5. Subrecipient means an entity that:
- a. Receives a subaward from you under this award; and
 - b. Is accountable to you for the use of the Federal funds provided by the subaward.

18. PROHIBITION ON TEXT MESSAGING AND USING ELECTRONIC EQUIPMENT SUPPLIED BY THE GOVERNMENT WHILE DRIVING

Executive Order 13513, *Federal Leadership On Reducing Text Messaging While Driving*, was signed by President Barack Obama on October 1, 2009 (ref: <http://edocket.access.gpo.gov/2009/pdf/E9-24203.pdf>). This Executive Order introduces a Federal Government-wide prohibition on the use of text messaging while driving on official business or while using Government-supplied equipment. Additional guidance enforcing the ban will be issued at a later date. In the meantime, please adopt and enforce policies that immediately ban text messaging while driving company-owned or rented vehicles, government-owned or leased vehicles, or while driving privately owned vehicles when on official government business or when performing any work for or on behalf of the government.

19. REPORTING SUBAWARDS AND EXECUTIVE COMPENSATION (2 CFR 170 APPENDIX A)

I. Reporting Subawards and Executive Compensation.

a. *Reporting of first-tier subawards.*

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).
2. *Where and when to report.*
 - i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. *Reporting Total Compensation of Recipient Executives.*

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. the total Federal funding authorized to date under this award is \$25,000 or more;
 - ii. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 - 2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - i. As part of your registration profile at <http://www.ccr.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.
- c. *Reporting of Total Compensation of Subrecipient Executives.*
 - 1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
 - i. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 - 2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

- i. To the recipient.
- ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. *Exemptions*

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards, and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. *Definitions*. For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization;
 - iv. A domestic or foreign for-profit organization;
 - v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
2. *Executive* means officers, managing partners, or any other employees in management positions.
3. *Subaward*:
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __ .210

of the attachment to OMB Circular A-133, “Audits of States, Local Governments, and Non-Profit Organizations”).

iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. *Salary and bonus.*
- ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives and are available generally to all salaried employees.
- iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
- v. *Above-market earnings on deferred compensation which is not tax-qualified.*
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

20. RECIPIENT EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEES OF WHISTLEBLOWER RIGHTS (SEP 2013)

- (a) This award and employees working on this financial assistance agreement will be subject to the whistleblower rights and remedies in the pilot program on Award Recipient employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub.L. 112-239).

- (b) The Award Recipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C 4712.
- (c) The Award Recipient shall insert the substance of this clause, including this paragraph (c), in all subawards or subcontracts over the simplified acquisition threshold. 48 CFR 52.203-17 (as referenced in 48 CFR 3.908-9).

21. RECIPIENT INTEGRITY AND PERFORMANCE MATTERS (APPENDIX XII to 2 CFR Part 200)

A. Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

- a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
- b. Reached its final disposition during the most recent five-year period; and
- c. Is one of the following:
 - (1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;
 - (2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

- (3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or
- (4) Any other criminal, civil, or administrative proceeding if:
 - (i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;
 - (ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in

connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

22. CONFLICTS OF INTEREST

(a) Applicability.

- (1) This section intends to ensure that non-Federal entities and their employees take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements.
- (2) In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the conflict of interest provisions in 2 CFR 200.318 apply.

(b) Requirements.

- (1) Non-Federal entities must avoid prohibited conflicts of interest, including any significant financial interests that could cause a reasonable person to question the recipient's ability to provide impartial, technically sound, and objective performance under or with respect to a Federal financial assistance agreement.
- (2) In addition to any other prohibitions that may apply with respect to conflicts of interest, no key official of an actual or proposed recipient or subrecipient, who is substantially involved in the proposal or project, may have been a former Federal employee who, within the last one (1) year, participated personally and substantially in the evaluation, award, or administration of an award with respect to that recipient or subrecipient or in development of the requirement leading to the funding announcement.
- (3) No actual or prospective recipient or subrecipient may solicit, obtain, or use non-public information regarding the evaluation, award, or administration of an award to

that recipient or subrecipient or the development of a Federal financial assistance opportunity that may be of competitive interest to that recipient or subrecipient.

(c) Notification.

- (1) Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR 200.112, Conflicts of Interest.
- (2) Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Financial Assistance Officer in writing of any conflicts of interest that may arise during the life of the award, including those that have been reported by subrecipients.

(d) Restrictions on Lobbying. Non-Federal entities are strictly prohibited from using funds under this grant or cooperative agreement for lobbying activities and must provide the required certifications and disclosures pursuant to 43 CFR Part 18 and 31 USC 1352.

(e) Review Procedures. The Financial Assistance Officer will examine each conflict of interest disclosure on the basis of its particular facts and the nature of the proposed grant or cooperative agreement and will determine whether a significant potential conflict exists and, if it does, develop an appropriate means for resolving it.

(f) Enforcement. Failure to resolve conflicts of interest in a manner that satisfies the Government may be cause for termination of the award. Failure to make required disclosures may result in any of the remedies described in 2 CFR 200.338, Remedies for Noncompliance, including suspension or debarment (see also 2 CFR Part 180).

23. DATA AVAILABILITY

- (a) Applicability. The Department of the Interior is committed to basing its decisions on the best available science and providing the American people with enough information to thoughtfully and substantively evaluate the data, methodology, and analysis used by the Department to inform its decisions.
- (b) Use of Data. The regulations at 2 CFR 200.315 apply to data produced under a Federal award, including the provision that the Federal Government has the right to obtain, reproduce, publish, or otherwise use the data produced under a Federal award as well as authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes.
- (c) Availability of Data. The recipient shall make the data produced under this award and any subaward(s) available to the Government for public release, consistent with applicable law, to allow meaningful third-party evaluation and reproduction of the following:

- (i) The scientific data relied upon;
- (ii) The analysis relied upon; and
- (iii) The methodology, including models, used to gather and analyze data.



Memorandum

To: Mayor, Town Council
From: Rick Wixom
Date: June 5, 2020
Re: **June 10, 2020 Town Council Meeting**
RAP Tax Award Notification and Agreements

In last month's meeting, the Council approved RAP tax applications for the Zion Forever Project, Zion Canyon Mesa, and Z-Arts. On this agenda are three items for a RAP award notification and agreement between the Town and the awardees. We use these agreements to both award the funding as well as identify any conditions relative to that funding.

Comments and questions from the Council during the approval of the RAP funding have been incorporated into the agreements.

The agreements have been provided to the applicants and the Town Attorney for review. The Attorney has recommended a few changes that have been incorporated. No changes have been requested by the applicants.

While this memo is written to encompass all three agreements, the Council should affirmatively act on each RAP agreement.



Recreation, Arts and Parks (RAP) Tax Funding Award Notification and Agreement

This Agreement is made and entered into this 10th day of June, 2020, by and between the TOWN OF SPRINGDALE, a municipal corporation of the State of Utah (hereinafter “Town”) and ZION NATURAL HISTORY ASSOCIATION, a Utah non-profit corporation doing business as ZION NATIONAL PARK FOREVER PROJECT (hereinafter “ZFP”). ZFP is a 501(c)(3) organization under the Internal Revenue Code.

RAP Funding Level: \$6,000

Awarded To: Zion Forever Project

Funding Type: Operational Costs and Expenses – Fern and J.L. Crawford Lecture Series

Section 1: Award. The Town of Springdale awards to ZFP Recreation, Arts and Parks (RAP) Tax funding in the amount of \$6,000 for operating costs to support the Fern and J.L. Crawford lecture series as described in Exhibit A – Zion Forever Project RAP Tax Application subject to the following conditions of approval as outlined herein. ZFP will use the funding only for the purposes described in Exhibit A.

Section 2: Payment Requests. Payment requests must be made to Dawn Brecke, Town Treasurer, as outlined below:

- a. Funds are grant funds and not reimbursable expenses.
- b. Funds will be available to ZPF after this Agreement has been approved by the Town Council and after July 1, 2020.
- c. The Town expects no more than two (2) payment requests.
- d. Funds must be requested at least one week prior to date needed to allow for payment to be processed. Checks are cut on Wednesday of each week and are available for pick up on the following Monday.
- e. Payments will be requested in writing (Exhibit B) using the attached payment request form.

Section 3: Final Report. ZFP will provide a written report at the end of the 2020/21 lecture series calendar to the Town Council including:

- a. A statement on how effectively the funding was utilized, including lessons learned for future funding of similar programs.
- b. A statement of actual costs for the 2020/21 lecture series.

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed this 10th day of June 2020.

TOWN OF SPRINGDALE

Zion Natural History Association dba Zion
National Park Forever Project

Stanley J. Smith, Mayor

Lyman Hafen, Executive Director

Attest:

Darci A. Carlson, Town Clerk

Town of Springdale – RAP Tax funding application for Cultural Organizations Operational Costs and Expenses Entity Information

Entity Information

Entity Name:

ZION NATIONAL PARK FOREVER PROJECT

Entity Address:

#1 ZION NATIONAL PARK, ZION NATIONAL PARK, SPRINGDALE UT 84767

Official Website (if applicable):

www.zionpark.org

Contact Information

Contact Name:

MICHAEL PLYLER

Contact Email:

michael.plyler@zionpark.org

Phone:

435 772 3264

Proposal for Funding – Operational Costs and Expenses

1. Entity mission or purpose:

The Zion National Park Forever Project engages in collaborative efforts with federal agencies, gateway communities, and guests to create connections to the Greater Zion Landscape that will lead to lifelong stewardship. By establishing business and agency partnerships, encouraging collaborative innovation, expanding educational opportunities, funding tangible projects, and leveraging resources, the Zion Forever Project is building the next generation of leaders and stewards.

5. Requested RAP funds (\$):

\$6,000

6. Funding request description:

We are requesting these funds for support of the Fern and J.L. Crawford Lecture Series. This lecture series was started in 2005 and has been a cultural mainstay in Springdale since its inception. For the 2020/2021 calendar we are requesting support for the following lecturers:

September 23 Patricia LaBounty Lecture on the Union Pacific Railroad and its importance in driving tourism to the West and its national parks.

October 25 Redskin (Silent film with musical accompaniment by Rodney Sauer & Britt Swenson). Pre-screening lecture about the film by Jeff Crouse.

November 5 David Lee Lecture about rock art in conjunction with the annual Plein Air Art Event.

Jan 2021 Lecturer TBD

Feb 2021 Lecturer TBD

April 2021 Wayne Ranney SMITTEN BY STONE: How We Came To Love the Southwestern Landscape

May 2021 A DESERT EVENING: Craig Childs on Spoken Word and Dave Tate on Guitar

Proposal Merits:

7. Briefly describe whether the funding is for assistance to start a new program, or funding for an ongoing program, or organizational need.

This funding is for assistance for an ongoing program based on an organizational need created by the onset of Covid 19. Because the Forever Project's retail operations have been shut since mid-March, the projected income which would have funded this programming has not been realized.

8. What is the rationale behind this funding request? How will it enhance Springdale and/or the community in general?

The Fern and J.L. Crawford Lecture Series as a fixture in the cultural landscape of Springdale is now in its fourteenth year. The Canyon Community Center is essentially "the home" of our lecture series. Over the course of its existence we have collaborated with Zion National Park, Z-Arts, the Utah Humanities Council, Southern Utah University, and other organizations to bring our programming to the community. We have brought nationally recognized authors such as Craig Childs, Dan Flores, and Utah's own Terry Tempest Williams.

We have a core audience of 60 - 75% Springdale residents as regular attendees and the balance a mix of folks from Kane and Iron counties, as well as park visitors and Zion National Park staff. During the last six years or so of the lecture series of the Forever Project has purchased rooms and meals for its lecturers somewhere in the neighborhood of \$16,000 - \$20,000 from our lecture series budget. In addition, attendees (especially those from adjacent

communities and counties) make a point of dining in local restaurants before each lecture, thus further supporting our local economy. I had a visitor from Vermont tell me after a Craig Childs lecture that they planned their entire 5 night stay in Springdale around Mr. Childs' appearance in our lecture series.

Aside from the economic benefits, the audience is regularly rewarded with cultural and intellectual enhancement and enrichment.

9. Who are the potential beneficiaries of this funding? How will the funding improve their lives, experience, visit or interaction with others?

As stated above the beneficiaries are the attendees of the individual lectures from both near and far. The lecture series' mission is to educate and enlighten its audience to the wonders of the greater Colorado Plateau ecosystem and beyond, and placing Zion National Park within that greater context.

10. How does the funding move the goals of the General Plan forward?

The first paragraph in Section 10 of the general plan reads: General Goal/Overview
To provide a wide range of year-round cultural and recreational activities for all residents of Springdale.

As previously stated, we have been a cultural mainstay now in our fourteenth year.

Other examples of moving the General Plan's goals forward. Again from Section 10 of the General Plan: Under Objective 10.3.1.

The Town should encourage the use of the Community Center and should actively promote exhibitions, performances, conferences, and other uses in the center.

And again in Section 10 under Objective 10.3.2.

Actively support existing and future private non-profit opportunities and other after-school and summer activities.

11. Are there other possible sources of funding assistance? If so, what are these sources?

The other primary funding source for the Fern and J.L. Crawford Lecture Series is the Zion National Park Forever Project annual budget as has it has been in the past. At times in the past we have secured funding from the Utah Humanities Council on a case-by-case basis for individual lectures.

2020/2021 LECTURE SERIES - PROJECTED COSTS

Sep 23, 2020 Patricia LaBounty	(room \$473.88; airfare \$350 Rental car \$125(?) \$120 per diem) TOTAL \$1,075 (<i>approximate*</i>)
Oct 25, 2020 Redskin (Silent Film) Rodney Sauer & Britt Swenson (musicians)	(Rooms, \$236; Airfare for two \$500(?) Car rental \$125(?) Honoraria for two \$850)
Jeff Crouse (Lecturer)	(Honorarium \$425; Airfare \$250(?) Car rental \$125?) TOTAL \$2,600 (<i>approximate*</i>)
Nov 5, 2020 David Lee	Honorarium \$595; Mileage (from Bishop, CA \$425; Room \$225) TOTAL \$1,245
Jan 2021 Lecturer TBD	Budget Estimate TOTAL \$1,500
Feb 2021 Lecturer TBD	Budget Estimate TOTAL \$1,500
April 2021 Wayne Ranney	(Honorarium \$1,000; Rooms \$368.96, Mileage\$276.00; TOTAL \$1,650 (<i>approximate*</i>)
May 2021 Craig Childs & Dave Tate	(Honorarium \$4,000, room \$404.49 Dave Tate performance fee \$400) TOTAL \$4,850 (<i>approximate*</i>)

DESIGN FEE FOR SEVEN PROMOTIONAL FLYERS \$700

** approximate figures based on the possibility of escalating room, airfare, and car rental fees*

GRAND TOTAL FOR SEVEN LECTURES \$15,120



P. O. BOX 187
 118 LION BLVD
 SPRINGDALE, UT 84767-0187
 435/772-3434 (P) 435/772-3952 (F)

RAP TAX REQUISITION

Date ____/____/____

Vendor: _____

Address: _____ Phone # _____

_____ Fax # _____

Description:	Amount
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Requested by _____

Approval _____
 Board Member

Approval _____
 Town Manager

Date ____/____/____



Recreation, Arts and Parks (RAP) Tax Funding Award Notification and Agreement

This Agreement is made and entered into this 10th day of June, 2020, by and between the TOWN OF SPRINGDALE, a municipal corporation of the State of Utah (hereinafter "Town") and ZION CANYON MESA, a non-profit Utah Corporation (hereinafter "MESA"). MESA is a 501(c)(3) organization under the Internal Revenue Code.

RAP Funding Level: \$10,000

Awarded To: Zion Canyon Mesa

Funding Type: Operational Costs and Expenses

Section 1: Award. The Town of Springdale awards to MESA Recreation, Arts and Parks (RAP) Tax funding in the amount of \$10,000 for operating costs to defray operating costs for the first year of MESA'S programming as described in Exhibit A – Zion Canyon Mesa RAP Tax Application subject to the following conditions of approval as outlined herein. Mesa will use the funding only for the purposes described in Exhibit A.

Section 2: Funding Requirements. As a precondition to any initial funding, MESA will provide to the Town Council the following information:

- a. Timeline and acceptance of artists into the residency program during the first year of program operation.
- b. Anticipated programming during the first year of program operation (artists, work contemplated, public outreach, etc.).
- c. Timeline of completion of project construction (residence cabins, commons building, access road paving).

Section 3: Payment Requests. Payment requests must be made to Dawn Brecke, Town Treasurer, as outlined below:

- a. Funds are grant funds and not reimbursable expenses.
- b. Funds will be available to MESA:
 - i. After July 1, 2020,

- ii. After this Agreement has been approved by the Town Council, and
- iii. Once the funding requirements of Section 2 are provided to the Town Council.
- c. The Town expects no more than four (4) payment requests.
- d. Funds must be requested at least one week prior to date needed to allow for payment to be processed. Checks are cut on Wednesday of each week and are available for pick up on the following Monday.
- e. Payments will be requested in writing (Exhibit B) using the attached payment request form.

Section 4: Final Report. MESA will provide a written report at the end of the first programming year to the Town Council including:

- a. A statement on how effectively the funding was utilized, including lessons learned for future funding of similar programs.
- b. A statement of actual costs for the 2020 annual operating budget.

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed this 10th day of June 2020.

TOWN OF SPRINGDALE

ZION CANYON MESA

Stanley J. Smith, Mayor

Linda Newel, Board Chair

Attest:

Darci A. Carlson, Town Clerk

Town of Springdale – RAP Tax funding application for Cultural Organizations Operational Costs and Expenses

Entity Information

Entity Name:

Zion Canyon Mesa

Entity Address:

145 Lion Boulevard, Springdale, UT 84767

Official Website (if applicable):

themesaretreatcenter.com

Contact Information

Contact Name:

Linda K. Newell, Board Chair

Contact Email:

linda.newell.63@gmail.com

Phone:

801-703-5939

PLEASE COMPLETE THE APPLICATION AS CLEARLY AND COMPLETELY AS POSSIBLE

Proposal for Funding – Operational Costs and Expenses

1. Entity mission or purpose: The mission of Zion Canyon Mesa is to foster and enable significant life-enhancing work in the creative arts and humanities by providing residencies with uninterrupted studio working conditions, in an inspiring, conducive setting, free from distraction or stricture, within a supportive community of diversely stimulating artists.

5. Requested RAP funds (\$):

\$10,000

6. Funding request description:

We are requesting Springdale RAP funding to help defray operating costs for our first year of programming, which will begin in the Fall of 2020, or as soon thereafter as the coronavirus restrictions allow. The first four residence cabins will be completed then, and the first writers/artists will be selected for a residency of from two to eight weeks, depending on their work requirements. When one resident leaves, another will take that place, thus ensuring full occupancy during the eight-month term of ZCM operations. The Commons Building, which will house administrative offices, kitchen, laundry facilities, and a gathering space for residents, may not be completed when we first begin operations, so we will need to make temporary meal accommodations for the residents. During their term of residence, each artist/writer will present a public program based on their work in Springdale and surrounding communities, local and area K-12 schools, and other nearby venues. School programming can include after-school and summer activities.

Proposal Merits:

7. Briefly describe whether the funding is for assistance to start a new program, or funding for an ongoing program, or organizational need.

RAP funding in 2020 will help Zion Canyon Mesa begin its first season of programming, after which programming will be ongoing. As fundraising and other conditions permit, we will continue construction of the Commons Building, add four additional residence cabins, a dedicated art studio, and a house for the Executive Director. When at full capacity, ZCM will host up to 85 residents per year, each one performing a public program.

8. What is the rationale behind this funding request? How will it enhance Springdale and/or the community in general?

Zion Canyon Mesa will be the only artist/writers community of its kind in the Intermountain West and Great Basin. There are approximately seventy artists communities throughout the United States, but most are located on the east and west coasts. Patterned after similar national centers such as the MacDowell Colony, Yaddo, Ucross, and Hedgebrook, ZCM will be distinguished by its uniquely spectacular red rock surroundings along with its expansive arts and humanities program. It will host both established and developing writers, artists, and scholars, thus helping to secure Springdale as a community with a vibrant cultural life. The public programs will enrich Springdale and the surrounding communities.

9. Who are the potential beneficiaries of this funding? How will the funding improve their lives, experience, visit or interaction with others?

Undoubtedly, ZCM will benefit the writers, scholars, and artists who are selected for residencies, giving them uninterrupted time to work on creative projects, in artistically designed dwellings in the inspiring red-rock setting of Springdale. Community members and visitors will also benefit from the public programming sponsored by Zion Canyon Mesa. Many of these programs can take place in cooperation with other cultural institutions such as Z-Arts. The wider national and international public will also benefit from the many creative works that will be published, performed, and exhibited based on the work that is done by ZCM residents.

10. How does the funding move the goals of the General Plan forward?

The campus has been designed with the principles of the General Plan in mind, using architectural design that complements the natural environment, preserves natural features, clear night skies, and un-obscured vistas. All buildings are low profile and built to blend into the environment. There is also space both inside and out for small public programs. Zion Canyon Mesa supports the established cultural and educational riches of the community. Having a world-class retreat center will build on Springdale's reputation as a vital arts community, while its public presentations will enrich the cultural life of the local schools, community and other organizations. As we establish a presence in the area, we will become a partner with the town in proposing new activities and accommodating relevant groups who may provide such activities.

11. Are there other possible sources of funding assistance? If so, what are these sources?

Our fundraising is ongoing, including an annual giving program, foundation grants, donations from individuals, and grants from governmental programs such as, Utah Arts and Museums, the Utah Humanities Council, and the NEA and NEH. These efforts include the creation of an endowment fund to cover ongoing O&M and personnel salaries.

Please submit the application along with any supporting documentation to: Rick Wixom at rwixom@springdaletown.com or deliver to Springdale Town Hall, 118 Lion Blvd., Springdale, UT

Deadline for application submission is April 29, 2020

Zion Canyon Mesa Anticipated Annual Operating Budget

Effective 2020

Expenses			
	Personnel		\$80,000
	Executive Director	\$60,000	
	Chef (part time)	\$20,000	
	Operations and Maintenance		\$25,000
	Grounds	\$5,000	
	Housekeeping	\$10,000	
	Utilities	\$10,000	
	Supplies		\$20,000
	Office Supplies	\$5,000	
	Food	\$15,000	
	Insurance		\$4,000
	Board Insurance	\$1,500	
	Property	\$2,500	
	Programming		\$11,000
	Marketing/Development		\$10,000
	Total Expenses		\$150,000
Income			
	Government		\$18,000
	NEA (National Endowment for the Arts)	\$5,000	
	Utah Humanities Council	\$3,000	
	RAP Tax (Recreation Arts & Parks)	\$10,000	
	Other	\$0	
	Contributed Revenue		\$82,000
	Private Foundations	\$42,000	
	Corporate Partnerships	\$10,000	
	Individuals	\$30,000	
	Events		\$5,000
	Rental Fees		\$15,000
	Earned Income		\$10,000
	Endowment Earnings		\$0
	In Kind		\$20,000
	Food	\$10,000	
	Maintenance Services	\$5,000	
	Programming Costs	\$5,000	
	Total Income		\$150,000
	Total Expenses		\$150,000



P. O. BOX 187
 118 LION BLVD
 SPRINGDALE, UT 84767-0187
 435/772-3434 (P) 435/772-3952 (F)

RAP TAX REQUISITION

Date ____/____/____

Vendor: _____

Address: _____ Phone # _____

_____ Fax # _____

Description:	Amount
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Requested by _____

Approval _____
 Board Member

Approval _____
 Town Manager

Date ____/____/____



Recreation, Arts and Parks (RAP) Tax Funding Award Notification and Agreement

This Agreement is made and entered into this 10th day of June, 2020, by and between the TOWN OF SPRINGDALE, a municipal corporation of the State of Utah (hereinafter "Town") and ZION CANYON ARTS AND HUMANITIES COUNCIL, a non-profit Utah Corporation (hereinafter "Z-Arts"). Z-Arts is a 501(c)(3) organization under the Internal Revenue Code.

RAP Funding Level: \$13,000

Awarded To: Z-Arts

Project: Zion Canyon Public Sculpture

Section 1: Award. The Town of Springdale awards to Z-Arts Recreation, Arts and Parks (RAP) Tax funding in the amount of \$13,000 for the Zion Canyon Public Sculpture project as described in Exhibit A – Z-Arts RAP Tax Application subject to the following conditions of approval as outlined herein. Z-Arts will use the funding only for the purposes described in Exhibit A.

Section 2: Funding Requirements. As a precondition to any initial funding, Z-Arts will present to the Council a finalized proposal for approval by the Town Council, including at least the following information:

- a. Proposed location of the sculpture. Please reference Section 6 below.
- b. Design/model of proposed sculpture. Note that the sculpture design must receive a favorable recommendation from the Town Art Review Board prior to presentation to and approval of the Town Council.
- c. Final project timeline.
- d. Project costs, any other secured project funding, and estimated payment request schedule (see paragraph 4 below).
- e. Ongoing project maintenance needs, if any.

Information must be provided to the Council prior to June 30, 2021. If information has not been provided by that time, this agreement will be terminated, and Z-Arts will need to re-apply for funding.

Section 3: Payment Requests. Payment requests must be made to Dawn Brecke, Town Treasurer, as

outlined below:

- a. Funds are grant funds and not reimbursable expenses.
- b. Funds will be available to Z-Arts:
 - i. After July 1, 2020,
 - ii. After this Agreement has been approved by the Town Council, and
 - iii. Once the funding requirements of Section 2 are provided to and approved by the Town Council.
- c. The Town expects no more than four (4) payment requests to complete the project.
- d. Funds must be requested at least one week prior to date needed to allow for payment to be processed. Checks are cut on Wednesday of each week and are available for pick up on the following Monday.
- e. Payments will be requested in writing (Exhibit B) using the attached payment request form.

Section 4: Final Report. Z-Arts will provide a final written report to the Town Council including:

- a. A statement on how effectively the project was accomplished, including lessons learned for future projects.
- b. A statement of actual costs for the project.

Section 5: Ownership. The Town shall own the sculpture that is financed through this RAP tax funding award. In addition, Z-Arts shall require the artist/sculptor to sign the Assignment attached as Exhibit C as a precondition to any payment of funds for the sculpture, and Z-Arts shall deliver the signed Assignment to the Town of Springdale as a precondition to any payment under this Agreement. In all events, Springdale agrees to allow the artist/sculptor to display pictorial reproductions of the sculpture on the sculptor's portfolio and website but only for the purpose of promoting or exemplifying the sculptor's work, and the sculptor will have the right to be credited with creating the sculpture.

Section 6: Sculpture Location. The Town agrees that it will consider recommendations from Z-Arts about where the Town will locate the sculpture upon completion, though the final decision on the sculpture location shall be made in the Town's sole discretion. The Town intends to enter arrangements as deemed necessary and prudent by the Town, in its discretion, with any property owner whose property is chosen for the sculpture location, and the Town will pay for its own legal fees or other costs, if any, associated with those arrangements.

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed this 10th day of June 2020.

TOWN OF SPRINGDALE

Zion Canyon Arts and Humanities Council

Stanley J. Smith, Mayor

Michelle Giardina, President

Attest:

Darci A. Carlson, Town Clerk



**MINUTES OF THE SPRINGDALE TOWN COUNCIL MEETING HELD
WEDNESDAY, MAY 20, 2020**

This Council meeting did not have an anchor location and was conducted entirely via electronic means. Council members connected remotely. The meeting was available to the public for live viewing/listening.

Meeting convened at 5:03pm

MEMBERS PRESENT: Mayor Stanley J. Smith, Council members Randy Aton, Lisa Zumpft, Adrian Player and Suzanne Elger

ALSO PRESENT: Town Manager Rick Wixom, Director of Community Development Tom Dansie, Town Treasurer Dawn Brecke, Police Chief Garen Brecke, Public Works Superintendent Robby Totten, Parks and Recreation Director Ryan Gubler, Streets Department Robert George, Deputy Town Clerk Katy Brown, and Town Clerk Darci Carlson recording. See attached sheet for attendees signed into the meeting.

Motion made by Lisa Zumpft to approve the meeting agenda for May 20, 2020. Seconded by Adrian Player.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

A. Discussion and Information

1. General announcements: Town Hall would reopen to the public on Tuesday, May 26, 2020. A glass partition had been installed in the lobby along with informational signage.

Ms. Zumpft announced that Phase 1 of the Lion Boulevard Lamppost Mosaic Project was complete. She encouraged everyone to take a walk and enjoy the beautiful mosaics.

2. Zion National Park update: Superintendent Bradybaugh reported.

- The Park wanted to improve fish access at some of the water diversion points in the Virgin River. They planned a contractor meeting on June 23rd at 1:00pm to look at structures for fish passage and invited a representative from the Town to participate.
- Since the Park reopened day-use, there were approximately 5,000 visitors per week day. During the weekend, visitation increased to approximately 8,000 people per day causing the closure of Zion Canyon Scenic Drive. Memorial Day weekend was expected to be busy. The Park continued to push out information about parking and trails near the Visitor Center.
- Zion National Park was considering a timed entry system through [recreation.gov](https://www.recreation.gov) that would provide a two-hour time slot for a vehicle to access the upper canyon. Visitors could sign-up a few months to a few weeks in advance to assist with planning. It was unlikely shuttle service would resume for some time, so this process would help decrease frustration.

- The Park was dealing with a number of operational and staffing issues. Zion Lodge would open tomorrow at a greatly reduced capacity in terms of lodging with take-out food only. Zion Canyon Trail rides would start tomorrow and Watchman Campground would open on May 22nd.

3. Council department reports:

Mr. Aton reported:

- The Hurricane Valley Fire Board meetings had been canceled the last two months. The District had recent fires due to windy conditions. Mr. Aton reminded everyone it was dry and dangerous. Residents and businesses would no longer be paying stand-by fees. Fire and EMS services would be supported by property taxes. The April call report was provided (Attachment #1).
- The Streets Department had been very busy. Highlights of the work conducted included power-washing of shuttle stops, trash can holders, and pedestrian crossings; painting of red curbs; light shield installation; spraying of weeds. Red Hawk, Zion Shadows, and the Majestic View pull-out had new seal coat. Additionally, there was a kick-off meeting for the Storm Water Master Plan.

Ms. Elger reported:

- The History Center Committee met with CRSA, the architectural and engineering consultant. Additionally, the group discussed the 'must-have' versus 'nice-to-have' items so they could be considered during the design phase. The hazardous materials scope of work was done and sent out for bid. Luke Wilson would do the demolition and agreed to complete two days' work. Everyone was aware of the budget constraints; however, Ms. Elger mentioned the budgeted amount for the architectural firm was \$18,000, but the contract was over \$27,000. She noted there was good support from community members who had some museum and display expertise.
- The Town's paid parking program would resume on Thursday, May 21st.
- The Earth Day trail building project was canceled for this year but would come back in 2021.
- Ms. Elger and Ms. Zumpft had worked on community and business aid in response to the COVID-19 pandemic. Over \$1,000 in grocery store vouchers had been distributed. Ms. Elger credited the Lions Club and Ryan Gubler for identifying families in need. The CCC food bank was not widely used so remaining items would be brought to the Hurricane Valley Food Bank.
 - The Zion Canyon Visitors Bureau held a meeting on May 6th to inform businesses how to safely reopen.
 - Business license renewals were sent out and a handful of owners were taking advantage of the deferral option.
 - The Zion Canyon Medical Clinic would begin their summer hours this weekend and planned to implement a protocol for people entering the clinic.
- Since the beginning of the COVID-19 pandemic, Ms. Elger commented communication had improved; however, she felt there were instances where communication should have been shared with the Council but was not. An ordinance stated if information received by officials or staff positively or negatively compromised Springdale's image it should be communicated to the Town Manager, Mayor and Council. One example included a letter from the Washington County Commissioners to Governor Herbert requesting a move from orange to yellow which the Mayor was a signatory supporter. Another was a response sent to an upset store owner regarding concern over the vagueness of the May 16th email blast. Ms. Elger said the Council should be informed of this information so they could better serve.
 - Mayor Smith indicated staff normally took care of letters sent to the Town, unless they were specifically addressed to a Council member.
 - Ms. Elger said this put Council members in an uncomfortable position if they were not aware of comments or situations. Mayor Smith said he would instruct staff to forward all emails and complaints to Ms. Elger.
 - With that, Ms. Carlson asked for clarification on the chain of response and how replies would be managed moving forward.
 - Ms. Elger was unsure and asked other Council members to share their input.

- Mr. Aton understood the Council had a responsibility to know what was happening. He suggested the Council discuss the criteria for how issues were shared. Mr. Aton said he would have wanted to be involved in the conversation concerning the Washington County Commissioner letter to the Governor.
- Mr. Player said Council members did not have hands-on, day-to-day operating responsibility; this was the role of the Town Manager, Clerk, and Community Development Director. Although he was happy to know about complaints, he trusted the Mayor and staff would do the right thing.
- Ms. Zumpft understood the frustration and had similar concerns when she first started. She was primarily interested in non-routine responses that were important to the community. Staff members were paid to do their job; however, Council members could not do a good job themselves if not made aware. Ms. Zumpft suggested Council be included in responses as a CC or BCC.
- Mr. Aton agreed with Mr. Player that the Council did not need to be involved with every response. However, it was important for Council members to talk to the community in an informed manner.
- The Town dealt with a number of complaints, from parking citations to utility billing to code enforcement. Mr. Wixom was unclear what the Council would consider important since there was a wide variety and high frequency of issues.
- Mayor Smith recalled he also signed a resolution from the Washington County Mayor's Association to congratulate graduating seniors. As Mayor he had the right to speak and endorse issues as mayor. When it came to representing the Town as a whole, those issues would be brought to the Council.

Mr. Player reported:

- Actions taken by the Southwest Mosquito Abatement District were provided in advance of the meeting (Attachment #2). Mr. Player said there was no West Nile Virus to-date. The District turned over their testing machines to utilize in testing for coronavirus. New equipment would be donated by the manufacturer.
- Public works continued to work on issues with the water treatment plant. About thirty (30) culinary water meters were left to install.

Ms. Zumpft reported:

- Zion Regional Collaborative held a meeting in April. The Scenic Byways application was submitted early and the group should hear results in September. The guiding committee was working to determine how the Zion Regional Collaborative Coordinator position could become more permanent for the next few years.
- The Housing Consultants started to gather data and would begin doing interviews. Planning Commissioner Dawn McComb was also on this committee.
- Based on input from recent Zoom meetings, Ms. Zumpft had shared recommendations about the use of masks and how staff must be protected when working with the public. Things were constantly changing and Ms. Zumpft expressed the importance of everyone's diligence. She thanked staff for the work they had done.

Mayor Smith reported:

- Information from the transportation meeting included an announcement final resurfacing of Exit 16 would take place tonight. Also, several projects on I-15 from Leeds to Parowan would likely impact summer travel.
- Mayor Smith said the Zions Bank Public Finance Group finished their study on the transit system. Their findings determined a bus line from St. George to Springdale was viable and feasible for fifteen (15) years. The final study would be sent out and shared by June 3rd. It was possible buses could be running by June of next year.

4. Community questions and comments: None were asked.

B. Legislative Action Items

1. Public Hearing for Ordinance 2020-01 - Changes to Chapter 10-4 of the Town Code regarding the Town's process for enforcement of code violations, including clarifications allowing for civil penalties for code violations: The Town currently used a criminal process to enforce code violations. This process was overly burdensome and not as efficient or effective. This ordinance would add an option for civil enforcement for violations of zoning ordinances, nuisances, noise, or animals-at-large. The Town would retain the ability to enforce code violations criminally when necessary.

- Mr. Dansie noted citations were always a last resort in the Town's enforcement process. The focus was to try and resolve violations through voluntary compliance and the vast majority of violations were resolved without issuance of citations.
- The Planning Commission considered this ordinance change in their May 19th meeting and the majority felt it was a good modification and recommended adoption.

Questions from Council to staff: Ms. Elger asked if the Planning Commission dissent was more about language than concept.

- Mr. Dansie explained the Commission was supportive of a civil process in general but there was concern about penalty amounts. He noted however, that the penalty amounts established in this ordinance were generally less than for a Class B or C misdemeanor. Another concern was the Town having unfettered enforcement ability. Mr. Dansie reassured there was a well-defined process for the Town to follow.

Mr. Aton asked the steps in the process.

- If a land use violation was not resolved voluntarily, the code enforcement officer would provide written notice of the problem. This notice would include a deadline and consequences for not correcting the issue. If at the end of this warning period the violation was not resolved, a citation would be issued.

Questions from the public to staff: None were asked.

Motion made by Lisa Zumpft to open public hearing. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

Public comment: No comments were made.

Clerk's note: Two comment letters were received by the Town after the Council meeting had begun. These letters are provided as attachments to the minutes (Attachment #3).

Motion made by Adrian Player to close public hearing. Seconded by Randy Aton.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

Council deliberation: This ordinance change would help correct some of the Town's enforcement issues that were encumbered by the legal system. The Mayor was in favor of moving to a civil process.

Since this was now a state requirement, Ms. Zumpft noted the Town would be in compliance. The majority of violations were handled quickly once people were made aware and informed. Although the Planning Commission recommended the illegal nightly rentals penalty be set at \$750.00 to match the Class C misdemeanor amount, she suggested it be set higher as a deterrent. Ms. Elger agreed.

Motion made by Lisa Zumpft to approve changes to Chapter 10-4 of the Town Code regarding the Town's process for enforcement of code violations establishing a civil process for enforcement of land use code violations. With the change in the penalty for nightly rentals from \$750.00 per day to \$1,000.00 per day in section 1-4-4E. Findings include the fact that the state of Utah recently amended the state law concerning code enforcement from criminal to civil, and that it would give the Town of Springdale a better instrument in which to enforce the Town Code, and direct the Mayor to sign. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

2. Ordinance 2020-02 – Updating certain fire protection provisions in Town Code including assignment of the Town's fire protection and emergency services to Hurricane Valley Fire Special Service District: This was a housekeeping item identified by legal counsel. The update clarified the Town had been fully incorporated into the Hurricane Valley Fire Special Services District.

Mr. Wixom noted a change in the last line of section 9-7-1. It should read "to provide *fire* code enforcement services".

Motion made by Lisa Zumpft to adopt Ordinance 2020-02 with the word change recommended by Rick Wixom and direct the Mayor to sign. Seconded by Randy Aton.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

3. Ordinance 2020-03 - Prohibiting open fires and the ignition or discharge of fireworks within the Town of Springdale during the 2020 high-risk fire season: A version of this ordinance had been adopted over the last several years; however, this year the ordinance would be codified as a separate section in the Town's code book. The desire was to make this a permanent ordinance, but Mr. Wixom noted the state's intent was for municipalities to conduct an annual review of fire conditions. Given that, this year's ordinance would be repealed next year and replaced with a new version.

Environmental circumstances and concern a yearly review could be overlooked, Ms. Zumpft favored making this a permanent change rather than a yearly consideration.

- If the Town intended to prohibit fireworks, Mr. Wixom explained state statute required a map identifying restricted areas be submitted to the county by May 1st each year. By June 1st a county-wide map would be available of all prohibited areas. Given the number of people involved, Mr. Wixom did not believe continuing to adopt this ordinance on an annual basis was a concern.

Mayor Smith preferred this item be on the agenda each year as a reminder we were headed into fire season.

Motion by Randy Aton to adopt Ordinance 2020-03, Prohibiting open fires and the discharge of fireworks within the Town of Springdale during the 2020 fire season. Seconded by Adrian Player.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

4. Continued discussion from April 8, 2020 concerning an ordinance regulating pedicab business in Springdale: Deputy Clerk Katy Brown presented research on pedicab ordinances gathered from other municipalities. She said attributes such as a single two-lane road, no traffic signals, a bike lane, and shuttle system were found only in Springdale and not matched by other locations. From the research, Ms. Brown said there were no specific findings on safety concerns, however other issues were revealed including e-scooters becoming a nuisance.

It was noted the Planning Commission discussed pedicabs in their recent meeting and although it was not land use code, pedicabs could affect streetscape initiatives. Commissioners discussed traffic congestion and possible conflicts on the road. To move forward, Ms. Brown listed the possible scenarios for the Council to consider.

Ms. Zumpft asked if there would be a public hearing associated with this ordinance.

- Since this was not a land use ordinance, a public hearing was not required. However, the Council could always solicit public comment at any time.

Ms. Elger asked what about pedicabs was currently prohibited.

- Language in Title 3 prohibited any mobile business. Also, business must be conducted from a permanent structure.
- Mr. Dansie clarified regulation of the business was at issue not regulation of pedicabs themselves since this was regulated by state law.

Ms. Zumpft asked if e-scooters on sidewalks would be a separate ordinance. She also requested staff research and include other variations of scooters.

- Mr. Dansie confirmed e-scooter regulation would be different than the rental of pedicabs.

Ms. Elger could not back this ordinance change because it supported a single business or individual. She referenced another service business not given the opportunity to present his idea to the Council.

- Ms. Brown explained a business idea could be pursued as long as it fit within ordinance. If not, people had the option to make a written request or petition the Council.
- Mr. Dansie agreed. Initial conversations between the pedicab business and e-bike concierge service were remarkably similar; the difference being the pedicab owner showed more initiative to push the request to the Council.
- Mayor Smith reminded the focus was about services not about individuals.

Without the shuttle service running, Mr. Player thought pedicabs were a good idea for Springdale. He supported the concept.

Ms. Zumpft commented it was the Council's prerogative to change an ordinance based on a single request if it was a benefit to the Town.

- Mayor Smith clarified decisions were not based on who was asking, but what they were asking. He said Caleb Nelson was an impressive young man, but the conversation was about the concept not the person.

Mr. Aton said pedicabs were good to move people around, but questioned the safety concerns.

- Chief Brecke commended Ms. Brown for the amazing work done on research. He raised concern about pedicabs making left-hand turns into travel lanes and conflicts with other bikes and pedestrians in the multi-use path. Additionally, pedicabs were about 50” wide compared to a 48” bike lane. Another obstacle to negotiate was trash cans. Staging areas were also a question.

Mr. Aton appreciated the work staff had done to bring more researched information to the Council.

Ms. Elger said pedicabs posed challenges with loading and staging. The limited access in Town was an issue. The bike lane would be maximally utilized by bikes and e-bikes so she did not think pedicabs were a good fit.

Ms. Zumpft said Springdale was unique and restricted given the limited space. She applauded the applicant for his effort.

Mayor Smith felt pedicabs would provide a great benefit; however, there were some very narrow areas. He had to rely on the recommendations of the Police Chief.

Ms. Elger suggested the Estes Park, Colorado Electric Mobility Scooters (EMS) ordinance was a good template to help Springdale address micro-mobility devices.

Motion made by Lisa Zumpft to direct staff to prepare an ordinance draft to formally prohibit pedicab businesses, to prohibit the rental of pedicabs and to regulate the use of e-scooters and other micro-mobility devices. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: No

Zumpft: Aye

Smith: Aye

Motion passed.

C. Administrative Action Items

1. Public Hearing: Conditional Use Permit for 198 Zion Park Boulevard; request to use a newly constructed housing unit behind Thai Sapa as a transient lodging unit – Dennis Brooks: The Planning Commission reviewed this request and found the proposed use as a transient lodging unit would comply. They did, however, have concerns of exposing potential guests to geologic hazards on the site. After lengthy discussion the Planning Commission forwarded a recommendation of approval based on findings the request met standards in the ordinance.

Questions from Council to staff: Ms. Elger asked if any mitigation was done to the structure during development.

- Mr. Dansie indicated piers were constructed to accommodate poor soils and provide somewhat of a prevention against earth movement and landslides. Development also included flood hazard mitigation.

Questions from the public to staff: None were asked.

Summary presentation by the applicant: Dennis Brooks was in attendance. He had no additional comments or information to share with the Council.

Questions from the Council to the applicant: No additional Council questions were asked.

Questions from the public to the applicant: No questions were asked.

Motion made by Adrian Player to open public hearing. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

Public comment: None were made.

Motion made by Adrian Player to close public hearing. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

Council deliberation: Although there had been some mitigation during development and this use was allowed in the zone, Mr. Aton raised concern the public would not be informed of possible hazard.

- Mr. Dansie recalled this was the same concern of the Planning Commission. After analyzing what the current ordinance would allow, the Commission determined it would not require disclosure or notice be given to the public.

Ms. Elger said the application met the requirements for a Conditional Use Permit.

Motion made by Lisa Zumpft to approve the Conditional Use Permit for 198 Zion Park Boulevard, a request to use a newly constructed housing unit behind Thai Sapa as a transient lodging unit with the following findings: 1) This application complies with the six general standards for a Conditional Use Permit request including: a) the proposed use shall comply with all applicable land use standards; b) the proposed use shall not unreasonably interfere with the lawful use of surrounding properties; c) The proposed use shall not create a need for essential municipal services which cannot be reasonably met within three (3) months and the party seeking the conditional use is willing and able to contribute to the cost of said services; d) the proposed use shall not emit excessive noise, or noxious odors, and shall not otherwise adversely impact the quality of air or water. If located either in or less than one hundred feet (100') from a residential zone, the proposed use shall not create loud noise that is sustained for more than one minute and is perceptible on a residentially zoned property after the hour of eleven o'clock (11:00) P.M. or before the hour of seven o'clock (7:00) A.M.; e) if located immediately adjacent to a residential zone, the proposed use shall provide a screening fence or wall at least six feet (6') in height along the common boundary between the proposed use and the residential zone; f) if the proposed use is projected to generate more than ten (10) vehicular trips per day, the use must be located on a dedicated public street; 2) This application also complies with the Conditional Use Permit specific standards including: a) Access and entrances to guest rooms (including rear patios and balconies) must be placed and oriented to have as minimal an impact on surrounding properties as possible; b) Outdoor gathering areas (pools, patios, courtyards, etc.) located such

that they will not cause unreasonable increases in noise, lighting or other impacts on surrounding residentially zoned property; c) outdoor lighting must be designed such that no light source is visible beyond the property boundaries. All exterior lights must use full cut-off fixtures. This approval will require the transient lodging facility avoid making loud noises between the hours of 11:00pm and 7:00am. Seconded by Suzanne Elger.

Aton: No

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed.

2. Request to remove Town of Springdale enforcement provisions from the Red Hawk at Springdale Homeowners Association governing documents: Currently the CCRs for the Red Hawk subdivision gave the Town of Springdale enforcement and approval ability over certain provisions. The Town had never acted upon this option and traditionally CCRs were separate and distinct from municipal land use control.

- The packet material contained a request letter from the attorney representing the Red Hawk HOA. The Town of Springdale attorney had reviewed this request and had no objection.

Chuck Passek was in attendance representing the Red Hawk HOA. Mr. Passek said the HOA was in process of revising their CCRs and they asked this provision be removed.

Mr. Aton asked about protection of desert tortoise via a conservation easement.

- Mr. Dansie said the entire subdivision was in tortoise habitat area but the Town had not requested an easement. An easement would prohibit disturbance or development in the common area; however, an easement would also require additional monitoring and administering. Given the lack of contiguous space in the subdivision, Mr. Dansie suggested there was marginal benefit to a conservation easement.

Mr. Aton asked if the affordable housing aspects in the development would be affected.

- CCRs only regulated the ongoing use of the property by the occupants. Nothing about the affordable housing agreement would be impacted by the CCRs. This provision would continue under the moderate-income housing development agreement.

Motion by Lisa Zumpft to approve the request to remove the Town of Springdale enforcement provisions from the Red Hawk at Springdale Homeowners Association governing documents, referencing the letter from the legal counsel of the HOA Vial Fotheringham LLP dated February 19, 2020 for this request. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

3. Proclamation 2020-03, proclaiming May 'Bike Month' in the Town of Springdale: This was an annual Proclamation.

Motion made by Adrian Player to approve Proclamation 2020-03, proclaiming May 'Bike Month' in Springdale. Seconded by Suzanne Elger.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

4. Review and consideration of the FY 2020-21 RAP tax applications: The Council had recently changed the RAP tax policy allowing applications for operational expenses. The Town had received four RAP tax requests. Mr. Wixom briefly described each request:

Z-Arts - \$15,000 for a public sculpture project

Zion Canyon Mesa - \$10,000 for operational costs

Zion Forever Project - \$6,000 for the Fern and J.L. Crawford Lecture Series

Town of Springdale Parks and Recreation Dept. - \$6,000 for stone benches at the bike hubs

Mr. Aton felt all the projects were worth funding.

- Ms. Elger expressed appreciation for money going to The Mesa to support their efforts.
- Ms. Zumpft said the Zion Forever Project fit the General Plan and arts in the canyon. This was good reciprocity for all the benefits the lecture series had provided the Town.

Ms. Zumpft mentioned the Z-Arts project would need to be approved by the Art Review Board. The Town benches would probably not need to go before the Board.

For the Z-Arts project, the Council requested more details about the artist and location before funds were released.

The Council discussed the status of The Mesa opening. It was recalled road paving was a condition of the certificate of occupancy.

Motion made by Lisa Zumpft approve the four RAP tax applications for 2021 and put stipulations that the contracts include more details from the Z-Arts application and confirm The Mesa is moving ahead with the program this year. These requirements will be in the agreements that staff prepares for the applicants. Seconded by Randy Aton.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

5. Review and approval of the FY 2020-21 tentative budget: The Council had been reviewing this information for several weeks. There were no further questions.

Ms. Zumpft said she would vote to approve the tentative budget but objected to the New Year's Eve fireworks. She supported money going toward the Wreaths Across America program in Springdale.

- Mr. Wixom indicated there would be opportunities to add funds back into the budget at a later time.

Motion made by Lisa Zumpft to approve the tentative budget for FY 20/21 and schedule a public hearing for June 10, 2020. Seconded by Adrian Player.

Aton: Aye

Elger: Aye

Player: Aye

Zumpft: Aye

Smith: Aye

Motion passed unanimously.

6. Discussion and possible direction to the Planning Commission on drafting a geologic hazards ordinance to adopt specific development standards for property in geologically hazardous areas:

Mr. Dansie said both the Town Council and Planning Commission struggled with regulation for development in geologically hazardous areas. The current ordinance did not contain specific standards. The Town had sought to strengthen language in the ordinance two times before, but had received considerable concern from the community regarding impact to property values and the burden to develop.

Ms. Elger expressed support for stronger ordinances to regulate development in geologically hazardous areas. She said the phrase 'unreasonable risk' posed the most challenge.

- Mr. Aton agreed and said 10-9A-14C was in place and but he favored better defined guidelines.
- Ms. Zumpft felt this was an important conversation and would also help inform the General Plan.

Mr. Dansie appreciated this direction from the Council.

Due to technical difficulties, Louise Excell from The Mesa was unable to speak during the discussion of RAP tax applications. She was able to re-connect and told the Council The Mesa had a lengthy list of applicants for residency. These could not be fulfilled until construction was complete. The organization had received a grant from The Eccles Foundation to pave the road. They planned to select virtual residents to conduct streaming, interactive programming. She thanked the Council for their support.

D. Consent Agenda (continued on the next page)

Invoice Date	Invoice No.	Vendor	Amount	Budgeted	Description
4/28/2020	31031338	Anasazi Heating & Air Conditioning	14,440.00	Y	Town Hall HVAC Replacement
4/21/2020	122104-2045	American Planning Association	668.00	Y	Annual Dues - Rick Wixom
3/26/2020	364566	Applied Concepts, Inc.	2,567.50	Y	Police Stalker Lidar
4/20/2020	14304	Conservation Legacy	2,167.00	Y	ZRC Vista Intern
3/16/2020	136608	Fehr & Peers	709.80	Y	ZRC Regional Trail Study Progress Payment
4/13/2020	137393	Fehr & Peers	4,980.00	Y	ZRC Regional Trail Study Progress Payment
4/9/2020	160529	FirePro	785.90	Y	Annual Fire Extinguisher Service
4/6/2020	935	Grey Ham Enterprises	1,086.64	Y	Royce Boling Ballistic Vest
4/14/2020	Pay Req. #3	Interstate Rock Products	174,701.78	Y	Winderland/Manzanita Project
1/31/2020	15770087	Kimley-Horn and Associates	750.00	Y	Wayfinding Signage Plan Balance
1/31/2020	210275	Landmark Testing	1,022.00	Y	Winderland/Manzanita Project
3/31/2020	210845	Landmark Testing	3,932.00	Y	Winderland/Manzanita Project
4/1/2020	April - June 2020	La Verkin City	1,500.00	Y	Quarterly Animal Shelter Contract Payment
1/31/2020	9961	Budd Lee & Sons	523.50	Y	Roadbase
3/23/2020	IV115872	Parkeon Services	2,256.00	Y	Parking Kiosk Monthly Dues
4/24/2020	IV116266	Parkeon Services	2,256.00	Y	Parking Kiosk Monthly Dues
5/1/2020	200601	Pelorus Methods	1,400.00	Y	Quarterly Support
3/30/2020	US423070-8	Pictometry International Corp.	1,052.16	Y	Aerial Imagery/Pictometry License
3/27/2020	UT52422JT	Precision Concrete Cutting	4,475.63	Y	Concrete Cutting Services
4/1/2020	4/1/2020	Purchase Power	520.99	Y	Postage
3/31/2020	0233-000659562	Republic Services	792.59	Y	Dumpster Service
4/6/2020	2/2/2060	Roadrunner Muffler	2,201.33	Y	2009 GMC Sierra Transfer Case Repair
3/30/2020	03/30/20 WTP	Rocky Mountain Power	863.90	Y	WTP Electric Service
4/6/2020	Consolidated	Rocky Mountain Power	4,827.97	Y	Electric Service
4/28/2020	04/28/20 WTP	Rocky Mountain Power	702.35	Y	WTP Electric Service
3/23/2020	58507	Salt Lake Wholesale Sports	952.62	Y	Police Training and Duty Ammunition
4/9/2020	6462143-00	Scholzen Products	662.54	Y	Alpha Repair Fittings
4/7/2020	107759	Snow Jensen & Reece	4,652.50	Y	General Representation
4/7/2020	107763	Snow Jensen & Reece	60.00	Y	Town v. Staker
4/7/2020	107762	Snow Jensen & Reece	2,825.50	Y	Town v. Springdale Lodging
4/7/2020	107760	Snow Jensen & Reece	680.00	Y	Historic Cemetery Quiet Title Action
4/7/2020	107761	Snow Jensen & Reece	865.00	Y	Springdale v. Canyon Springs Estates OA
4/8/2020	799	Sterling Solar	2,060.00	Y	Solar Inverter Balance
3/18/2020	108881	Sunrise Engineering	5,070.00	Y	Irrigation Master Plan Progress Billing
2/11/2020	108336	Sunrise Engineering	7,394.11	Y	Winderland/Manzanita Project
4/9/2020	109462	Sunrise Engineering	9,668.32	Y	Winderland/Manzanita Project
4/15/2020	109465	Sunrise Engineering	3,900.00	Y	Irrigation Master Plan Progress Billing
3/27/2020	18894	Twin "D" Inc.	1,749.91	Y	Storm Drain Cleaning
4/1/2020	3S118 Series 2009	Utah Division of Finance	77,989.99	Y	Series 2009 Annual Debt Service
4/15/2020	2020-2021	Utah League of Cities & Towns	1,692.85	Y	Annual Membership
3/16/2020	9850648856	Verizon Wireless	2,192.60	Y	Cell Service
4/16/2020	9852729285	Verizon Wireless	2,186.22	Y	Cell Service
3/12/2020	78993911	Waxie Sanitary Supply	657.08	Y	Parks Restroom Supplies
4/1/2020	4/1/2020	Weiland, Zac	1,200.00	Y	Monthly Prosecution Retainer
5/1/2020	5/1/2020	Weiland, Zac	1,200.00	Y	Monthly Prosecution Retainer
			358,842.28		

Motion made by Adrian Player to approve the consent agenda. Seconded by Randy Aton

- Aton: Aye**
- Elger: Aye**
- Player: Aye**
- Zumpft: Aye**
- Smith: Aye**

Motion passed unanimously.

Adjourn

Motion to adjourn at 7:59pm made by Lisa Zumpft. Seconded by Randy Aton.

- Aton: Aye**
- Elger: Aye**
- Player: Aye**
- Zumpft: Aye**
- Smith: Aye**

Motion passed unanimously.

Darci Carlson, Town Clerk

APPROVAL: _____ DATE: _____

A recording of the public meeting is available by contacting the Town Clerk's Office. Please call 435-772-3434 or email springdale@infowest.com for more information.

Pending Approval



PO Box 187 118 Lion Blvd Springdale UT 84767

REMOTE MEETING ATTENDANCE RECORD

Meeting: Town Council Regular Meeting 05/20/20

Dennis Brooks
Rob Totten
Jeff Bradybaugh
Ryan Gubler
Louis Excell
Caleb Nelson
Robert George
Dean Elger
Hollie
Chuck Passek

**Month of April, 2020
EMS and Fire Calls**

Rockville
EMS
 Transported: 0
 Refusals: 1
 CPTA: 0
FIRE 0
TOTAL 1

Month of April, 2020
EMS and Fire Calls

Springdale
EMS
 Transported: 2
 Refusals: 3
 CPTA: 0
FIRE 0
TOTAL 5

Zion National Park
EMS
 Transported: 0
 Refusals: 1
 CPTA: 0
FIRE 0
TOTAL 1

From: aplayer@springdaletown.com
To: [Stan Smith](#); [Lisa Zumpft](#); [Suzanne Elger](#); [Randy Aton](#); [Rick Wixom](#)
Cc: [Darci Carlson](#)
Subject: Southwest Mosquito Abatement Board Meeting
Date: Friday, May 15, 2020 9:01:49 AM

Mayor and Council,

I attended in person the quarterly meeting of the Southwest Mosquito Abatement Board was held yesterday, May 14th. It was partly held on Zoom, and some board members attended in person.

Key points include that the district is up and operating, trapped in 30 areas, have collected 1635 mosquitos so far (compared to 1081 last year at this time), have tested 8 vials to date with no West Nile Virus found, and have treated 295 sites with larvacide (compared to 195 last year at this time). They also have responded to 18 service calls from residents in Washington county compared to 14 last year.

The district put into surplus status a Biosystem 7500 Fast PCR. This device is and older model of a new device that is used to test for viruses in mosquitos. The district has loaned the older device, and their newer device to two labs in Utah to be used in detecting corona virus in citizens. This is noteworthy because it is allowing Utah to perform the needed testing to identify and help control the corona virus pandemic. The manufacturer of the newer device has promised to replace the districts loaned device within a month, which coincides with when the district will really need it. A great example of the district working together with the state!

Adrian

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REMEMBER: Never give out your account information, password, or other personal information over e-mail.

Town Council and Elected Officials,

I oppose your current changes to enforcement of town code violations.

It seems as if you went to great lengths to do this in a way that lets the town dodge the accountability that would come with a clear process for fixing said violations. It seems entirely subject only to the judgement of the town's code enforcer how long people have to fix a violation. Or for that matter, to the judgement of only the town manager and some unknown person they pick for appeals! We as a community function due to democratic institutions bound by laws. The current law leaves too much subject to some individual's subjective, arbitrary, or personal viewpoint of whether a complaint against someone for code violation is legitimate and how long to give them to fix it.

Please continue your work on this until you have a more fair democratic law.

Town Resident,

Tom Wheeler

Springdale Town Council,

The proposed law is unethical and would give local government far too much power. A potential daily fine of \$1000 without due process is preposterous and could quickly bankrupt residents. It's important to remember that 40% of Americans don't have \$400 in emergency funds.

To have better due process this law needs to require a warning period with a set period of time to fix a violation, and it needs to have a more detailed appeals process. Right now it seems like it is totally up to the town how long to give somebody to fix an issue. Appeals don't seem like a fair process where the town has to prove someone actually violated the law, quite the opposite. It is up to the person to prove their case. That is not innocent until guilty.

Please improve the due process and reduce the fines in the current law.

Respectfully,

Christian Chaire-Sanchez

Gabriela Chaire-Sanchez

Zuriel Medel