

1. January 29, 2020 Town Council Agenda

Documents:

[012920.TCSA.COURTESY.PDF](#)

2. January 29, 2020 Packet Material

Documents:

[ITEM B1 - CAPITAL PRIORITIES LIST REVIEW.PDF](#)



118 Lion Blvd PO Box 187 Springdale UT 84767 * 435-772-3434 fax 435-772-3952

TOWN COUNCIL NOTICE AND AGENDA
THE SPRINGDALE TOWN COUNCIL WILL HOLD A SPECIAL MEETING ON
WEDNESDAY, JANUARY 29, 2020 AT 10:00AM.
AT SPRINGDALE TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH

Approval of the agenda

- A. Discussion/Information/Non-action Items**
 - 1. General discussion and announcements

- B. Administrative Non-action Items**
 - 1. Discussion of 2020 capital project priorities, planning and budgeting
 - 2. Conversation concerning possible change to the timing of packet material distribution for Council meetings

- C. Adjourn**

This notice is provided as a courtesy to the community and is not the official notice for this meeting/hearing. This notice is not required by town ordinance or policy. Failure of the Town to provide this notice or failure of a property owner, resident, or other interested party to receive this notice does not constitute a violation of the Town's noticing requirements or policies.

The Town of Springdale complies with the Americans with Disabilities Act by providing accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for Town-sponsored public meetings, services, programs, or events should call Springdale Town Clerk Darci Carlson at 435-772-3434 at least 24 hours before the meeting.

Packet materials for agenda items will be available on the Town website by 5:00pm on January 24, 2020:
<http://www.springdaletown.com/AgendaCenter/Town-Council-4>



Memorandum

To: Mayor, Town Council
From: Rick Wixom
Date: January 24, 2020
Re: **January 29, 2020 Town Council Special Meeting
Review of Capital Priorities List – Fiscal Year 2021**

Towards the end of January each year, the Council and staff take the opportunity to review the list of items on the capital priorities list including projects, equipment, personnel, consultants, RAP tax, and public art. This prioritization effort assists the staff in the budget process by setting priorities for the upcoming fiscal year (immediate priorities) as well as for the next 2-5 years (short term priorities).

There are several items, particularly in the 5+ years/long-term list that identify the planning document (general plan, master plan, etc.) where the improvement is discussed. These notes were added in case there is a question about where the item came from. As we are moving into a significant update with the General Plan, along with several other master plans that are currently being updated, it may be worthwhile to take a harder look at the items on the 5+ years/long-term list. As the Council and Planning Commission discussed the General Plan, it was noted that the plan is very comprehensive in nature. Direction was given to focus the plan on those strategies that move us closer to achieving the goals outlined in the Plan, instead of a very comprehensive list of every possible strategy that might eventually get us to the goal. The capital priorities list is somewhat similar. We use the 1-year list to set the budget priorities for the next year, the 2-5 year list to plan and estimate budget needs for upcoming years. The 5+ years list tends to be used as a place to hold things that would be “great to do as some point”, when it could/should be used more effectively as a long range planning tool.

For this year’s review I’ve noted the projects, equipment, etc. completed in the current year with grey text and strikeouts. Items that have been added or moved during the staff’s review are noted in blue text. Items that we anticipate completing this fiscal year are colored orange and we will continue to pursue these items to completion. Items not completed this year will be retained on the 1-year list for next year. Comments, questions and notes are highlighted in red text.

Grey Text/Strikeouts – items completed in fy19-20

Blue Text – changes suggested by department heads/staff

Orange Text – items that are planned to be done in the current fiscal year

Red Text – notes, comments or questions

As you review the capital priorities list and prepare to discuss them next week, please keep the following questions in mind:

- Are the items on the lists consistent with the Council’s priorities and consistent with the recommendations in the General Plan?
- Are you aware of projects or items that should be on the lists that are not?

- Which items on the 2-5 year/short term list should be prioritized for the one year/immediate list? These will be the priority for funding in the upcoming budget. These items should have had sufficient planning or development that they can be funded and implemented during the next year.
- Which items on the 2-5 year/short term list are higher priorities than others? Things retained on the 2-5 year list, but focusing on them in year 2, rather than year 5?
- Are there items on the 2-5 year/short term list that should not be? Either moved down to long-range or removed from the list entirely?
- Are there items on the 5+ years/long term list that have risen in priority and should be moved to a higher priority list?
- Are there items on the 5+ years/long term list that should be removed to clean up the list and make it more effective as a long range planning tool?

Please let me know if you have any questions.

Capital Priorities List – Fiscal Year 2021

Projects/Personnel/Equipment/RAP/Public Art

One Year (Immediate)

General Fund

- Bike Facilities
 - ~~Bike racks (47-40-561)~~
- Buildings
 - CCC sidewalk repairs (10-80-260)
- History (new history dept)
 - History Center property/museum space
 - Historic facilities (signs, interpretive kiosks, wayside signs) [move to 2-5 list?]
 - Historic site preservation and rehabilitation [move to 2-5 list?]
 - Historic exhibits (recommended by SHPC or Historic Society) [move to 2-5 list?]
- Parks/Cemetery
 - Expansion of George Barker River Park (property acquisition)
 - Lifting/leveling of cemetery headstones
 - Parks Shop improvements (sloping office floor)
 - Park restroom improvements (both River Park and Gazebo Park)
- Trail improvements
 - Extending Southern end of multi-use trail through Sanctuary Ranch property (45-40-560)
 - Single track natural surface trail improvements
- Streets
 - Paving/overlay/reconstruction
 - Foothill
 - Big Springs
 - ~~Manzanita (47-40-561)~~
 - ~~Winderland (SR-9 to Redhawk Dr. segment) (47-40-561)~~
 - Sealcoating
 - River Park
 - Winderland Lane/Manzanita Project
 - Other Improvements
 - Crack seal Winderland Lane in Moenave
 - ~~Improve access at Dixie Lane and Park House (and other similar problem areas) to prevent gravel from coming into the bike lane (10-60-780)~~
 - ~~Winderland Lane from SR-9 to Foothill (road/sidewalk/drainage improvements) (47-40-561)~~
 - ~~New trail segment on Winderland from Foothill to Moenave (45-40-560)~~
- Virgin River
 - Virgin River streambank protection near river park bridge

Water/Irrigation Fund

- Metering irrigation water on town properties and town irrigation customers (50-40-780) [Waiting for Bureau of Reclamation grant. Retain for FY21?]
- Lion Blvd gate (Security for Water Treatment/Ponds)
- Dredge upper irrigation pond (sludge and cattail removal)

Sewer Fund

- Metering station at Springdale/Rockville boundary
- Land application of effluent/evaporation
- SCADA improvements (data logging/flow rates)
- Composite sampling station
- Dike surfacing/bank erosion repairs
- Armoring/headwall at river discharge point

Two-Five Years (Short Term)

General Fund

- Bike Facilities
 - Additional bike racks
 - Bike share program
- Broadband Internet
 - Internet to residential areas
- Buildings
 - Property acquisition?
 - Town Hall
 - Police Dept
 - Maintenance yard/PW shop improvements (buildings, paving, water access)
- Open Space
 - Property acquisition for Open Space
- Parks
 - Memorial Park implementation projects (trails, benches, etc.)
 - Gazebo Park Restroom reconstruction
- Trails
 - Trails Master Plan
 - Trailhead improvements (parking, access, signage)
 - Trail improvements (new trails, paving, sealcoating)
 - Moenave trail (need decision on trail surface)
 - Sealcoating asphalt trails
 - Striping SR-9 trail
 - Bridge from River Park to east side of river [upstream]
 - Signs (county trail marking plan)
 - Extension of trail through Cliffrose Property
 - Natural Surface Hiking/biking paths (General Plan)
 - Trail easement acquisition
 - Driftwood Lodge (River Park to Evie Lane)
 - Hummingbird Lane to Cliffrose Lodge
- Streets
 - Paving/overlay/reconstruction [timing based on Street Dept's priority list]
 - Watchman Dr./Canyon View Dr. fy21-22
 - Balanced Rock (SR-9 to condos)
 - Paradise Road (reconstruct or additional chip seal?)
 - Big Springs
 - Sealcoating [timing based on Street Dept's priority list]
 - Multi-use trail project area fy21/22
 - Foothill fy21/22
 - Big Springs fy21/22
 - Watchman/Canyon View fy22/23

- Other Improvements (curb and gutter, sidewalks)
 - Lion Blvd. sidewalk
 - Tiley Hill sidewalk (TAP funds)
 - Streetscape enhancements (based on streetscape plan)
- Storm Water Improvements [review after storm water plan update complete]
- Sustainability
 - Community Center solar
 - Alternate Energy Sources (covered parking with solar, other solar projects)
- Transportation
 - Public Transit (General Plan)
 - Park and ride lots
- Virgin River
 - Virgin River Master Plan Demonstration Project – River Park natural channel restoration

Water/Irrigation Fund

- Waterline from Balanced Rock Road to Lion Blvd (500k tank) [dedicated line for water rights inside Zion]
- Maintenance yard/PW shop improvements (buildings, paving, water access)
 - 3-6 bay enclosed, waterproof, “mouse-proof” equipment facility
 - 8” waterline from cemetery to shops
- Replace 6” water line on Winderland Lane
- Install main line valves on secondary system

Sewer Fund

- Sewer system improvements [review after sewer master plan update complete]
 - Sewer line upgrade/replacement
 - Intake structure modifications
 - Rebuild/replace mixers in finishing pond
 - ~~○ Aeration blowers/motor replacement~~
 - Baffle wall replacement
 - UV disinfection improvements (expansion or upgrade?)
 - Pond dredging
 - ~~○ Land application of effluent [move to 1 year]~~
- Maintenance yard/PW Shop improvements (buildings, paving, water access)
 - Sewer line to shops

Over Five Years (Long Term)

General Fund

- Amenities
 - Public restrooms (General Plan)
 - Drinking fountains (General Plan)
- Arts and Humanities (General Plan)
 - Art initiatives (General Plan)
 - Public Art (General Plan)
- Broadband Internet
 - Internet to residential areas
- Housing

- Affordable Housing Fund (General Plan)
- Open Space (General Plan)
 - Property acquisition – Open Space
- Park Facilities
 - Ball Field Restroom
 - Park facilities maintenance (courts, play structures, ball field, tables, gazebo) (General Plan)
 - Park facilities - new facilities (General Plan)
 - Recreation assets new Town Hall (General Plan)
- Storm Water Improvements (General Plan)
 - Storm drain improvements [review after storm water master plan update complete]
- Streets
 - Springdale Wash/Paradise Road improvements
 - Street upgrading and construction (General Plan)
- Streetscape
 - Public amenities (plazas, gathering sites, shade, benches) (General Plan)
- Sustainability
 - Trash facilities (receptacles, removal, maintenance) (General Plan)
 - Recycling facilities (General Plan)
- Tourism
 - Tourist promotion (General Plan)
 - Visitor Attractions, activities and facilities (General Plan)
- Trails
 - Trailhead improvements (parking, access, signage)
 - Trail improvements (new trails, paving, sealcoating)
 - Trail easements (General Plan)
 - Zion Canyon Trail (General Plan)

Water/Irrigation Fund

- Canyon Springs water line/bank stabilization/armoring
- Filtering irrigation water (General Plan)

Sewer Fund

- Sewer line protection at former Dickman property

Equipment Needs

One Year (Immediate)

General Fund

- Vehicles
 - Police vehicles (half fleet replacement) (10-56-740)
 - Town Hall/office vehicles
 - Water Truck
 - ~~Bucket Truck (streetlights, trimming, banners) (10-60-740)~~
 - ~~Police vehicles (half fleet replacement) (10-56-740)~~
 - ~~Backhoe (all departments split) (xx-xx-740)~~
 - ~~Mini excavator replacement (all departments split)~~

Water/Irrigation Fund

- Vehicles
 - Water Dept. vehicle (new employee)
 - Tandem axle utility trailer (replace current single axle trailer)
 - Skid steer/mini-ex attachments
- WTP
 - Chemical pump replacements
 - Freeze prevention on GAC filters
- Meters on culinary/irrigation for water use data reporting
- Automated valve/turbidity flushing at irrigation structure
- Replace collection lid/security at structure
- ~~Backhoe (all departments split) (xx-xx-740)~~
- ~~Mini excavator replacement (all departments split) (xx-xx-740)~~

Sewer Fund

- ~~Backhoe (all departments split) (xx-xx-740)~~
- ~~Mini excavator replacement (all departments split) (xx-xx-740)~~

Two-Five Years (Short Term)

General Fund

- Police Vehicles (half fleet)
- Streets Vehicles (Kevin/new employee)
- Small Asphalt Roller
- ~~Parks employee vehicles~~

Water/Irrigation Fund

- Big springs pumps and controls/security fencing
- Tilt deck trailer for equipment (skid steer/mini-ex)
- ~~Water Dept. vehicle~~ [move to 1 year]

Sewer Fund

-

Over Five Years (Long Term)

General Fund

- Vactor Truck (storm drain/sewer maintenance)
- Employee vehicles

Water/Irrigation Fund

- Employee vehicles

Sewer Fund

- Employee vehicles

Personnel Needs

One Year (Immediate)

General Fund

- ~~Parks and Rec PT positions (program instructors) (10-70-110)~~
- Museum (paid PT and volunteer positions) (new history dept)
- ~~ZRC Vista Volunteer (10-78-310)~~

Water/Irrigation Fund

- Public Works/Utilities employee(s)

Sewer Fund

-

Two-Five Years (Short Term)

General Fund

- ZRC Coordinator (possibly combined with Planner Position)
- Public Works/Streets employee

Water/Irrigation Fund

- ~~Public Works employee(s)~~ (move to 1-year)

Sewer Fund

-

Over Five Years (Long Term)

General Fund

- Police officers (General Plan)
- Web maintenance (General Plan)
- Town Attorney – staff position?

Water/Irrigation Fund

- Public Works employee(s)

Sewer Fund

-

Consultant Needs

One Year (Immediate)

General Fund

- Memorial Park Design (professionally expanded and detailed from USU concept)
- Transportation consultant (Winderland one-way analysis)
- Ordinance revision consultants/Town Attorney (10-78-310)
 - Continue to Clear up ambiguous ordinances
 - Continue Review of compliance with state code
- Historic consultants (new history dept)
 - Projects/uses for removed ditch rock [HPC? Process?]
- Affordable Housing Plan (10-78-310)
- Storm Water Master Plan update (done in 2009) (10-60-310)
- Open space bonding (10-78-310)
- ~~Compensation — Mike Swallow~~
- ~~Regional Trail Feasibility Study (local match) (10-78-310)~~
- ~~Memorial Grove Landscape Architect/design consultant (10-70-310)~~
- ~~Zion Regional Collaborative (Vista volunteer coordinator position replacing UoU program) (10-78-310)~~
- ~~Virgin River Management Implementation (both in consultants and projects) (10-78-310)~~

Water/Irrigation Fund

- Update GIS mapping
- Irrigation Master Plan (50-40-310)

Sewer Fund

- Update GIS mapping
- Sewer Master Plan (treatment focus) (52-40-310)

Two-Five Years (Short Term)

General Fund

- Street Trees
 - Inspection/Evaluation
 - Tree Planning
- Town Survey
- Parks Master Plan (done in 2013)
- ~~General Plan Update [2020ish]~~

Water/Irrigation Fund

-

Sewer Fund

-

Over Five Years (Long Term)

General Fund

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Water/Irrigation Fund

- Culinary Water Master Plan (storage 2009) (treatment 2015)

Sewer Fund

-

RAP Tax - Five Year Funding Priority List

In Process

Recreation and Parks

- ~~Community Bike Shelter/Repair Station - \$12,000 (SUBA) (10-41-540)~~

Arts

-

One Year (Immediate)

Recreation and Parks

- ~~History Center expansion/remodel (Best Western Property) - \$50,000 (new history dept)~~
- History Center operations [Amend RAP funding policy to allow funding for operational expenses]

Arts

- Public Sculpture or Bench - \$13,000 (Z-Arts) (10-41-540) [History Society instead of Z-Arts?]

Two-Five Years (Short Term)

Recreation and Parks

-

Arts

- Electrical boxes beautification project

Over Five Years (Long Term)

Recreation and Parks

-

Arts

-

Applications reviewed and not approved for funding:

- Piano Moving and Tuning - \$600 (Z-Arts) – not approved [funded through GF]
- Music at the Market - \$1,300 (Zion Harvest) – not approved
- Swimming Pool Tarps - \$1,000 (Hurricane City Aquatics Committee) – not approved [funded through GF allocation]

Public Art

Public Facilities/Outdoor

Create donation/purchase policy and procedures.

One Year (Immediate)

Facilities

- ~~New Water Treatment Plant.~~

Outdoor

-

Two-Five Years (Short Term)

Facilities

-

Outdoor

- Recommendations from streetscape plan

Over Five Years (Long Term)