

#### 10-5-1: PLANNING COMMISSION CREATED; RULES:

A town planning commission is hereby created. Said commission shall consist of a minimum of five (5) and a maximum of seven (7) full time members who shall be residents of the town. Two (2) ex officio members, one a resident of Rockville and one a resident of the Zion national park, may be added to the planning commission to provide broader, canyonwide input. All members shall be appointed by the mayor with the advice and consent of the town council. The terms of office for all members of the planning commission shall be five (5) years except where appointment to a shorter term is necessary to provide for staggered terms among commission members. Terms of members of the planning commission shall begin on or before the first Monday in February each year. (Ord. 03-1125-01, 12-10-2003)

A. Vacancies resulting from either resignation or removal shall be filled by appointment and serve for the unexpired term of such member whose term becomes vacant. (Ord. 12-000, 12-28-1992)

B. No members of the town council shall be permitted to serve concurrently on the planning commission. (Ord. 00-4, 4-12-2000)

C. Members shall be selected without respect to political affiliation, race, religion or gender.

D. Candidates for appointment to the planning commission should have a genuine interest in the community, dedication to successful planning and to the preservation of a high quality of life for residents of the town, integrity, a commitment to work, and should study and attend planning commission meetings.

E. The town council may fix per diem compensation for the members of the planning commission, based on necessary and reasonable expenses and on meetings actually attended.

F. The planning commission shall elect a chair from its membership and shall adopt reasonable policies and rules for the transaction of business pursuant to section [10-5-4](#) of this chapter and shall keep a public record of its proceedings. (Ord. 12-000, 12-28-1992)

G. The mayor may recommend the appointment of one or two (2) alternate members of the planning commission, who shall serve in the absence of a member or members of the planning commission under rules established by the planning commission. Except as just provided, alternate members shall be appointed and serve as described in this section. (Ord. 12-000, 12-28-1992; amd. 2001 Code)

#### 10-5-2: PLANNING COMMISSION DUTIES:

Except when otherwise expressly provided, the planning commission and commission members shall have the following duties:

A. State Requirements: Perform all functions and duties required of a planning commission by Utah Code Annotated title 10, chapter 9, as amended.

B. Conditional Use Permits: Review all applications for conditional use permits and recommend to the town council whether to approve, approve with conditions or deny said application as outlined within this title.

C. Design/Development Review: Review and approve, conditionally approve or disapprove design/development review applications as outlined within this title.

D. Compliance, Policy Review: Conduct detailed review for compliance with all of the provisions of this title and the policies and objectives of the general plan, any amendment or

element thereof, and any specific plan enacted for the area and submit recommendations to the town council on all building permit applications which fall within the duties of the planning commission.

E. General Plan Preparation, Review: Assist in the preparation and periodic review of the general plan by establishing goals and policies as a guidance system for present and future development. Policies and programs in the plan should be revised and updated every three (3) years.

F. Land Use Regulations: Assist in the preparation and periodic review of the land use and development regulations to include zoning and subdivision ordinances, regulations governing open spaces, environmentally sensitive areas, density, landscaping, overall visual impact, architectural standards, building size and any other regulations to preserve the aesthetics and rural heritage of the town.

G. Understanding Of Provisions: Understand all applicable ordinances and conditions under which planning commission decisions are made.

H. Public Hearings, Meetings: Hold public hearings and meetings in an effort to share with the public information about proposed development or ordinances and to give the citizens an opportunity to make comment and suggestions.

I. Capital Improvement Programs: Assist in the preparation of the capital improvement programs to establish priorities for the improvements to existing facilities and the need for new or expanded facilities such as public buildings, water and sewer systems, roads and parks.

J. Other Delegated Duties And Powers: Other duties and powers as delegated by the town council. (Ord. 12-000, 12-28-1992; amd. Ord. 00-12, 12-13-2000)