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**MINUTES OF THE SPRINGDALE TOWN COUNCIL SPECIAL MEETING ON
MONDAY, APRIL 25, 2016 AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.
MEETING CONVENED AT 10:03 AM**

MEMBERS PRESENT: Mayor Stanley J. Smith, Council members Bill Weyher, Lisa Zumpft, Adrian Player and Mike Alltucker

ALSO PRESENT: Town Manager Rick Wixom, DCD Tom Dansie, Town Treasurer Dawn Brecke, Police Chief Garen Brecke, Zac Martin, Robby Totten, Robert George, Julie Hancock, and Town Clerk Darci Carlson recording. See attached sheet for citizens signed in.

Motion made by Lisa Zumpft to approve the agenda; seconded by Adrian Player.

Weyher: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Discussion/Information/Non-action Items

General discussion & announcements: Julie Hancock said Earth Day was awesome. Some Council members were there and said it looked like everyone had fun. Ms. Hancock estimated 1,000 people attended. She received feedback that vendors did well.

Action Items – Administrative

Consideration and possible award of bid proposal for the water treatment plant project engineer:

The Committee's report was forwarded and reviewed by the Council in advance. A detailed scope of work and contract would be better defined after selection of the engineer.

- The Town was working with Sunrise Engineering on the funding application. Mr. Wixom said the Division of Drinking Water would meet on May 13th. He heard grant funds were limited to 20% of a project but there was a trigger that allowed the Division to modify terms of the loan. Mr. Wixom anticipated a 50/50 loan/grant mix but if this could not be achieved through the Division the Town would look at alternative funding options.

Mr. Weyher said he called references from all the proposal responders. Some did not come back as favorable. He said the committee unanimously recommended Sunrise Engineering even though their price was higher.

Motion made by Bill Weyher to award Sunrise Engineering the water treatment plant project engineer contract; seconded by Adrian Player.

Weyher: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Administrative Non-Action Items

Budget work session with staff for FY 2016-17 budget: Mr. Wixom sent the draft budget in advance for the Council to review. It was also available on the Town website.

Mr. Wixom displayed an overview of the General Fund revenues from the three major taxes: Resort Community Tax, Sales and Use Tax, and Transient Room Tax. The tentative total was \$2.025MM based on this year's actuals. Mr. Wixom's philosophy was to be conservative on budget and cautious on spending. Don't spend all you have so when projects come in, money was there.

The next chart illustrated debt service. Most debt was in the water fund and Community Center. With the new water treatment plant, Mr. Wixom said the Town would add more long term debt. He anticipated a thirty-year term for this project.

Mr. Wixom presented a list of capital needs and projects based on time-frames of one year, two to five year, and over five years. Proposed projects were pulled from a variety of planning documents.

- Mr. Wixom's goal was to have the Council look critically at the list each December/January so priorities could be adjusted according to what was important in the Town.

Mayor Smith said Washington County offered \$1,000,000 to \$1,200,000 to build a parking structure or parking lot in Springdale. The County first wanted to review a plan however.

- Mayor Smith said a private/public cooperative would make funds go further. Mr. Dansie was working on an RFP draft for this proposed project. Several property owners in Town had expressed interest in partnering with the Town on a project of this nature. The Zion National Park transportation consultant offered to review the RFP before it went out.
- It was estimated each parking stall would cost \$14,000. This did not include the land. Visitors would pay for parking.

Mr. Dansie received an early draft of the Transportation Master Plan which provided high level guidance regarding the Town's parking issues. Metered parking would likely go along SR-9. It would cost more for parking the closer visitors got to the Park entrance.

- Even if debt was secured to build a parking structure, the Town would still need to bond for this improvement. Revenue from parking structure fees and on-street parking would help pay for the project.
- The Town was exploring all options for property that might be suitable for parking.

Mr. Player said based on the motion passed by the Council on March 9th, the Town had four months to resolve the pickleball court issue. He wanted to be sure this issue was addressed and money allocated under immediate needs.

Another transportation option was a bike share program. The Town was pursuing possible partnership with local business that already provided bike rentals. There may be federal funding available to assist. The Town needed to analyze if this idea was doable in Springdale and in the Park. Zion National Park was in favor of the idea to ease pressure on the shuttles.

Mr. Wixom reviewed projected equipment, personnel and consultant needs for the next year and beyond.

Mr. Wixom went through the categories which make up General Fund expenditures. He also presented information on Water Fund, Sewer Fund and Irrigation Fund expenditures.

The Council proceeded to the budget draft worksheets. Each contained all the departmental requests for the next fiscal year. The goal was to review the information and make adjustments so the budget balanced.

General Fund revenue for the next fiscal year was estimated to be \$2,200,000. This was a 16-17% increase from the current budget. Property tax was calculated by using last year's budget plus anticipated growth.

Other categories of revenues included: RAP tax, licenses and permits, utility permits, fines and forfeitures, intergovernmental revenue (police services from Virgin and Rockville), charges for services, community center rentals and events, music festival, interest, and miscellaneous revenues.

The Council reviewed estimated expenditures.

For staff salaries, Mr. Wixom took the current salary added 2% COLA plus 1.65% from the decrease in health premiums. He felt the staff's awareness and the work of the Wellness Committee was driving the lower premiums; therefore he wanted staff to be recognized for these efforts.

- Council members discussed the 1.65% could be put into the HSA which would avoid payroll tax.

Ms. Zumpft wanted to discuss fireworks and asked the Council be responsible to the canyon. She said fireworks were high risk and contributed to noise and air pollution. She acknowledged some residents and businesses wanted them, but not everyone supported. Ms. Zumpft was also not in favor of giving money to the Days of 47. She didn't want money given to another town.

- For clarification, Mayor Smith said the donation for Days of 47 would go to the County. Washington City was hosting the events. He said he wanted to support the County because of the strong relationship that had developed over the years. The County was supporting Springdale on a number of initiatives.
- Mayor Smith wanted to see a Town event for Fourth of July.

Council members reviewed the tentative departmental budgets.

- Under Public Safety, most of the larger increases were attributed to personnel benefits and vehicles.
- Discussion focused on the condition of Town-owned streets and the associated costs to repair those that are failing.
- The concept for the proposed Memorial Grove was discussed.
- Allocating funds under the Community Development Department for a consultant to recommend and comment on different parking strategies was deemed useful given the Town's focus on improved parking options.
- The Community Center performance lighting and projector upgrade request could be paid for using SMBA funds. Also, Council members asked that grant opportunities be researched to help fund solar arrays on the roof of the Community Center.
- The increase in the Music Festival budget reflected the addition of staff hours attributed to the event which were not accounted for in this budget previously. Fundraisers were being planned again this year.

Ms. Zumpft asked if the Town could help subsidize the Z-Arts insurance premium. Mr. Wixom explained the history of the situation. Since Z-Arts had its own Board and was independent, the Trust could not insure them under the Town. Z-Arts either needed to pay the premium or modify their structure to come under the Town's control.

- Mayor Smith said allowing them to come under the Town's control would set precedence for other organizations. He was not in favor.

Mr. Wixom went through the fund transfers.

Mr. Weyher asked about money to help update the website. Mr. Wixom said to rebuild or redesign the website would require additional funds. Town staff performs on-going updates and maintenance to the website framework that exists now.

Mr. Alltucker asked about the status of fiber optics to residents. Response from First Digital had not been good despite their commitment two years ago. Mayor Smith said other fiber companies expressed interest in servicing residents.

Under the Parks and Recreation Capital Improvement Fund Council members discussed installation of additional pickleball courts.

- Ms. Zumpft asked where the new courts could be located. Mr. Weyher said it would be predicated on where the new water treatment plant was sited. Ms. Zumpft did not want the tennis courts to go away. She said they were still utilized.

- Mr. Player said new courts were not needed if one side could be converted into permanent pickleball courts. Under this scenario the Town would spend less money. Basketball hoops could be relocated.

The Streets Capital Projects Fund included the street lights. Monies in the upcoming fiscal year would include installation. Power conduit could be added to this fund or into the General Fund.

Irrigation revenue, fees and expenses were reviewed.

- Mr. Wixom said the last rate increase was done the year before last. He recommended the Town work out a new arrangement with the Irrigation Company. He also suggested the SWAB Board be eliminated. It no longer served its original purpose to function as an advisory board to the Council.
- Mr. Player said allowing the Irrigation Company to make interest-free payments for the manhole project was a mistake. There was no incentive for them to increase their rates and pay back debts.
- Ms. Zumpft recommended the Irrigation Company and the Town Council schedule a meeting to discuss.

Water revenue and expenses were discussed.

- Mr. Weyher asked about fire hydrant testing and using Fire District personnel to assist with this effort.
- Mr. Wixom said the Town did not get the CDBG grant for the Zion Shadows water line upgrade project. Monies could come from other Town fund sources.

There were not a lot of changes in the sewer fund from last fiscal year.

- Mr. Wixom said the sewer fund had a substantial balance which would allow for future improvements or replacements.

The SMBA fund was a lease payment for the Community Center which came from the General Fund. It included debt service principal and interest.

Mr. Wixom would bring back information about individual staff salary adjustments.

Mayor Smith said he would take the \$4,900 allotted for the Mayor's salary.

Council recommended adjustments to the draft budget would be made and further discussion would ensue at the regular May Council meeting scheduled for May 11th.

Adjourn:

Motion to adjourn at 2:45pm by Adrian Player; seconded by Bill Weyher:

Weyher: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.


 Darci Carlson, Town Clerk

APPROVED:  DATE: 5/11/16

