



118 Lion Blvd PO Box 187 Springdale UT 84767 * 435-772-3434 fax 435-772-3952

**MINUTES OF THE SPRINGDALE TOWN COUNCIL REGULAR MEETING ON
WEDNESDAY, JUNE 3, 2015 AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.
MEETING CONVENED AT 5:02 PM**

MEMBERS PRESENT: Mayor Stan Smith, Council members Mark Chambers, Bill Weyher, Mike Alltucker, Adrian Player

ALSO PRESENT: Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording. See attached list for citizens signed into the meeting.

Pledge of Allegiance led by Luci Francis.

Approval of agenda: Motion made by Mark Chambers to approve the amended agenda that includes items B1 and B6; seconded by Adrian Player.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Discussion/Announcements/Non-action items

General discussion and announcements: Ms. Carlson announced the Candidacy Declaration period was open until Monday, June 8th at 5:00pm. Anyone interested in becoming a candidate for one of the two open Town Council seats needs to make an appointment with the Clerk to fill out the paperwork.

Mayor Smith said he invited the newly elected County Commissioners and Alan Gardner to Springdale to have lunch on June 8th at noon at the Brew Pub. He wanted to facilitate a relationship with them and get them acquainted with issues in Springdale.

Visitors Bureau report: There was no Visitors Bureau report given.

Zion Park update: Superintendent Bradybaugh announced:

- Park visitation in April was up 26-1/2% over 2014 and still very busy. During Memorial Day weekend, there were 40,000 shuttle boardings. The Park is watching visitation trends closely.
- The parking project is complete. There are over 500 spots at the Visitor's Center. The overflow area was also paved. Generally the lot fills up earlier than 10am. There is lots of informal parking along the road and the Park is seeing damage. Campgrounds are also full.
- Superintendent Bradybaugh mentioned Arches had to close over the holiday weekend due to the backup of traffic on the highway. The Utah Highway Patrol had to intervene. All the Utah National Parks are feeling pressure.
- Mr. Player asked if the Park would initiate a reservation system in the future. Superintendent Bradybaugh replied the Park needs to think ahead and it will ultimately depend upon the visitor numbers. They want to initiate proactive planning and get ahead of the curve. He said the Town's transportation study will help provide information. A work group will convene in August consisting of Park and Town staff that will discuss issues and approaches to solve. The Park is concerned with ongoing capacity, visitor experience and the spill-over into Springdale. Superintendent Bradybaugh pledged to continue to work together and is happy to help however he can.

Z-Arts report: There was no Z-Arts report given.

Zion Animal Lovers update: Luci Francis announced:

- Last year the Town of Springdale donated \$4,000 to Zion Animal Lovers for maintenance, improvements and repairs. Ms. Francis wanted to thank the Council for this donation and make a presentation describing how those funds were spent.
- They constructed a dog enclosure that allows volunteers to socialize and interact with the animals. They replaced dog doors and installed a drain cover to prevent small dogs from injury. They fixed the chain link fence and poles and added two motion-powered lights and a digital door lock.
- Ms. Francis provided a flyer with photos and a summary of the work done (attachment #1). Kurt Wright was the head of the project and kept the work on track. She is grateful for his effectiveness and efficiency. Also, Town employees Joe Barker, Shane Lowery and Zac Martin were very helpful and polite.
- She thanked the Council for their generosity. The donation made a huge impact on the shelter. The group has a Facebook page for those interested in learning more.

General Plan report: DCD Tom Dansie announced:

- The Planning Commission continued to work on the General Plan update. They are still in the process of carefully reviewing and discussing Chapter 3 *Land Use and Zoning*. This section is really the heart and soul of the General Plan and captures the vision of the Town.
- The Transportation Master Plan will address parking issues in the short and long term.
- The street light project is underway and the second lighting audit will commence end of summer/early fall.
- Mr. Alltucker asked about the progress of the geologic hazards ordinance. Mr. Dansie said about four years ago the Planning Commission drafted a geologic hazards ordinance. Per the Council's request the Commission is in the process of becoming reacquainted with the language and the possible impacts to the community. Once complete they will make a recommendation to the Town Council.

Community questions and comments: Michael Plyer wanted to share a positive story about the community. He said recently a guest at a local hotel had a medical emergency requiring our emergency personnel to assist. When they arrived the man was flat-lined and the technicians worked on him for a half hour to revive a pulse. The man, along with his wife, was transported to a St. George hospital. Three paramedics continued to work on him during the drive while a fireman drove the rig. The man recovered and survived. About ten days later the couple returned to the hotel to thank the owner and the medical personnel that provided assistance. Mr. Plyer said that Springdale is certainly not New York or Los Angeles with the most advanced medical facilities, but we have highly qualified and dedicated medical personnel. Despite the controversy surrounding the recent impact fee increases, the hotel owner told Mr. Plyer it was worth every penny if we save just one life.

Chuck Passek said in April the Planning Commission discussed a proposed transient lodging development on West Temple Drive. He said the property owner, Mr. Ferber, planned to meet with the Mayor and Town Council to discuss a possible land swap or other alternatives. Mr. Passek asked the status of these discussions.

- Mayor Smith said he and Mr. Ferber had spoken. Mr. Ferber will present a plan but it is still in the works. Mr. Dansie added there is a process established in Town code whereby the property owner must first submit an application to the Planning Commission. The Commission reviews and makes a recommendation to the Town Council. Then the Council decides if the Town will enter into a development agreement. The topic will likely be on the next Planning Commission agenda and will be posted.

Alan Jensen asked the Council if they were aware of any study done on the length of time visitors stay. He said there was a consequence to a reservation system and people would likely not spend as many days here. He asked if there was a way to induce people to stay longer or if anyone coordinated with the state tourism council.

- Mayor Smith said this was not just a Zion issue but a national park issue. He attends many meetings and everyone is trying to answer the same questions. We need to do study and all topics are on the table for discussion. Springdale does not want people to stop coming as it would hurt the business owners and the Town itself.

Kimberlee Schear spoke and said she heard visitors comment the Park is too crowded. It's great everyone is here, but increased numbers damage resources. Mayor Smith added most all of Southern Utah Parks have the same issues.

Lisa Zumpft questioned how Springdale will distribute the RAPP tax funds.

- Mayor Smith said the first check the Town received was \$.96 but there is \$16,000 set aside in next year's budget. Money needs to be spent on parks, recreation and arts. There is no set formula of how to appropriate. Groups can come to the Council with a project or proposal for consideration.
- Ms. Zumpft asked if there was a process developed to evaluate the requests. She wanted to be sure people or groups knew how to apply. Mayor Smith said the county has a process and guidelines; however Springdale will handle decisions locally.
- Mr. Chambers said he hoped Z-Arts and other arts organizations would take advantage of county funding sources the Town does not have access to. Mr. Wixom added 15% of the RAPP tax is allocated to the county for distribution to recreation, arts and cultural projects. They have an advisory board that will make these decisions. More than likely Tuachan will get the lion share of these funds because they can show a substantial economic benefit to the area.

Actions Items – Administrative

Citizen of the Season Spring 2015 award recipient – Luci Francis: Mayor Smith said Luci Francis is being recognized as the Spring 2015 Citizen of the Season award. She is the Chairwoman of the Rockville/Springdale Fire Protection District in addition to being a volunteer to the Zion Animal Lovers Shelter for many years. She and her husband Eric have spent countless hours walking and feeding animals to be sure they get the best care. She is also responsible for orchestrating the expansion and upgrade of the animal shelter facility.

- Mr. Chambers added Ms. Francis has been on the Executive Committee of the Zion Arts and Humanities Council as the treasurer. She has also been involved with the crafts fair, newsletter and student advocacy. On behalf of Z-Arts, Mr. Chambers thanked her.

Public Hearing: Submission of an application to the Permanent Community Impact Board for funding of the Transportation Master Plan: Mr. Wixom said the Town has engaged Jones & DeMille Engineering to conduct planning on a Transportation Master Plan. The Town has budgeted money for the project but the engineering firm recommended we go after CIB funds. There is a 50% match requirement. The application form has been submitted and the process requires a public hearing to discuss the pros and cons with residents.

Council questions: Mr. Chambers said in her letter, resident Louise Excell asked if we control and guide the master plan or UDOT. Mr. Wixom answered UDOT is not involved in this plan so Springdale would control.

Public questions: Lisa Zumpft asked who will development the master plan and how long it will take to do the study. Tyler Hoskins was in attendance from Jones & DeMille to answer questions. His firm will develop the plan. He said 4-5 items in the scope of work will involve public input and be coordinated with UDOT. The timeline is a function of how long it takes to get information. It will likely be a 4-5 month effort to establish the framework, guidelines, and policies.

Ms. Zumpft followed up by asking how they planned to get input. Mr. Hoskins said there will be a public open house on a date to be announced. He said the CIB loves to fund planning projects because it leads to better decisions regarding infrastructure. Mr. Hoskins personally enjoys planning projects and welcomed hearing from the public. The award would likely be funded mid-October, so project would wrap-up in February or March of 2016.

Motion made by Mark Chambers to open public hearing for the application to the Permanent Community Impact Board for funding of the Transportation Master Plan; seconded by Bill Weyher.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Public comments: None were made.

Motion made by Mark Chambers to close public hearing; seconded by Adrian Player.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye
Motion passed unanimously.

Commission discussion: Mr. Chambers said language in Chapter 9 of the General Plan supports a transportation master plan.

Mr. Wixom said the public hearing provides an opportunity for the public to comment on the application. The Town provides a copy of the agenda, public hearing notice and meeting minutes to the CIB.

Mayor Smith said the resident letter requested sensitivity to historical ditches and current streetscape.

Public Hearing: Budget hearing to adopt Resolution 2015-08, Final Budget for FY 2015-16: Mr. Wixom offered to answer questions. Mr. Weyher said Mr. Wixom had already done a good job of answering their questions.

Public questions: None were asked.

Motion made by Mark Chambers to open public hearing to adopt Resolution 2015-08, Final Budget for FY 2015-16; seconded by Adrian Player.

Weyher: Aye
Chambers: Aye
Smith: Aye
Player: Aye
Alltucker: Aye
Motion passed unanimously.

Public comments: There were no public comments.

Motion made by Mark Chambers to close public hearing; seconded by Adrian Player.

Weyher: Aye
Chambers: Aye
Smith: Aye
Player: Aye
Alltucker: Aye
Motion passed unanimously.

Commission discussion: Mr. Alltucker said when he became a Councilman he wanted to make decisions in the best interest of the Town. He also thought consensus decisions were good but wasn't afraid to take a position. His goal is to improve the delivery of services to the Town through the staff. Through his experience with them, Mr. Alltucker has found staff to be intelligent, engaged and dedicated to their jobs. He felt this was especially true of the Town Manager. He is grateful to the Council for the respectful interchange even when they disagree. The budget process is new to him, but a large part includes staff salaries and benefits. This has spawned a lot of discussion and debate. A strong wage and benefit package is important to the Town in order to hire, promote and retain quality staff. When people know what is expected, and know performance is measured, they will rise to the occasion and become better at their jobs. He felt staff should be given clear instruction and reviews. His goal is that the Council speaks as one voice especially concerning personnel issues with staff.

Motion made by Mike Alltucker to approve the budget resolution 2015-08 for the final budget for FY 2015-16 and authorize the Mayor to sign with the following added conditions: 1) all salary increase recommendations become effective only following the satisfactory completion of employee evaluations and reviews and; 2) the Mayor appoint a committee from the Council to meet with the Town Manager and conduct his performance review to be completed by June 30th and that his salary be set as is indicated in the budget and; 3) the Mayor appoints a committee from Council to review the Town Manager's current employment agreement and make recommendations for its extension by December 1, 2015 and; 4) the Mayor appoints a committee from Council and staff to explore tools for better communication between Staff and Council reporting back to the Council by the August meeting 2015 on its recommendations and; 5) the Mayor appoints a salary/benefit committee from the Council which includes the Town Manager to compare Town salaries and benefits with similar communities and report back to Council with recommendations for a uniform and equitable pay plan, including a comparison of benefits by the March Council meeting 2016; seconded by Bill Weyher.

Weyher: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Chambers: Aye

Motion passed unanimously.

Discussion and possible action regarding proposed Ordinance 2015-03 and fire season restrictions: Mr. Wixom said the past two years the Council has adopted restrictions on outdoor burning. A restriction has been put in place by the Fire District and the interim Fire Chief which is essentially the same as last year. A draft ordinance has been prepared for the Council's consideration.

- Mr. Player noted this was a heated topic last year. He did not like the language passed last year and felt if citizens have a certified fire ring they should be allowed to burn just as the campgrounds are allowed to burn.
- Mr. Chambers suggested the Town also look at the recommendation from Color Country Fire Management.
- Mr. Weyher said no one in the state is under a fire restriction yet. The Park is only watching it right now. Therefore he did not think we should go into restrictions unilaterally.
- Mr. Wixom read the three exemptions from section 4 of the 2013 ordinance: "the use of LPG gas/natural gas and charcoal briquettes in approved fire pits; a fire in an approved fire pit at a private residence; or a fire in an approved fire pit at an improved campground".

Mayor Smith said the topic would be tabled until the next meeting.

Consideration and approval of Resolution 2015-09, standardizing the Town of Springdale "No Parking areas: Mr. Dansie said the policy was reviewed in last month's meeting and Council members wanted it brought back as a formal resolution. Councilman Weyher, Chief Wright and the Streets Department looked at places in Town pursuant to paragraph 2 to determine any additional areas that should be striped due to safety concerns. They reviewed existing locations plus those identified by the no parking policy.

- Mr. Weyher said some established no parking areas appear to be arbitrary.
- Mr. Dansie was asked to identify currently striped areas that would not be striped under the new policy (attachment #2). Mr. Chambers said they needed to establish a process for how to handle those locations outside the parameters of paragraph 1. By the July meeting they need to determine which locations on the list should stay striped for safety reasons versus those that can apply for an exemption.
- Mayor Smith said the Resolution can be adopted tonight and this list of questionable areas can be refined for the next meeting. Mr. Wixom said staff can start striping but wait on the areas on the list until a decision is made
- Mr. Player noted that paragraph 1 should include striping in front of a fire station by state law. This would need to be corrected in the resolution.

Motion made by Adrian Player to adopt Resolution 2015-09 standardizing the Town of Springdale "No Parking areas on Zion Park Boulevard with the addition of establishing no parking areas pursuant to state law by the fire station; seconded by Bill Weyher.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Discussion and possible action regarding potential visit to Sternberg Lighting factory (Chicago, IL) as part of the street light replacement design process: Mayor Smith said Mr. Dansie gave a good summary of the value of this visit. Sternberg is a manufacturer and a trip to the factory would provide a chance to educate us on LED lights, color, heights and intensity. There is no obligation we contract with this company. The Town will pay its own way. Mayor Smith suggested Mr. Weyher, Mr. Dansie and he take the trip. It will be a quick turnaround trip. The goal was to come back with information to educate the rest of the Council.

- A visit to the factory will provide the Council a comprehensive demo with more options to consider. Dates will be June 23-24 and trip expenses will come out of the 2014-15 budget.

Motion made by Bill Weyher to approve a trip for the Mayor, one Council member and the DCD to go to Chicago to visit the Sternberg Lighting factory for a lighting demonstration; seconded by Adrian Player.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Revisions to Personnel Policy and Procedures Manual regarding performance evaluations: Mr. Wixom said they have been working on a revised employee evaluation policy for some time. There are new evaluations forms and if adopted will be a revision to the policy manual. Managers and staff will complete the evaluations for FY 2014-15.

- Mr. Weyher said evaluations were originally done on the anniversary of the employee's hire date. This was changed to the end of the fiscal year; however this is when the Council budgets for raises. Evaluations should be complete before we start the budget process.
- Mr. Player agreed and said they tie raises into performance therefore policy should change to do appraisals at the end of March.
- Mr. Chambers asked about an unsatisfactory ranking. Mr. Wixom said the evaluation forms are a once-a-year thing but an unsatisfactory rating has to be documented. No employee should be surprised if this rating is received. It would be something the employee and manager have already discussed prior to the evaluation form process.
- Mr. Weyher added it is a two-way dialogue that goes on all year and ends in a review.

Motion made by Bill Weyher to adopt changes to the Personnel Policy and Procedures Manual regarding performance evaluations with change to B1 to end of March each year instead of each fiscal year; seconded by Mike Alltucker.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Discussion of date for Public Budget Hearing to open & amend budget for FY 2014-15: Mr. Wixom said the hearing needs to be done before the end of the year. Council members reviewed their schedules and availability. The Public Budget Hearing to open and amend the FY 2014-15 budget was scheduled for Monday, June 29th at 5:00PM.

Consent Agenda

Invoices:

Invoice Date	Invoice No.	Vendor	Amount	Budgeted	Description
4/14/2015	122104-1545	American Planning Association	524.00	Y	Annual Membership
4/13/2015	27555EPB	Blake Electric	4,483.25	Y	Soft Starts for Irrigation Pumps
4/13/2015	27556EPB	Blake Electric	1,486.14	Y	Soft Starts for Irrigation Pumps
5/10/2015	CW420 05/10/15	Chevron	2,581.17	Y	Fuel
5/14/2015	2015/1657	City of St. George	1,528.00	Y*	Quarterly Dispatch Fees
4/25/2015	10803	Forsgren Associates	11,068.35	Y	Street Light Project Design Progress Billing
5/11/2015	N/A	HHS Scholarship Fund	500.00	Y	Annual Scholarship
4/30/2015	107390	Landmark Testing & Engineering	1,708.00	Y	Cemetery Parking Project Soils Testing
5/1/2015	N/A	McConkie, Marshall	850.00	Y	Monthly Prosecution Retainer
5/1/2015	150601	Pelorus Methods, Inc.	1,300.00	Y	Quarterly Support
5/1/2015	Consolidated	Rocky Mountain Power	4,517.44	Y	Electric Service
5/6/2015	71626	Snow Jensen & Reece	8,390.06	Y	General Representation
5/6/2015	71627	Snow Jensen & Reece	2,285.25	Y	Town v. Izzy Poco
5/7/2015	N/A	Turner's Auto Body	500.00	Y	Vehicle Accident Deductible - Police Chev Tahoe
			\$ 41,721.66		
		*\$764 billed to R/S FPD.			

Motion made by Mark Chambers to approve the Consent Agenda with corrections to the minutes as the Clerk sent out; seconded by Adrian Player.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Administrative Non-Action Items

Council Department Reports:

Mr. Alltucker said the cemetery project was complete and it looks great. The plumbing works and flags were installed. The Baker Park bridge repair has been done and it too looks good. Crews have been fixing sod at the gazebo area and doing ongoing maintenance.

Mr. Player indicated irrigation and culinary disruptions have increased due to the fiber optics installation project.

- Mayor Smith commended Robby Totten and said he takes his job very seriously. He added we have an excellent staff that cares about what goes on in Town. It is more than just a paycheck to them.

Mr. Player asked the Town Clerk to enter the Fire District report into the record (attachment #3). He said they have submitted their feasibility study to the CIB for funding. The Fire Board has two vacancies coming up for election and encourages people apply.

Mr. Chambers indicated he had nothing to report but asked to go to the National Parks Roundtable in Richfield.

Mr. Weyher said the Council had discussed street lights and the no parking topics earlier in the meeting. He mentioned UDOT cleaned the box on Kinesava and the culverts. The weeds on Valley View have also been cut.

Mayor Smith said everyone can see what is going on with fiber optics. There is no information yet on when it will be hooked up. An abandoned water line was discovered along a one mile stretch from the Terrace Brook to the Chevron station so this will be used for the conduit and help save money. First Digital is installing conduit for fiber optics and extra for future use. The Town will initiate an RFP for the street light conduit project. First Digital will likely submit a bid. The additional conduit they are installing now could be used for that purpose.

Mayor Smith said Dixie State decided to move the Fourth of July concert from the O.C. Tanner to another venue in St. George. Therefore the Town barbeque has been canceled. The Lions breakfast and parade will still be held. Also from 2PM-7PM the Visitor's Bureau will sponsor family activities at the Brew Pub.

- Mayor Smith expressed his disappointment with Dixie State for moving the concert without discussing it first. One of his goals is to build up the Fourth of July celebration here in Springdale. If anyone in the community has ideas, he would love to hear them.
- Mr. Wixom said the relocation of the concert was due to two reasons. One, there are geology students utilizing the parking lot, basement and conference center. Also there were concerns about high costs with the lighting and sound needed for the concert.
- Mr. Player noted the Town had budgeted for the barbeque. Mr. Wixom indicated it could be taken out.

Mayor Smith said he, Mr. Wixom, Mr. Dansie and the Mayors of Rockville and Virgin attended a UDOT meeting to discuss the SR-9 corridor problems and solutions. It was a very productive meeting. Work on SR-9 in Springdale, which will include new base and pavement, is set to begin November 2016. Another meeting will take place on the 10th to discuss timing, designing and funding. Mayor Smith noted when SR-9 is torn up it would be the perfect time to add conduit or redo crossings.

Mr. Wixom said UDOT is also conducting a study on traffic lanes, passing lanes, shoulder improvements, clear zones and traffic flow issues along the entire SR-9 corridor. UDOT is looking to prioritize and get cost estimates so these project improvements can eventually be scheduled. The Springdale SR-9 road construction project is different.

The Solid Waste District is willing to put up an enclosed area within the UDOT right-of-way for neighborhood dumpsters on Valley View.

For the record, Mr. Wixom wanted to support the words of Mr. Alltucker regarding the quality of Town staff. He said the staff works hard, for long hours and are extremely dedicated. They need to be taken care of by the Council. If issues arise, Mr. Wixom encouraged Council members to speak with him or the Mayor. He wants better communication between the Council and all the staff. Staff wants to know the Council supports and understands them. We can close the gap between any disconnect.

- Mr. Weyher suggested guidelines be drafted on how the Council interacts with staff. He recommended the Town attorney help direct this effort.
- Mayor Smith said Councils change and Mayors change therefore guidelines would be better for the Town, the staff and Councils after us. We can make a roadmap rather than blazing trails.

Mayor Smith thanked the Town's people in attendance for being here.

Motion to adjourn by Mark Chambers to go into closed session at Springdale Town Hall in order to discuss pending or reasonably imminent litigation and the character, professional competence, or physical or mental health of an individual; seconded by Bill Weyher.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

The closed meeting commenced at 7:05PM.

MEMBERS PRESENT: Mayor Stanley J. Smith, Council members Mark Chambers, Bill Weyher, Mike Alltucker, Adrian Player

ALSO PRESENT: Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording,

Closed meeting adjourned at 8:44PM.

No action was required as a result of the closed session.

Adjourn: Motion to adjourn made by Adrian Player; seconded by Mike Alltucker.

Weyher: Aye

Chambers: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.



Darci Carlson, Town Clerk

APPROVAL:  _____ DATE: 7/8/15



TOWN OF SPRINGDALE

PO Box 187 118 Lion Blvd Springdale UT 84767

ATTENDANCE RECORD
Please sign

Meeting of Town Council on 6/3/15

If you'd like to be included on our great e-notice list, please give us your email address. That's the only reason you need to provide that information. Your address will never be sold, though we may have to provide it as public information. If you have provided the information before, you don't need to add it again.

Form with 15 rows for name and email input. Handwritten entries include: Luci Francis, Brian King, Frank Austin, Kimberlee Schear.