



118 Lion Blvd PO Box 187 Springdale UT 84767 \* 435-772-3434 fax 435-772-3952

**MINUTES OF THE SPRINGDALE TOWN COUNCIL SPECIAL MEETING ON MONDAY, JANUARY 5, 2015  
AT 3:30 PM AT SPRINGDALE TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH**

**MEMBERS PRESENT:** Mayor Stanley J. Smith, Councilmembers Mark Chambers, Adrian Player, Bill Weyher, Mike Alltucker

**ALSO PRESENT:** Town Manager Rick Wixom, CCC Director Julie Hancock, Town Treasurer Dawn Wallace, Administrative Assistant Pam Humphreys, Police Chief Kurt A. Wright and Town Clerk Darci Carlson recording; 15 citizens signed in, per attached list.

**Approval of agenda: Motion made by Bill Weyher to approve the agenda as posted; seconded by Adrian Player.**

**Smith: Aye**

**Player: Aye**

**Alltucker: Aye**

**Weyher: Aye**

**Chambers: Aye**

**Motion passed unanimously.**

**Discussion/Announcements/Non-action items**

None were made.

**Actions Items**

**Open discussion about Zion Canyon Music Festival:** Mayor Smith started by saying he thought long and hard about the meeting guidelines. He wanted everyone to treat each other with respect. He encouraged participants to express their passion about the Music Festival but everyone needs to listen to others' point of view and keep an open mind.

- Mayor Smith indicated that we all want the Music Festival to happen but that people were coming at it from different perspectives. This meeting was an opportunity for people in attendance to ask questions and the Council will answer them.
- Mayor Smith said personal attacks won't be called for. We are neighbors and this is something that should bring us together not divide us.

Alex Pelton, representing the Zion Canyon Music Festival Committee, spoke to the group. He thanked everyone for taking time to work out their differences. The Music Festival is wanted in one form or another. This is an opportunity to sit down and work out the issues so it can succeed.

- Mr. Pelton listed the major points of concern for the Town Council:
  - Liability to the Town
  - Staff time and how that balances into the Festival making money or losing money
- Mr. Pelton said they wanted to work with the Town to find solutions and help eliminate some of the costs and staff hours.
- The ZCMF Committee would rather do the event themselves with the help of the Town, than hand off to an outside organization.

Mr. Pelton asked what the major objections were to the Town continuing to run the event.

Mayor Smith summarized the issues were:

- Staff time
- Being sure money spent on the Festival was what residents wanted
- Should Town be involved in alcohol sales

Councilman Chambers expressed that aside from the alcohol sales it had to do with risk management, public safety, and transportation. He was concerned there was not a first aid tent or EMS. If there were any accidents the Town is liable. Also he questioned the benefit to the Town given the time of year. He said these were all things that had been discussed before so there should be no surprises.

Mr. Pelton asked if these issues should be discussed individually so they can figure out ways to eliminate.

Mayor Smith indicated they were not going to come to a resolution or an agreement tonight. It is a time to get questions answered so at the Town Council meeting the Committee can make their presentation. Get information from the Council so you know what you want to present.

Mr. Pelton indicated they wanted to present ideas and concerns today and have a dialogue to hash things out in an informal setting. They were hoping to come to an agreement that the Town would commit to the Festival for the upcoming year so the Committee could get going on the ground work. They are already looking at bands and therefore need a sense if it's going to happen similar to before.

Mr. Wixom reiterated that it was not a decision making meeting. The Mayor agreed and again stated this was an opportunity for them to ask questions.

Mr. Chambers said that he played a role on both sides. He was on the Town Council, on the ZCMF Committee and had volunteered for many years. His concern is that the Committee structure works fine for the broad ideas, but the burden of taking care of the nuts and bolts falls to the Chief of Police and the staff. He was asked for examples and listed the EMS and first aid tent/station, taking care of the vendors, volunteers and the silent auction. These issues are managed by staff and not the Committee.

Julie Hancock indicated the staff is part of the Committee. Dawn Wallace said that staff generally comes in at the end.

Mr. Chambers emphasized that they are not the Committee they are staff. The decision making process was disjointed. The Committee doesn't have the liability. It falls to the Town Council and Mayor as the people responsible. He has done similar work as a professional and was therefore very familiar with these issues. We were not taking care of risk management as well as it should be.

Ms. Hancock said she recalled how security worked last year and it worked well. Mr. Chambers agreed that more steps were taken this year.

Mr. Chambers said that if the event was to keep growing it would stretch the Town's limitations and liability. The question for him is should a non-profit take it over and assume the liability and the Town simply hosts it. He doesn't think the Music Festival should go away, and problems could be addressed. It was an event different than Earth Day or Joy to the World and the Light Parade. The Music Festival is much larger in scope. The Town shouldn't be liable and responsible for the heavy lifting.

Mr. Pelton agreed with a lot of Mr. Chamber's points, although he thought the Committee was doing heavy lifting. He felt they could tackle the liability issue, but indicated if someone else rents the field for the event and something should happen; the Town would still be sued no matter what. There is a \$1MM bond that covers liability beyond the Town's normal coverage. He was confused a bit. The Town is ultimately responsible because they own the field and the roads.

Mr. Wixom said the Town maintains a \$5MM general liability policy plus for the Festival they pick up an additional \$1MM to cover the alcohol and general liability. If another entity holds an event we lease the field to them. If we've given an alcohol permit, the Town does pick up a level of liability no matter what. This is the same liability issue for the sidewalks, public roads or anything else that is Town property.

Mr. Chambers asked if there was a higher liability if the Town was the one issuing the liquor license to ourselves or serving it. Mr. Wixom said obviously yes.

Mr. Player asked how much the liability insurance cost. Mr. Wixom answered \$1,700.00.

Councilman Weyher questioned who decided on the limit of insurance. Mr. Wixom said the state dictates plus they had consulted with the insurance company. Mr. Weyher asked if it was enough coverage. Mr. Wixom said the Town could increase the premium to get more coverage. Mr. Weyher thought these were points well taken however they were not insurmountable. He commented he liked the Festival and the size it currently is. He didn't want it to grow.

Mr. Pelton said as they charge for the event, size was something they could control. With support of the Town it is an affordable event for people that live and work here. If taken over by an outside entity, prices will likely go up. If let go, they had a fear of losing the sense of community and the educational and sustainability aspects of the event. It would become a for-profit event.

Mayor Smith asked how they would like the Town to participate. He assumed the facilities were important. Mr. Pelton said they wanted to keep running the event as is, but streamlining the operational and management aspects. They will assign specific people to tasks.

Mayor Smith said what he hears from Councilmember Chambers is that someone, other than staff, needs to ultimately be responsible for the whole event. Mr. Pelton said Committee members had been assigned to specific aspects of the Festival. Ms. Hancock said they had this last year. She was the chair and also oversaw the vendors; Pam Humphreys oversaw the silent auction. She asked if what is being said is that it needs to be others separate from staff.

Mr. Chambers said that if staff is involved they should have input. Having been on the Committee, staff comes in at the last minute and rescues.

Mr. Pelton said the staff was asked and they agreed to participate. Certain jobs needed to be managed by staff; such as the handling of money for example.

Mayor Smith suggested it would be good for the Council to see an organizational chart so if questions arise we know who is in charge of what.

Mr. Chambers indicated that the attendance size was also an issue. The Committee wants it to grow to 5,000 – 7,000 people. But people from the community appear to like it the size it is. This core question changes the scope. Risk management and traffic control is different depending upon the size of the event. Mr. Pelton said tickets can control the number of people who come.

Mayor Smith asked if they are selling the tickets too cheap. The Town subsidizes the Festival so what if the price is increased to achieve goals and not put a burden on the Town.

Mr. Pelton said that some of the staff time and costs were more obvious such as overtime, police, and paramedics. The Committee was committed to raising money to pay for these costs. They want the event to be sustainable and generate money. It was harder to put a quantity on salary people since they are already paid by the Town. For example, part of Julie's job description indicates she is to create community events. Therefore he questioned if this was extra money that should be counted into the Festival even though it is part of her job. Mr. Weyher suggested her time needed to be allocated to a specific event.

Mr. Chambers said that if fundraisers are done, it is still a Town responsibility and therefore liable. It is also problematic that the Chief of Police is going to businesses and asking for hotel rooms and donations for the Festival. He thought this was a big conflict of interest.

Mr. Pelton indicated he was confused about the conflict and what was the difference between these donations versus donations for Butch Cassidy or the Festival of Lights. Mayor Smith said there was a difference between Lizz Totten asking and the Chief of Police asking. Mr. Pelton said in the future he can certainly make the calls to these businesses.

Mayor Smith said if the Committee comes and asks, for example, a \$30,000 budget and 100 hours of staff time it gives the Council a quantifiable need. The Town can then determine if they are willing to budget and provide staff. Above and beyond this the Committee would have to come up with the extra man hours. It isn't a blank check. Mr. Weyher agreed and said the Town supports but needs a limit.

Mr. Pelton said he would reference Mr. Wixom's report. He thought over the last couple of years if they took out staff time the event broke even. Mayor Smith wanted to come to a tangible agreement on the number of staff hours and amount of money the Town would commit to. Mr. Pelton stated the intention was to have the event pay for itself with any profits going to the Town. He suggested they formulate a contingency plan for weather.

Mr. Chambers said the Town has the contracts with the artists and if things go beyond the budget the Town is still liable for any additional funds, not the Committee. To this, Mayor Smith said the Committee would be responsible if they go above the set budget and staff hours. Mr. Weyher thought this was easier said than done. Mayor Smith agreed and said there would need to be trust they would fulfill their obligation. If not, then it would fall to the Town. Mr. Weyher suggested if the event ran in the black they could create a reserve fund for the future.

Mr. Alltucker said that in the November meeting the Council wanted the Festival to continue but wanted to limit Town involvement. He asked how staff involvement could be limited.

Mr. Pelton said the Committee had discussed this quite a bit. They indicated this was the first year these issues have been presented and made aware to the community. He believed the Town's people would rally and help make it happen. It is time to call on them to volunteer.

Mayor Smith said the Town does not want to be the one to grow the event.

Councilman Player spoke and said he had two points of concern:

- The first was alcohol sales and the Town involved in selling. He felt strongly that a vendor needed to be responsible. The Town should not be buying alcohol and selling it. The liability is too great for the Town and it costs \$1,800 in insurance. Let a vendor worry about it. The Town cannot control what people do. He indicated he was not going to vote in favor of the Town selling alcohol.

Mr. Pelton said the past three years Wasatch Brewery sponsored the event with cash, cups and trailers. They recommended the Town buy the kegs and make money for the Festival. There is no reason why they can't go back to them and have them manage the permits, licensing and insurance. He had a good relationship with them and could easily go back and suggest an alternative arrangement.

Mr. Player continued that his second point was staff time.

- The Town doesn't have good tracking of the 400 hours and comp time said to be spent on the Festival. This amounts to about \$20K-\$25K in payroll. He said he was not going to listen to an argument that they were being paid anyway.
- There are Town issues that are not being addressed because staff time is going to other things such as the Festival. The Music Festival is important but when talking about primary services being provided, the Festival is down on the list.

Mr. Pelton had no argument with that. He agreed vital services were important. He can talk to Wasatch, but regarding the staff hours, it was a hazy number. The Mayor indicated Mr. Wixom could provide that information.

Councilmember Alltucker stated that revenue from the Festival comes in from tickets, donations, auction items and liquor sales. He questioned whether funds from the recently passed RAP tax could be applied to this cultural event. Mr. Wixom indicated potentially, but wasn't sure how successful they would be. We don't know yet how the county advisory committee will be allocating funds.

Mr. Alltucker mentioned there was a piece that came back to Springdale. Mr. Wixom said 'yes', the Town Council will hold these as restricted funds and allocate toward recreation, parks, and trails. Fifteen percent of the total tax collected will go to the county and an advisory board will allocate funds for recreation, arts and parks.

Mr. Pelton said the Town itself will also have money they can allocate to the events of its choosing. The Mayor said 'yes'. Mr. Wixom said the funds can also go to facilities, or recreational infrastructure.

Mr. Pelton reiterated that it was the goal of the Committee to minimize staff hours however there are tasks that they cannot do. For example, Dawn needs to manage the money and the Parks & Recreation guys need to set up.

Mayor Smith wanted them to summarize the number of staff hours they need and prioritize. He mentioned they may need to reach out to the community to get help with what is left.

Mr. Chambers questioned if it had to be Dawn who was handling the money. Mr. Wixom said that if it was a Town event, and money was involved, they would want Dawn involved. Mayor Smith said Dawn doesn't have to collect tickets. Ms. Wallace agreed and said she doesn't have to be the only one touching the money. Mr. Chambers said she can be supervising, providing the checks and balances and establishing the systems.

Ms. Wallace indicated it is not necessary for her to be at all the Committee meetings.

Mr. Chambers said that Pam Humphreys doesn't have to do the silent auction. That is something that can be done by a community member.

Ms. Hancock commented that staff wanted to volunteer. They did not accrue comp time. However, Mr. Chambers indicated this was a policy issue. Ms. Wallace concurred and said it was a Worker's Comp issue. They could not count the staff as volunteers.

Dennis Gregz spoke and said another liability consideration was the performer contracts. He didn't see the signatures on the contracts were his or Alex's therefore the Town was liable. Mr. Chamber didn't see the Committee setting up a bank account. All liability was falling to the Town. Mr. Wixom keeps the Committee budget on track.

Mr. Weyher asked Mr. Gregz how Cedar City managed without Town involvement. Mr. Gregz said that he disavowed himself from Group Fest over the past few years but recalled a private LLC assumes the liability. The security is provided by Cedar Police. The Town pays for these costs and embraces Group Fest. The LLC needed to get a large bond.

Mr. Chambers expressed another concern was the date of the Festival during the end of September. He said it was falling on "Free Park Day" and it was already a busy time for the Town. Mr. Pelton thought it was an issue that could be discussed. He understood between April and late October the Town was full.

The Mayor agreed. He said September was the worst time to fit something in. Mr. Pelton said the Music Festival was meant for local people. They weren't trying to bring 2,000 – 5,000 people from out-of-town to see the Festival.

Speaking as a business owner and not as the Mayor, Mr. Smith said that when rooms are donated during this time it is cash out-of-pocket. This was during a high time of year. The donations weigh on the businesses from a financial standpoint. Mr. Chambers said the Town is already full during this time and we are adding more to the infrastructure. He questioned if there wasn't a better time.

Mr. Pelton said the Committee went outside Springdale to seek event sponsorship since the same businesses within the Town have been asked to provide everything. They do see it as an event for the people of Southern Utah and want to look beyond the local businesses because they understand they are already tapped out. As a local businessman himself, Mr. Pelton understood this issue. He donates meals throughout the year. Hotels were different because they wanted the entertainers to stay local. Perhaps this could be looked at too.

Mr. Weyher asked if there were other possible days but Mr. Pelton said it was too hot in the summer and too cold in the winter. Ms. Hancock said the event was well established as being held the last weekend in September. Mr. Weyher thought if the event didn't grow it should be ok. Ms. Hancock said it was meant to be a local community event – something fun and educational.

Mr. Chambers said the Committee expressed their hope that the event gets bigger. It is a great Festival and there is a great foundation but he sees it moving away from the Town and being taken over by a local non-profit. Then all the issues we are concerned about become the Committees' and not the Town's. After the election this year there may be new Councilmembers that have completely different opinions and management styles.

Mr. Gregz said if they use last year as a model, had it not rained, the event would have broken even.

Mr. Chambers said if the anticipated 4,000 people attended Saturday night, they would have had infrastructure issues. People ended up not coming up the hill because of the weather. Mr. Pelton said they had accommodated almost 3,000 on one night in a previous year. Mr. Wixom said they ended up having 700-800 paid admissions for Saturday.

Mr. Player wanted to go on record in stating that the Festival was not break if you count the staff time. He has a fiduciary responsibility to ask the question if this is where tax-payers want their money to go. Ms. Hancock asked based on November's meeting if the Council had a feel the community wanted this service.

- Mr. Player said many people in the Town are reluctant to comment or come to budget hearings and meetings so it's hard to know.
- Mr. Player said the survey that went out to the community asked a great question but didn't see it address the financial aspects. He ranks the Music Festival as important as long as essential services are being provided. As a taxpayer himself, it bothers him that the Town loses \$20,000 - \$30,000 on the Music Festival.
- The Town shouldn't put on a Music Festival and make money; it should be a private group and not staff. They need to limit the impact on staff and a group of citizens should take over as a 501c3.
- He indicated that some Councilmembers may change after this year's election. The Committee can't be certain who will be on the Council. Mr. Player does not see himself as an adversary. He is not opposed to the Music Festival; he just has concerns that need resolution.

Mr. Pelton said the issue of staff time had not been presented to the Committee prior to this year. Mr. Chambers indicated the Council had talked about it the last two years but it may not have gotten back to the Committee.

Mr. Alltucker said he comes from a private sector background so public is new to him. In private sector, projects are done with purpose and design in mind. He asked if the Music Festival had a mission statement or set of guiding principles.

Mr. Pelton said 'yes'. It is a community event focused on sustainability and education. Any profits were intended to support the solar initiative.

The Mayor read the Zion Canyon Music Festival mission statement "*The mission of Zion Canyon Music Festival is to provide professional, live music to citizens of Springdale and the Zion Canyon Community – Springdale, Rockville, Virgin, and Zion National Park - creating a festival atmosphere of community and celebration in a sustainable environment and welcoming visitors to the beauty of Springdale.*" Mr. Alltucker felt it was a 'feel good' statement but didn't say what they will do.

Mr. Pelton suggested it might make sense to also partner with Rockville, Virgin and Zion National Park.

Mayor Smith said it was tough to get food vendors at the Festival; therefore did the group look at ways to entice vendors. Weather was an issue and the United Way event took a couple of vendors away this year. Mr. Gregz said some vendors come from a distance. Insurance and vendor space rental were costs but he said lodging was an issue. They were looking into securing campground spots for the vendors.

Mr. Pelton said the vendor insurance was an issue and found it to be expensive. Late in the process they were able to identify a cheaper insurance alternative and provided a link to the company on the Festival site. Again the Mayor reiterated what is the Committee doing to attract and keep vendors. Mr. Pelton said it wasn't their goal to expand the vendors but they would like to grow the educational booths.

Mr. Chambers commented that because it is a busy time of year, local food vendors are trying to support their core business. They weren't in a position to increase staff to serve a two day event.

Mr. Roger Bray from Road Runner Pizza in St. George spoke. He was a vendor signed up to come last year but said the rain prevented him from coming. It was not a viable opportunity this year because of the weather. Mr. Chambers agreed that a challenge is to find more vendors. Mr. Pelton indicated five were committed to attend this past.

Mr. Pelton asked how the Council feels about taking responsibility of the event this year, especially if Wasatch took over the alcohol sales.

Mayor Smith said the group will need to make a presentation at the Town Council next week that addresses their concerns and gives specifics for the Council consider. Mr. Pelton said they need to know because they need to go in one direction or another with their proposal. If there is no chance the Town will be committed we need to take it in a different direction immediately. He was under the impression the Town was going to commit to this upcoming years' Festival. If not they need to apply for non-profits. The Mayor said the Council still needed to see their proposal. Mr. Pelton thought they had put it out on the table today.

Mr. Chambers said there is no guarantee from the Council they would continue the Festival. He said it was not a given, but heard there would be support to help.

Mr. Pelton said he thought there was consensus it would be difficult to pull off without the same structure it has been the last several years and getting the Town's involvement.

Mr. Weyher reminded the group that the Council can't make action at this meeting. They needed the proposal so they could make a motion and modify.

The Mayor reiterated there are not absolutes. A lot depends on the presentation to the Council. If only status quo then today's discussion is a waste of time. The Council has stated their concerns on what needs to change, for example:

- Alcohol sales
- Use of staff time
- The date of the event, not as critical this year
- Managing growth
- Enticing vendors
- Risk management

If the Committee can provide comfortable answers then it would seem the Council will vote 'yes' and say 'let's go for it'. A rubber stamp on what has been done in the past probably won't fly.

Mr. Pelton asked if the event goes to a different group would the Town allow alcohol at the event. Mayor Smith and Mr. Player indicated 'yes', as long as they met the DABC requirements.

Mr. Gregz said the area of contention is that the liability would still come back to the Town regarding the alcohol. Mr. Player replied that you can lessen the liability if the Town is not directly buying and selling the alcohol. Mr. Chambers agreed that if the Town is using paid staff to sell alcohol there is a much bigger liability. The Mayor said this is a risk the Council doesn't want to take.

Mr. Pelton said wine sales were much lower than beer sales but this really didn't affect the permit. He believed if there were no alcohol sales at the event there would be no control and a greater likelihood that people would bring in their own.

Mayor Smith asked if there were any other questions or concerns. Ms. Hancock stated it would be good to have a feel for which way to go. The Committee needs to start work on it right now. Mayor Smith said they were about ten days away from an answer.

Alyson Thomas spoke and said her business has helped with the Festival since the beginning. At first they were volunteering. Now they have been paid the last two years. They turn down big events to be a part of this.

Ms. Hancock asked the Council what benefits they see the Music Festival brings to the Town.

- The Mayor spoke and said that it was a community event where people could mingle and get to know each other better. Springdale is diverse and it provided a way for the community to come together.
- Mr. Pelton said it was a family-friendly event and regardless of alcohol there were great activities including art and bounce-houses.
- Mr. Chambers said another big benefit was the quality of the musicians. The artists are amazing.

Ms. Hancock said it is a unique Festival with solar-powered music and educational and sustainability aspects. Mayor Smith added that he did not think this message was being promoted enough. Mr. Pelton suggested they send something home with the school children.

Mr. Gregz also suggested they add some kind of theatrical performances; perhaps a one act play or green show. He asked if the Committee should assume the 400 hours of staff time stated in the report is a hard figure. Mr. Player said 'yes' but it is without comp time or time and a half. Per Mr. Wixom's memorandum, there was about \$20,000 - \$25,000 spent on staff time. Mr. Player elaborated and said that if the Committee will be asking for staff time they needed to identify who. Some staff members are more expensive than others.

Mayor Smith asked they indicate how many hours of staff time will be needed. This will help the Council justify your argument or not. Be specific about the things you want. At the next Town Council meeting, the Music Festival will be a discussion item with action afterwards. He stressed that it is not a public hearing or open forum. The proposal needs to be to Mr. Wixom by this Friday so it can be sent with the Town Council packet materials.

Mr. Alltucker said that it seems an impossible task to ask them to quantify staff needs. It's going to be an impossible task to track. He thought it better to talk dollars in their analysis. Mr. Wixom disagreed and stated it was not hard to quantify. They have the breakdown from last year which is a good start. He and Dawn were talking this week to discuss better tracking and reporting.

Mr. Weyher said the Council's motion doesn't need to be that specific.

Mr. Chambers felt the benefits will be a call to arms and will require people to step up to volunteer and sponsor. It will show that people need to get involved.

Mayor Smith requested the Committee provide their proposal with the arguments they want to make by Friday so the Council will have an opportunity to review over the weekend. Mr. Chambers also mentioned if the Council has questions they can go to staff and get questions answered. Mr. Pelton acknowledged they will need to talk to the Town staff and get help to write up the proposal.

Mayor Smith said the Committee could provide the proposal later than Friday however it would be unfair for the Council to have to digest it and make a decision on the spot. Mr. Chambers concurred and said it was a big budget item, between \$60,000 and \$100,000. There is a lot of money to lose if it doesn't go well. He also mentioned a lot of the things they are trying to achieve are achieved with Earth Day which is not a lot of money.

Ms. Hancock concluded by stating that even during the Music Festival she was still able to get her work done at the CCC.

**Motion to adjourn at 5:15 PM by Adrian Player; seconded by Bill Weyher.**

**Chambers: Aye**

**Weyher: Aye**

**Alltucker: Aye**

**Player: Aye**

**Smith: Aye**

**Motion passed unanimously.**

  
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Darci Carlson, Town Clerk

APPROVAL:  \_\_\_\_\_



TOWN OF SPRINGDALE

PO Box 187 118 Lion Blvd Springdale UT 84767

ATTENDANCE RECORD

Please sign

Meeting of Town Council on 1/5/15

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LEX DE AZEVEDO

name

Daniel Hess

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Pam Humphreys

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Alex Pelton

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Dennis Gregz

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John Hancock

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Ruth A. Wright

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Stacy Bleser

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Chris Connors

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SUSAN LESKO

name

Jan & Chuck Kent

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Marie Mc Neal

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PAT CLUFF

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Alyson Thomas

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Nancy Gardell

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ROGEN BRIS

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Louise Excell

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