

ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT

P.O. Box 159
Springdale, UT 84767
September 26, 2012
Firehouse

1. **CALL TO ORDER AND ROLL CALL** – Chair Bob Orton called the meeting to order at 6:30 p.m. with the following members of the Rockville/Springdale Fire Protection District Board present: Michael Plyler, and Linda Brinkley. Barry Rhodes and Nancy Sanchez were excused. Also present was Chief Ballard. District Clerk Elaine Harris recording.

Chair Orton announced that Item #4 will not be addressed this evening.

2. **APPROVAL OF AGENDA** – Linda Brinkley moved the agenda be approved as amended. Michael Plyler seconded the motion and a roll call vote indicated all those present voted in favor of the motion.

3. **PUBLIC COMMENT AND QUESTIONS** – There was no public present.

4. **PRESENTATION REGARDING NCSPLUS, INC. COLLECTION AGENCY** – Roger Young

5. **FIRE CHIEF'S REPORT – FIRE SERVICE**

- a. **Report on fire activity since the last board meeting** – Chief Ballard reported there had been three calls – one vehicle accident, one fire alarm and a brush fire (caused by lightning).
- b. **Consideration and possible approval of applicants for the Fire service** – There were no new applications.
- c. **Training update** – Chief Ballard reported that training has been going well with the numbers available.
- d. **New business to include requests for budgeted expenditures** – Chief Ballard reported ten radios have been ordered and then will need to be sent to Salt Lake City to be programmed and then obtain a contract for the monthly fees. In a month or so, budget allowing, the Chief would like to order two more.
- e. **Update on fundraiser efforts** – Chief Ballard reported he and Captain Wood are getting this project completed.
- f. **Fire Marshal's Report** – The Fire Marshal has been doing a fair amount of plan reviews, follow up on current development and business inspections.

6. **FIRE CHIEF'S REPORT – AMBULANCE SERVICE**

- a. **Report on EMS activity since the last board meeting** – Chief Ballard reported there have been 15 callouts, 11 of which were transports.
- b. **Consideration and possible approval of applicants for the EMS service** – Chief Ballard reported that there were no new applications.
- c. **Training update** – There has been quality training.

- d. New business to include requests for budgeted expenditures – There were no requests for budgeted expenditures.

The ambulance had a fuel leak during a transport the previous week and were able to have it repaired after dropping off the patient at the hospital.

Chief Ballard has been approached several times regarding having extra EMS on standby during special events such as races and marathons that come into Springdale. We need to have something in place to enable us to charge the organization and also provide for paying to have extra EMS on call. We would not take our ambulance out of service but utilize the Rescue to provide the extra coverage. The usual cost is \$35/hour per EMT charged to the organization and we would pay the EMT \$20/hr. The Clerk will research what action needs to be taken to provide for this extra coverage and also create a contract.

Chief Ballard also requested that we have extra EMTs on call for large events in Springdale, such as the upcoming Music Festival, when there will be extra large crowds. In these cases, there would be no charge for the extra coverage.

We did have two extra EMTs on call during the recent Red Rock Relay race.

7. STANDBY FEE BILLING REPORT TO INCLUDE UPDATE AND POSSIBLE ACTION ON DELINQUENT ACCOUNTS – As of the end of August, there was \$10,750.95 which was 120 days past due, a decrease of \$4,146.95.

Clerk Harris reported that the demand for payment of monies owed by URG Collections (mailed by certified mail) was returned by the post office unclaimed. She has sent a letter to the attorney requesting advice on what steps we can take next.

8. CLERK'S REPORT

- a. Account balances – There were no questions regarding the account balances.
- b. Ambulance accounts receivable report to include action on any requests for an adjustment in charges – As of the end of August, the accounts receivable was \$72,881.60, a decrease of \$1,501.79.

Clerk Harris read a response from our billing agent regarding the write-off request presented last month with a suggestion that we offer the patient a 25% discount. After discussion, the Board agreed to try that approach.

- c. Approval of expenditures for August 2012 – Michael Plyler moved to approve the expenditures for August 2012. Linda Brinkley seconded the motion and a roll call vote indicated all those present voted in favor of the motion.
9. APPROVAL OF THE MINUTES OF THE AUGUST 22, 2012 REGULAR MEETING – Linda Brinkley moved the minutes for the August 22, 2012 regular meeting be approved as corrected. Michael Plyler seconded the motion and a roll call vote indicated all those present voted in favor of the motion.

10. **GENERAL BOARD DISCUSSION** – Update on the status of URG Collections.
11. **IDENTIFICATION OF ISSUES FOR FUTURE AGENDAS** – The proposal of additional EMS on call for events will be discussed with possible action.
12. **ADJOURN** – Michael Plyler moved the meeting be adjourned. Linda Brinkley seconded the motion. A roll call vote indicated all those present voted in favor of the motion.

Meeting adjourned at 6:45 p.m.

Minutes typed by:

Elaine M. Harris
District Clerk

APPROVED:



Robert W. Orton, Chairman