

# ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT

P.O. Box 159

Springdale, UT 84767

August 27, 2014

Rockville Community Center

1. **CALL TO ORDER AND ROLL CALL** – Chair Michael Plyler called the meeting to order at 6:30 p.m. with the following members of the Rockville/Springdale Fire Protection District Board present: John Callahan, Luci Francis and Barry Rhodes. Also present was Chief Steve Christian, Assistant Chief Tyler Ames and EMS Captain Vince Wood. Elaine Harris recording.
2. **APPROVAL OF AGENDA** – John Callahan moved the agenda be approved. Barry Rhodes seconded the motion and a roll call vote indicated all those present voted in favor of the motion.
3. **PUBLIC COMMENT AND QUESTIONS** – Chair Plyler announced that there will be no unruly actions from the public in tonight's meeting. The public will address the Board with respect and will address each other with respect. The public will speak when recognized, not out of turn. Please come to the podium to make your comments.

The Chair read two documents into the record. The first was received from Stewart Ferber, dated August 21 at 8:47 pm, and is attached to the minutes. Chair Plyler gave the following clarification relative to one of the comments by Mr. Ferber.

- The Standby Fee is not a tax; it is a fee for services the District provides. The District does not have the legal authority to assess a tax.

The second was also received from Mr. Ferber and is also attached to the minutes. Chair Plyler gave the following answers to the questions asked in the letter.

1. The Chair will not be addressing the budget matters this evening. The Board will be developing a budget later in the year as they have in the past and will continue to do so, but did speak to three ethic points raised by Mr. Ferber.
  - Has the discussions about the budget and proposed fee hikes been truthful? The Chair stated he was sure they had been from the Board's side. He stated that from what he has heard from the community there is misinformation about what the Board is doing. He has heard from three or four people that we are tripling the fire budget. In fact, the proposed budget from 2013 to 2015 is 1.56 times the 2013 budget. We are not only not tripling it, we are not doubling it. A recent statement that has been circulating through the community is "taxes never go down". Chair Plyler read his personal property tax figures from 2012 through 2014. In 2012 he paid \$2,257; in 2013 he paid \$2,104 – that is a reduction of \$152.00. For 2014, the proposed is amount is \$1,991 or \$2,019, depending on public hearings. If it is the higher figure, that is another \$85.00 reduction. That is an approximate 9% reduction in his taxes over a two-year period.
  - Has there been any personal gain to anyone on the board, relatives or friends? Since we are raising the Standby Fee and the Board are all members of this District, they are raising fees on themselves. The Chair's fee will be increasing by 2¼ times; Mr. Callahan, who owns a residence and a business, has a very significant increase. (Mr. Callahan stated it was an 82% increase.) Raising fees on themselves can hardly be perceived as personal gain.

- The latest proposal was available at the August 20, 2014 meeting. The latest proposal was available at the public hearing on July 21. Mr. Ferber's interest in what the Board has been doing has peaked as soon as he learned that his fees were going up. Chair Plyler has been on the board for 2½ years; Mr. Ferber has attended no meetings of the Board during that time. The only meeting he actually came to was that public hearing on July 21 when the new Standby Fee Schedule was handed out. He came to the meeting, left early, and apparently did not take a copy of the schedule with him. Two days after that meeting, the Board met for their regular monthly meeting and extended the public comment period from July 21 through August 11. Mr. Ferber has gotten into the game very late and now wants to play catch up and wants this Board to stop their process so he may catch up. The Board is not going to do that.

Another ethical issue raised was transparency. The transparency position of this Board is as follows:

- May 14, 2014 – Chair Plyler appeared before the Town of Springdale. At that time, he was not the Chair of the Board; he was just a member of the Board. He covered issues concerning the District, but he also announced there would be a Standby Fee increase and that it would be dramatic and he basically informed them to stay tuned and then announced there would be a public information meeting, which we are not required by law to do. There would be a required public hearing and would give the required legal notifications for this meeting (two notices in The Spectrum).
- June 20, 2014 – A public information meeting was held which had a larger attendance than the subsequent public hearing. This meeting was not required by law.
- July 21, 2014 – A public hearing was held.
- July 23, 2014 – All the comments from both the public information meeting and the public hearing were addressed in the regular Board meeting. The comment period was extended until August 11, 2014. This extension was not required by law.
- The Board's regular meetings have been on the fourth Wednesday of the month for many years. Most people in the communities are aware of this date.

Mr. Ferber's interest in the procedure here, even though he has withdrawn tonight his candidacy for the Board, is about lowering costs and lowering the Standby Fee. Were he to become a candidate for a position on the Board and convince the Board to do that and the fees were to drop, he would actually be having personal gain from lowering the fees.

At this time, Chair Plyler opened the meeting to receive Public Comment and Questions.

Shaunna Young from Springdale stated that she understands the Board has really worked hard and they are appreciated. Shaunna asked the Board to look at the points Stew had that are good ones and overlook his attitude. She asked if there was a conflict if a person were to fill the vacancy that has family members on the Board already. The Chair responded he was not familiar with any statute on that. Barry Rhodes responded that any conflict, as long as it is put on record that there is a conflict and that is stated up front, can be acceptable to the Board. If there were to be public comment to the contrary, the Board would have to address it at that time. John Callahan stated that once the Standby Fee issue is complete, the Board will be looking at all our policies, one of which is a conflict of interest policy, which will be updated in all areas.

Shaunna asked if the Board felt it was a conflict to have a member of the Board that has a paid relative on the fire department. The Clerk stated there was nothing that precludes that. A person cannot be a member of the Board if they are an employee of the District. Luci Francis stated that she has that very conflict; her son is a firefighter. When she accepted her position she stated this conflict and during any payroll discussions relative to the budget she will not participate.

Shaunna raised a concern about the fact that her lungs seem to be affected by something in the building – whether it be dust or whatever, and suggested it be checked.

Jonathan Zambella from Springdale stated that he was a late player in the game and appreciates the feedback he has received thus far from his questions about minimizing the budget and maximize the small revenues to avoid raising the Standby Fees. If there is any possibility at all to limit the rise, or graduate them over a period of two years or split the payments in some way. He felt that would help everyone at large in the community vs. making the fee go up, as in John's case, 80% plus in one shot. There are many large businesses, but there are also a large number of small businesses and also residents that are on a fixed income. The Chair responded that in reference to splitting up the payment, having the ability to divvy up the payment in pieces through the course of the year, the Board is providing a provision for that. Anyone whose fee is \$400 or greater has the option to pay it quarterly. In response to implementing the increase over a period of time, Chair Plyler stated we could, if we were willing to drain our reserves. An explanation of our financial position at this time was given indicating our reserved funds are being depleted to run the District. An explanation was given regarding the difference between reserved and restricted funds. If they are restricted, they are restricted by law. Reserved funds are by the Board's decision.

Jonathan asked if there was a possibility the \$65,000 gift from the Town of Springdale must be utilized for the purchase of equipment. As the result of a meeting with Mayor Smith, Adrian Player and Rick Wixom, Chair Plyler's understanding is that gift is for fire equipment specifically; it is not for payroll or other operating expenses. Luci clarified that it was a little over \$60,000. We are in the process of prioritizing items at this time based on what the Board feels is important for a quasi-volunteer fire department with limited manpower.

4. **POSSIBLE ACTION ON A RESOLUTION FOR AN APPOINTMENT TO SERVE THE REMAINDER OF AN UNEXPIRED TERM ON THE BOARD OF DIRECTORS** – There were two applications submitted as candidates for this position. One of those, Mr. Ferber, has withdrawn his application. That leaves one candidate – Louise Excell. The Chair stated Louise resigned her position on this Board, as an appointed member of Springdale's Town Council, and was replaced by Michael Plyler. Louise has served the community beyond reproach in any number of capacities for any number of years and has given selfless to the community and a plus is that she has attended our meetings fairly regularly and has a good idea of what is currently going on.

Luci Francis moved to appoint Louise Excell to the remainder of an unexpired elected term on the Board of Directors by Resolution No. 14-0827-1. John Callahan seconded the motion and a roll call vote indicated all those present voted in favor of the motion.

5. **ADMINISTER OATH OF OFFICE TO APPOINTED MEMBER** – Louise stated a conflict of interest in the fact that Barry Rhodes is married to her sister. There is a close family relationship, but she served on this board previously along with Barry. At that time Barry was an elected representative and Louise served as an appointed one. During that time, Louise never felt that their relationship interfered with any decision making, nor did they speak about Fire District business ex-parte. Clerk Harris administered the Oath of Office to Louise Excell.

6. **ACTION ON AN ORDINANCE TO AMEND ORDINANCE NO. 13-0626-1, AN ORDINANCE TO ADOPT PROCEDURES FOR THE BILLING OF STANDBY FEES; THE COLLECTION OF DELINQUENT STANDBY FEES AND AMBULANCE SERVICE ACCOUNTS** – The original draft of the ordinance included the ability to place a lien on property for delinquent fees. That language had been removed. We could seek a judgment and place a lien if we had a seriously delinquent account after receiving a judgment in small claims court. John clarified that the ordinance had been reviewed by our attorney. There were no other changes other than the addition of the quarterly and annual payments. Annual fees over \$400 will be billed on a quarterly basis. The District is comprised of the incorporated areas of Rockville and Springdale per their boundary descriptions. All references in the old draft that included “property lien” were removed. Other language was discussed and corrected.

The following changes were confirmed:

- Annual fees of \$400 or less will be an annual bill; \$401 or more will be a quarterly bill.
- On the paragraph after point 6 on page 2, fourth line – “Said past-due balances **shall** include additional costs.”
- Next paragraph, first line – “If the property has changed ownership before a property tax lien is filed.”

Barry moved to approve Ordinance No. 14-0827-1. Luci Francis seconded the motion and a roll call voted indicated all those present voted in favor of the motion.

7. **ACTION ON A RESOLUTION TO AMEND THE STANDBY FEE SCHEDULE FOR CLASSIFICATIONS, FORMULAS, AND FEES** – Chair Plyler stated the Board wants to pass this Standby Fee Schedule, which is a very dramatic increase that no one denies. The Board stands by their resolve to re-examine our budget further in the calendar year and, if we can trim our budget and reduce costs, at the very least the money will be placed in reserve to hopefully forestall increases in the future. As pointed out in a previous meeting, the 11 categories that were originally proposed at the public information meeting were based on a percentage of property tax value. If the Washington County Assessor increased that tax value, then the Standby Fee would automatically go up. This has been avoided by structuring the new 11 categories. This process keeps a constant figure for the Board to work with. There is no public hearing process for lowering fees, but there is a process for increasing fees.

Louise Excell stated that she applied the new fee for her and her husband. She discovered that she will be paying a little more than \$1/day for ambulance and fire protection, which she feels is a bargain.

Luci Francis has given a lot of thought about the budget and also the new fee structure and had a lot of discussions with the public and members of the Board. She takes very seriously her obligation to the taxpayers and pledged to continue to work on the budget and find the most logical, reasonable way to come up with a budget that is palatable to meet the needs of the communities and to keep our staff of men and women safe and the public safe. The Board’s work has just begun. The budget is not complete and it will be compared to the fee schedule. She is looking forward to working with members of the community who have ideas, who have been through this before, who have potential solutions that are workable that they can sit down and research together. She is looking forward to working with the Town of Springdale, Jonathan Zambella and Lisa Zumpft.

John Callahan added that in his personal case he is going to start out in the hole as a result of the new fees. His fee increase is going to be 72% of what he paid over the old fee; that's \$1,240 that he has to raise somehow. He has two apartments and if he raises each apartment \$50/mo. for a year, that is \$600 each. At \$50/mo. it will take him two years to collect the \$1,200. He will most likely vote in favor, but he won't like it. He does not know if he will get that amount in service from the District. He is unsure we can actually provide the services we are charging for, based upon previous amounts the District was able to collect. He knows the service is needed, but he is having a tough time with it. He is also having a tough time with the amounts of money that is being expended that we can't seem to justify. We had a Plan B but it came without justification. We didn't have the figures to determine what Hurricane Valley would be able to provide, so he feels still a little uneasy in adopting these fees based on not having that information. He doesn't want Hurricane Valley coming up here, but he does want to have a little more justification as to what the other alternative is. At this time, the only alternative we have is to increase the fees.

Chair Plyler stated he was willing to put a call in to Hurricane requesting they put the three-month proposal together and then we will have a year to figure out if we do or don't like it. If we do, find out what the process is to proceed forward. Based on preliminary discussions that we had with them and his perception of that initial meeting, he still thinks Hurricane is a bad deal for our citizens. But, to be transparent, we will get a three-month proposal and compare apples to apples and apples to oranges and then, as citizens, they need to understand that if Hurricane is the way they want to go, it is up to them to dissolve the Board. As a Board member, he will not do that.

The Chair had a conversation with the Chief of the Hurricane Fire Department when this idea was being discussed. There is a letter outlining a proposal of what they can provide with no numbers but a description of what they could provide based on our current 2014 budget. In a subsequent phone conversation with him, he stated that they have a 1.2 million budget (our District has a \$606,000 budget) and they run five fire stations on that. At \$600,000, that would 3 million dollars. What he didn't convey was that there are five stations, two in Hurricane, one in LaVerkin, one in Virgin, and one in Toquerville. The only stations that are manned on a regular basis are the two in Hurricane. The stations in Virgin and LaVerkin have equipment in them and they are never manned. The station in Toquerville is an empty building with no apparatus. If there are no outstanding notes on any of the equipment, he is essentially running two stations on 1.2 million and we are running one station with more personnel than he runs one of his stations for \$600,000.

Barry Rhodes stated the District cannot contract with Hurricane. We would have to be dissolved and then Rockville and Springdale would have to contract with them. If they needed to expand their District to service this area, there is no guarantee the Washington County Commission would approve that. They may question their ability to provide sufficient service from such a long distance.

Barry moved that Resolution No. 14-0827-2, A Resolution to Amend the Standby Fee Schedule for Classifications, Formulas, and Fees, be adopted. Louise Excell seconded the motion. John Callahan commented that he is going to vote in favor, but he has a lot of reservations, and if we don't find a way to reduce our costs eventually, we are going to lose the battle anyway. Chair Plyler stated the Standby Fee Schedule, as presented tonight, is for what sits out there on the ground in both communities as we speak. The Driftwood currently has a proposal to add 30 rooms; there is more development coming, especially in Springdale. Without raising fees we are going to generate more income as these developments come on line. We are hoping that will also help to mitigate rising costs.

Jonathan Zambella asked if there was a possibility to impose an impact fee on new development. The Chair responded there was; however, impact fees can only be for big ticket purchases, a fire truck being an example. In order to implement these fees, you have to hire an impact fee consultant and he comes up with an appropriate impact fee. The impact fee has to be spent within five years of commencing the collection of them. The fee would only be on new development. The current residents have to be a player so, if the truck was to cost \$500,000, you can't divide 200 new pieces of property and divide it into \$500,000 and that becomes the impact fee. All the current owners have to somehow contribute into that fund. It is very difficult. If we don't collect enough money in five years to commence the project, we have committed to a piece of equipment that we may not be able to pay for.

Bill Bassett thanked those who those that have volunteered to do some really hard work on this. This Board has a tough decision, but he doesn't know if they are respected enough from the community for what they do.

A roll call vote indicated all those present voted in favor of the motion.

8. **DISCUSSION RLEATIVE TO THE BOARD'S INTENT TO MOVE FORWARD WITH DEVELOPING THE CRITERIA NECESSARY FOR THE ADVERTISEMENT OF THE POSITION OF FIRE CHIEF** – John Callahan has been working on this, but the Board has been mostly focused on the Standby Fee. John reported that his work came to a halt due to the work on the Standby Fee, but he will be back on it the next day.

We do have some applications and two of them are retiring as Chiefs up north. There is the hope that within the \$80,000 that has been budgeted, we can convince someone that already has retirement and would be willing to take an offer of \$40,000. This is all speculative.

9. **FIRE CHIEF'S REPORT – FIRE SERVICE**

- a. Report on fire activity since the last Board meeting – During the last month there have been two fire calls. One was a power pole in Rockville caused by lightening; the other was a false fire alarm.
- b. Consideration and possible approval of applicants for the Fire service – Chief Christian presented five applications, four of which live in the District. They were Justin Bell, Eddie Staton, Michael Straub, Michael Berlin and Jesse Jones. All but Eddie Staton live in Rockville. These individuals came recommended by current members of the department. The Chief has interviewed all of them and is hopeful they will remain with us. They will not be assigned gear for several months. One of them fought wildland fires in Texas and was also in law enforcement.

Barry Rhodes moved to approve the applicants. Luci Francis seconded the motion and all those present voted in favor of the motion.

- c. Training update – Training is still taking place on Tuesdays at 5 pm. Lately they have been going over the apparatus and getting the new participants familiar with everything. The Firefighter I and II class begins the end of September.
- d. New business to include requests for budgeted expenditures – With the new employees, more pagers, radios, etc. are going to be needed in the future; the end of this year and possibly not

until next year. Chief Christian distributed quotes for pagers and radios and confirmed the prices included programming. Exactly what each pager/radio provides for communication purposes was discussed. The cost for six pagers is \$2,039. New radios are \$1,800 each, but Chief Christian wants to purchase more of the 800 mhz radios that we already have. They cost \$85 each. Hurricane purchased them but are not going to use them and we can purchase them.

Chair Plyler reported on a conversation he had with the Park Superintendent regarding our mutual aid agreement. He was told they have 14 people on their structural fire unit of which three or four are operators (those that drive the trucks). If they had a call and an operator doesn't show up at the station, they can't leave. What this means for our District is, if they are called for mutual aid and they have four operators, two are on vacation, the other two are working rangers and if they are in Kolob or on the east side in their ranger car, and were engaged in an incident at that location, they would not drop that to come back to the station to provide mutual aid for us. They consider us more their backup then they being our backup.

We would be paged if they had a fire at the lodge and they would seriously hope we showed up with manpower and equipment.

- 1) Update on equipment purchases with the one-time donation from the Town of Springdale – Chair Plyler reported that a representative came and gave a presentation on a thermal imaging camera and a gas monitor. For our department, with a minimal staff, a thermal imaging is one of the most important tools we can have as it saves time. When two personnel respond, they can utilize this camera to determine exactly where the fire is in the building so time is not wasted. When additional personnel arrive on the scene, there is a plan of attack. If someone involved in an automobile accident were to be thrown from the vehicle and personnel were not sure there had been someone in the seat, this camera can detect the imprint left in the seat if there was residual body heat. If it is known someone was thrown from the vehicle, the camera would be able to locate a body. This is one piece of equipment that is being considered with the funding from Springdale.

A gas detector was discussed which can detect four different gases. This is also being considered for the Springdale funding.

- 2) Authorization of temporary funding for the position of Fire Training Officer for the remainder of the year – Shane Lowery has been given the position of Fire Training Officer. Shane was already receiving \$50/wk. to attend training; the pay for being the Training Officer will be \$250/mo., an increase of \$50/mo. There will be funds left in the turnout budget for this year that can be utilized for this expenditure. Barry Rhodes moved to authorize temporary funding for the position of Fire Training Officer for the remainder of the year. Luci Francis seconded the motion and all those present voted in favor of the motion.

Louise Excell stated she had questions relative to the purchase of the thermal imaging tool; she is not sold on it. Louise felt it sounded way over the top for this department.

10. **FIRE MARSHAL'S REPORT** – Chief Christian reported ten business inspections had been done during the month and there were approximately 20 remaining. It was hoped they could be completed within the next two months.

**11. FIRE CHIEF'S REPORT – AMBULANCE SERVICE** – Report was given by EMS Captain Vince Wood.

- a. Report on EMS activity since the last board meeting – Captain Wood reported there have been nine calls since the last meeting – seven were transports.
- b. Consideration and possible approval of applicants for the EMS service – Captain Wood presented an application from Skyler Skinner, an Advanced EMT. Louise Excell moved to approve the application from Skyler Skinner. John Callahan seconded the motion and all those present voted in favor of the motion.
- c. Training update – The personnel did a trauma scenario with a pediatric patient and will be meeting with our Medical Director, Dr. Barnett the following day for run reviews.
- d. New business to include requests for budgeted expenditures – Captain Wood requested a special needle that is a backup to utilized on a patient if they were unable to accomplish an IV. They are quite expensive and their expiration dates are four years. Our current inventory either expires this month or September. There are three sizes – pediatric, standard adult and large adult and Captain Wood would like to purchase two of each. In the last four years, we have not had an instance where there was a need for this procedure. It is a State requirement to have this system available but not a requirement to have two of each size needle.

In response to Luci's question if Captain Wood felt comfortable with only having one of each size on hand, he responded that he would have a concern if we used one, it would have to be replaced immediately. Louise Excell moved to purchase two of each size. Barry seconded the motion and all those present voted in favor of the motion.

**12. CHAIRMAN'S REPORT** – Chair Plyler thanked the Board and Clerk for their work during the Standby Fee increase process. He pointed out that, while he and Barry both have firefighting experience, Barry has many years of experience with our particular department and has served many years on the board, of which he is an invaluable resource. Luci has worked tirelessly on both budget and Standby Fee issues. John is very much a process person and always gives a lot of thought to issues. Louise has served on the Board before and it is great to have her back.

There has been a proposal made to increase efficiency if law enforcement could respond to a fire scene and then decide whether or not the fire department is needed. The Chair gave to examples of what could happen if this was implemented. 1) Because our officers also take care of Virgin, if there is a structure fire in either Rockville or Springdale at night when there is only one officer on duty and that officer is in Virgin, he would be at least ten minutes away. If it is determined the department is needed, we have already lost ten minutes. If there is no one in the station at the time, personnel have to get there to be able to respond. This could be a loss of 30 minutes and the structure would be beyond saving. 2) The officer goes to the structure, sees no visible smoke or flame, determines there is no fire and leaves. Ten minutes later it bursts into flames.

Another example would be the B&L Propane truck comes up from Hurricane and the truck and a back roads bicycle group has an accident in which the propane truck bursts into flames. If there were only two cross-trained fire/EMT personnel available and they come to the scene and there is a fire, they are trying to work on patients; where are the personnel to fight the fire so they can safely attend to the patients.

In response to a comment from the public that the Board needed to be careful utilizing scenarios as scare tactics and should be taking into consideration what the town residents and businesses can really afford, the Chair stated 20 years ago there was no police department in the canyon. Response was by a Washington County Sheriff. Now we have four full-time officers that cover Springdale, Rockville and Virgin and that budget for four people is over \$400,000 and nobody complains about that service. It was confirmed that there is a good amount of crime in the communities. Twenty years ago we had no police; now we have four officers. Three years ago we had approximately 700 motel rooms and now we have over 900. The fire department is trying to catch up to the pace of development.

13. **STANDBY FEE BILLING REPORT TO INCLUDE UPDATE AND POSSIBLE ACTION ON DELINQUENT ACCOUNTS** – As of the end of July, there was \$3,912.58 which was 120 days past due, a decrease of \$466.51.

14. **CLERK’S REPORT**

- a. Account balances – Luci clarified with Chief Christian that we have purchased all the turnouts we are going to for this budget year.
- b. Ambulance accounts receivable report to include action on any requests for an adjustment in charges – As of the end of July, the accounts receivable was \$61,739.22, an increase of \$3,913.99.
- c. Approval of expenditures for July 2014 – Luci Francis moved the expenditures be approved. The Clerk explained the expenditure to Stout Home Furnishings indicating this expenditure was actually in 2013 but Stout’s didn’t discover we had not been invoiced until recently. This was an expenditure related to the rooms that were partitioned off from the training area. John Callahan seconded the motion and all those present voted in favor of the motion except Louise Excell who abstained since she was not a member of the Board at that time.

15. **APPROVAL OF THE MINUTES OF THE JULY 16, 2014 WORK MEETING** – Luci Francis moved the minutes of the July 16, 2014 work meeting be approved. Barry Rhodes seconded the motion and a roll call vote indicated all those present voted in favor of the motion except Louise Excell who abstained as she was not a member of the Board at that time.

16. **GENERAL BOARD DISCUSSION** – John Callahan asked in what category on the Standby Fee Schedule sprinkler systems were addressed. Chair Plyler responded they are not addressed. The Building Code changed and we have any number of buildings that do not have sprinklers and then there are the new buildings which do have sprinklers. The decision was made that if we discounted those that had sprinklers, the people who met the code years ago who don’t have sprinklers are, in essence, being penalized for meeting the code that was in affect at that time. Also, if a building has sprinklers, there should be a substantial discount reflected in the fire insurance.

17. **IDENTIFICATION OF ISSUES FOR FUTURE AGENDAS** – John asked if it would be more cost effective for the Board to have a committee that pre-screens requests for the purchase of items rather than spend the time in the meeting doing so. Louise felt that would be difficult as the entire Board needs to approve the expenditures. Luci felt if she, as the treasurer, is provided with the proposed expenditure beforehand, she can determine whether or not there are budgeted funds available.

The meeting date for September has been changed from September 24 to September 17.

- 18. ADJOURN** – Barry Rhodes moved the meeting be adjourned. John Callahan seconded the motion. A roll call vote indicated all those present voted in favor of the motion.

Meeting adjourned at 8:40 p.m.

Minutes typed by:

Elaine M. Harris  
District Clerk

APPROVED:

Michael Plyler  
Michael Plyler, Chairman