



118 Lion Blvd PO Box 187 Springdale UT 84767 * 435-772-3434 fax 435-772-3952

**MINUTES OF THE SPRINGDALE TOWN COUNCIL REGULAR MEETING ON
WEDNESDAY, NOVEMBER 9, 2016 AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.
MEETING CONVENED AT 5:02 PM**

MEMBERS PRESENT: Mayor Stan Smith, Council members Mark Chambers, Lisa Zumpft, Adrian Player, and Mike Alltucker

ALSO PRESENT: Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording. See attached list for citizens signed into the meeting.

Pledge of Allegiance led by Darci Carlson.

Approval of agenda: Motion made by Lisa Zumpft to approve the agenda as amended yesterday; seconded by Mark Chambers.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Discussion/Announcements/Non-action items

General Discussion and announcements: Mr. Wixom said the Butch Cassidy Race would take place on Saturday, November 12th.

Ms. Carlson said there was a free community movie on Friday, November 11th starting at 7pm at the Canyon Community Center. The Town would show "Butch Cassidy and the Sundance Kid" in celebration of the race. Ms. Carlson also announced the Zion Joy to the World festivities would kick off Thanksgiving weekend with the Z-Arts Arts & Crafts Fair. Other events included the Tree Lighting, Light Parade, Sweets Social and New Years' Eve Fireworks. For more information check out www.zionjoy.com

Mayor Smith said now that the election was over it was important for people to put any bitterness aside. He wanted to echo this sentiment for Springdale too. It was important to consider differing points of view and treat each other with respect. If we make our community better the United States would be better.

Visitors Bureau report: Nate Wells reported:

- During last month's Visitors Bureau meeting Aly Baltrus from the National Park Service presented a report on their scoping activities related to the Visitor Use Management Plan.
- The Visitors Bureau was involved with the Joy to the World events. This years' theme was Whimsical Wonderland. The Visitor's Bureau would sponsor the craft activities for YAZ at the tree lighting and light parade and Santa at the Sweets Social. Increased participation in the Light Parade was encouraged and there was prize money this year for parade winners. Council and Commission members would be invited to assist in the set-up of the Sweets Social.
- The annual Visitor Bureau Holiday lunch would be December 7th at noon, at the Red Rock Grill in the Zion Lodge. Everyone was welcome to attend.

Zion Park update: Superintendent Bradybaugh reported:

- Park visitation through October was over 3,900,000 which represented a 16-3/4% increase over 2015 totals. Projected visitation for 2016 was likely to exceed 4,200,000.

- The comment period for the Visitor Use Management Plan public scoping would continue until November 23rd. The public would be given additional opportunities for comment in the future as the process continued.
- The Plein Air Art Invitational was going on this week and included twenty-four invited landscape artists. Superintendent Bradybaugh provided rack cards with the schedule of events.

Z-Arts report: Nancy Guardabascio announced:

- It had been a busy fall for the organization and they held a number of events. Starting November 19th Musiké would offer flamenco dance classes at the Rockville Community Center. They would also perform on November 20th. More information could be found on the Z-Arts website.
- The annual community Arts & Crafts Fair would be held on November 25th and 26th.
- December 12th Z-Arts would host their annual Gala at the Switchback Grill. Everyone was welcome to attend.

Community Development and General Plan report: Tom Dansie announced:

- The Planning Commission continued to work on revisions to the signage ordinance and a parking structure overlay zone ordinance.
- The Commission has been very busy with large agendas and a lot of development activity.
- The Mayor was successful in obtaining additional money for a parking management study. The Town would issue an RFP in coming weeks for a consultant. Once contracted the consultant should be on-board the first of the year. The study would take several months to complete.
- The Town continued to participate in the regional planning collaborative effort.

Community questions and comments: None were asked.

Special Recognition

Presentation of the International City/County Management Association's Credentialed Manager Recognition to Rick Wixom by the Utah City Management Association – Brant Hanson, Ephraim City Manager and Rob Dotson, Enoch City Manager: Brant Hanson and Rob Dotson were members of the Utah City Management Association, the Utah Affiliate of the International City Management Association (ICMA). The organization's mission was to create excellence in local government and increase proficiency in those who served through education and experience. Tonight, they were here to honor and recognize Springdale Town Manager Rick Wixom with the ICMA's prestigious credentialed manager certification. They said Mr. Wixom was an outstanding city manager.

- Mr. Wixom was presented a certificate and the audience applauded his accomplishment.

Action Items – Administrative

Discussion and possible approval of an amendment to the Z-Arts RAP tax application to include consideration of commissioned artists living outside Washington County: Nancy Guardabascio said Z-Arts had sent out requests for proposal to Southern Utah artists but did not receive many responses. The organization came across an artist from Northern Utah however their application specifically said they would commission an artist living in Washington County. They wanted to expand their search for a sculptor to all of Utah.

Ms. Guardabascio said the other subject was the contract. She felt it would be a complicated agreement involving the Town, Z-Arts, the property owner where the sculpture would be installed, and the artist. Ms. Guardabascio suggested work on the contract be tabled as Z-Arts continued the process of finding an artist and land for installation when the organization would be in a better position to negotiate a contract.

Mr. Alltucker asked if the lack of response from artists was due to funding. Ms. Guardabascio said partly, but felt the project could be done within the existing budget. She was unsure why some of the local artists had not responded.

The Council was in support of expanding the opportunity to artists in all of Utah.

Motion made by Mark Chambers to accept the amended request from Z-Arts to expand the artists to all of Utah and not limited to Washington County since they have already reached out to the community in Washington County; seconded by Mike Alltucker.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Mr. Wixom said it was unlikely one contract would satisfy all parties. He felt there may be multiple agreements but ultimately it would be a legal decision. The RAP tax funds did not have a deadline. Funds would rollover to the next year if not spent this year.

The Council agreed it an important first step to determine if this was a viable project before negotiations continued regarding a contract.

Zion Canyon Music Festival report: Mr. Chambers commended and thanked the Committee for providing a full report. He said they did a good job.

Mr. Wixom listed all the documents compiled in the Council's packet. He thanked the committee for all the effort put in this year. There were no additional questions from the Council.

No action was needed.

Review and possible action concerning estimates for construction of pickleball courts: Mayor Smith said there had been a lot of discussion about new pickleball courts and consideration of the best place to build them. He understood the need but wanted everyone to take the long view and consider the future. Although Springdale had a population of 550 the reality was the Town dealt with about 6,000 -10,000 per day. More staff and office space was needed in order to accomplish what was required. Mayor Smith wanted Council members to keep an open mind and consider Town property and assets as it related to future growth. He suggested everyone talk to residents and get input.

- Ms. Zumpft suggested the Town consider a five to ten year strategic plan related to Town administrative growth.
- Mr. Chambers said no one anticipated one million more people would come through Town over the last two years. The needs would not reduce but expand, especially once SR-9 was torn up. Mr. Chambers said building and staffing issues were apparent. Senior staff were answering phones and the Town Hall lobby was used for storage. This did not represent Springdale.
- Mr. Wixom said staffing needs were significant. Additional police officers, administrative and public works staff was needed. If parking meters were installed, it would require collection, maintenance and enforcement staff. Building space in the new water treatment plant would not be enough. Mr. Wixom said the Compensation Committee would provide information to the Council in January to determine what additional staff may be necessary and where compensation levels should be.

Mayor Smith said upcoming development would add approximately \$200,000 in impact fees to the Recreation Fund.

- Mr. Chambers suggested the Town revisit the Parks Master Plan to determine how to strategically use these funds.
- As a reminder, Mr. Wixom read through the list of recreational capital needs previously identified by the Council.

In summary, Mayor Smith said it was a bigger issue than just considering where to put new pickleball courts. He did not want the Council to piecemeal decisions.

- Mr. Chambers felt a combination of in-house thinking and consultant input would be best. He wanted to be sure the public was involved in the conversation.

Mr. Alltucker said the vision was to build four pickleball courts to service current and known future needs. The current estimate to build was \$217,000 but this would do away with the ball diamond. He said construction of new courts should be part of a strategic plan that coincided with other Town needs and buildings. He wanted to make the commitment now to build new courts and subsequently determine where they would go.

- Ms. Zumpft said it was general agreement the Council supported new pickleball courts. The issue was determining the location.

The Council considered the ballfield as a location for the courts. They had not heard objection from the public regarding this area but also understood the ballfield was utilized for a variety of activities.

- Marie McNeal spoke from the audience and discouraged the Council from filling open space with another structure.
- Mr. Chambers said pickleball was the fastest growing sport and there was a need for more courts.
- Mayor Smith said over the last several months the Council determined there was a need. It was the Council's job to do the best for the Town; the question was where they should be built.
- Mr. Player said the ballfield was recognized as a possible location and was expressed as such in the packet material.

Mayor Smith wanted Council members to come prepared next month to decide what they wanted regarding the pickleball courts. Mention of the ballfield being utilized as a location would be posted on the agenda.

Julie Hancock asked how the Music Festival fit into the conversation about the ballfield.

- Mayor Smith said he had some preliminary conversations with Dixie State about using the OC Tanner. However, it was premature to discuss this option now.

Consent Agenda

Invoices:

Invoice Date	Invoice No.	Vendor	Amount	Budgeted	Description
9/12/2016	N/A	Ash Creek SSD	1,050.00	Y	Sewer Line Cleaning
9/23/2016	N/A	Bowler, Odean	300.00	Y	Public Defender Contract
10/3/2016	N/A	Brecke, Dawn	575.20	Y	Treasurer's Institute Per Diem/Mileage Reimbursement
10/3/2016	N/A	Brecke, Garen	870.00	Y	IACP Conference Per Diem/Mileage Reimbursement
9/30/2016	N/A	Carlson, Darci	521.64	Y	UMCA Conference Per Diem/Mileage Reimbursement
9/21/2016	1610386	Chemtech-Ford	1,901.00	Y	Water Analysis
10/17/2016	3739	Dixie Court Reporting	646.20	Y	Lowery Appeal Proceeding
10/7/2016	107160001	Esplin, Tim	3,950.00	Y	Grinder Pumps
9/15/2016	129160	Imaging Concepts, LLC	833.00	Y	Copier Service Contract (Downstairs)
10/25/2016	N/A	Old School Construction	812.49	Y	CCC Water Filling Station Installation
9/7/2016	50910967	Purchase Power	520.99	Y	Postage
9/30/2016	N/A	Purgatory Correctional Facility	1,500.00	Y	Inmate Work Crew
10/6/2016	Consolidated	Rocky Mountain Power	6,795.74	Y	Electric Service
10/15/2016	1331	Schraut, Mark	800.00	Y	Landslide Monitoring
9/7/2016	79339	Snow Jensen & Reece	6,316.98	Y	General Representation
9/7/2016	79338	Snow Jensen & Reece	115.11	Y	Balanced Rock Hills Action
9/7/2016	79347	Snow Jensen & Reece	331.83	Y	Wixom Expungement
10/6/2016	79835	Snow Jensen & Reece	1,367.58	Y	Balanced Rock Hills Action
10/6/2016	79836	Snow Jensen & Reece	9,343.41	Y	General Representation
8/26/2016	87995	Stewart Brother's Electric	2,373.50	Y	Booster Pump Repair
7/22/2016	82719	Sunrise Engineering	4,550.00	Y	Culinary Water Master Plan Update
9/8/2016	83354	Sunrise Engineering	500.00	Y	Cloud SMART GIS Services
9/26/2016	660481	Taylor, Roger	812.00	Y	ZCMF Portables
9/24/2016	7252-16-0028	Utah State Tax Commission - Special Event	922.97	Y	ZCMF Sales Tax
9/16/2016	9772144593	Verizon Wireless	1,386.71	Y	Cell Service
10/1/2016	N/A	Weiland, Zac	800.00	Y	Monthly Prosecution Retainer
			49,896.35		

Motion made by Lisa Zumpft to approve the consent agenda; seconded by Adrian Player.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Administrative Non-Action Items

Council Department Reports: Mr. Chambers said the Mosquito Abatement Board meeting was tomorrow so there would be more to report at the next Council meeting. He asked Ms. Carlson to provide an update on the website committee.

- Ms. Carlson said yesterday the website committee had a kickoff conference call with the CivicPlus project manager. The project timeline, expectations and initial deliverables were discussed. The website launch was targeted for July 2017.

Ms. Zumpft said the Washington County Arts Council hosted a creative aging conference which she attended. The conference featured excellent speakers and good information. County RAP tax funds helped fund the conference.

Mr. Player said he and District Chair Luci Francis met with Mayor Smith and Mr. Wixom to discuss equipment needs. District Treasurer Chuck Passek put together a five-year plan to address solvency. It included options for increasing standby fees which would be a topic for discussion during their November 30th meeting. Mr. Player commended Mr. Passek for his work. With an increase of 4% per year the plan showed the District could increase salaries slightly and remain solvent.

- Mr. Alltucker asked how the TRT contribution wound into the projection. Mr. Player said the District assumed the amount would at least remain the same when the contract was re-negotiated in 2018. As the number of tourists increased so would the TRT contribution.
- Mr. Player provided the five-year plan for the record (Attachment #1).
- Mayor Smith said the Council could consider the District's equipment needs in the coming budget.

Mr. Alltucker said the Canyon Springs irrigation leak was fixed. The Streets Department patched needed repairs and fixed lights. They were helping UDOT pothole for utilities all over Town in conjunction with the SR-9 design. The final punch list for the Moenave Subdivision was being worked on.

Mayor Smith said Proposition 1 did not pass which meant it would be more difficult to implement transit from St. George to Springdale. The idea would have to find other funding options. Mayor Smith said individual municipalities could put the initiative back on the ballot next year.

- Mayor Smith talked with Red Hawk residents regarding their willingness to sign the affirmation agreement. He said Stew Ferber planned to buy the five remaining lots in the subdivision which should close in the next couple of days.
- There was nothing new regarding the Paiutes. Town attorney Greg Hardman indicated Paiute attorney Stephanie Zehren-Thomas had promised revised drafts of the proposed agreement but nothing had materialized yet. The last email communication from her was on October 12th.
- Mayor Smith would put a wreath on the Veteran's Memorial by the gazebo on behalf of the Town.

Ms. Zumpft said the Town received grants from both the Council of Governments (COG) and the Federal Land Access Program (FLAP) to help fund a Parking Management Study in Town. She said the Planning Commission was working on a parking structure overlay zone ordinance but were feeling pressed. Ms. Zumpft asked if the parking study should be underway first and used to inform the Planning Commission's work on the ordinance.

- Mr. Dansie said a significant amount of on-street parking may be removed with the SR-9 reconstruction so there were time crunches related to why the ordinance amendment process had begun. The Parking Management Study could inform the use of parking structures and would be something for the Council to consider.
- Mr. Alltucker had attended the UDOT/SR-9 planning meetings. He said finding a place to put cars was a priority and the Town needed to have provisions. Waiting for a study was 'analysis paralysis'. Mayor Smith agreed and said the parking structure was only one part of the study.
- Ms. Zumpft said this told her the decision was made to build a parking structure. She thought the Town was putting the cart before the horse and raised concern about building something because there was pressure.
- Mr. Chambers thought both could go down parallel paths. It would take a few months for the study to be completed and this would allow time for the Planning Commission to continue work on the parking structure overlay zone ordinance.
- Mr. Dansie said work on the parking plan would start in January or February 2017 and be completed in June or July. The Planning Commission would hold a public hearing on the overlay zone ordinance at their meeting on November 15th.
- Ms. Zumpft said the Town could put 100 cars on the lot at the other end of Town with no ordinance changes. Mr. Alltucker said this area was being negotiated for large over-sized vehicles.

- Mayor Smith said there were a number of different parking options and solutions being considered at the same time. He did not want everything put on hold while the study was completed. The parking structure was not a done deal. The ordinance needed to be in place first but no project was finalized yet.

Ms. Zumpft felt the right and left hand were not talking together. It was about the strategic vision like the Mayor discussed earlier in the meeting. Ms. Zumpft said it was important to talk about these issues in public. She said the other part of the discussion was about parking meters or a paid parking option.

- Mr. Dansie said the consultant would analyze the pros and cons of restricting on-street parking and the best way to administer and manage. The parking study would help the Council make an informed decision. He noted parking meters and kiosks were independent of how UDOT configured the SR-9 roadway and right-of-way.

Mr. Dansie said as of right now the SR-9 plan included on-street parking between Canyon Ranch and Lion Boulevard. There was not room for a sidewalk and parking on this side of the road. The decision would affect about 30 cars.

- Mr. Chambers said it was problematic not having a sidewalk on this side. There was no crosswalk and it posed a safety issue.
- Mr. Alltucker said it was a significant impact to get rid of on-street parking downtown. If the Town eliminated more parking spaces he asked where cars would go.
- Mayor Smith was in favor of parking in this area especially with the possibility of eliminating on-street parking in the downtown area.

Council members discussed the merits of allowing parking between the Canyon Ranch and Lion Boulevard. They considered the safety issues of not having a sidewalk on this side of SR-9 and the impacts of eliminating parking for approximately 30 cars

Mr. Dansie agreed taking parking away from the downtown area would be a hardship on businesses however he referred to the General Plan which put a priority on connecting the length of Town with sidewalks. It also encouraged the Town find creative parking solutions. Mr. Dansie said the General Plan would argue in favor of a sidewalk instead of parking. Mr. Dansie said UDOT would schedule a public open house to discuss the SR-9 design plan.

Ms. Zumpft asked about crosswalks. Mayor Smith said UDOT planned additional crosswalks at Majestic View Lodge, MeMe's Café, and Pioneer Lodge.

Because of the long stretch without on-street parking in the downtown area, Ms. Zumpft favored parking from Canyon Ranch to Lion Boulevard.

- Mr. Chambers remained concerned about safety and allowing people to walk across the street without a crosswalk. Therefore, he favored a sidewalk in this area. He agreed parking was important but if Springdale was going to be a walking community it was important to look at pedestrian traffic flow.
- Mayor Smith said parking here was not ideal but it would likely work the best. He acknowledged it would have been great if the parking study was done four years ago. The Town was under a lot of pressure and looked everywhere for places to find parking.
- Mr. Wixom pointed out there had been many complaints regarding parking in front of the hillside in this area. Having a sidewalk would alleviate these concerns, provide safety and pedestrian connections.

Ms. Zumpft asked about the water treatment plant road and right-of-way.

- Mr. Wixom said they were moving ahead with a road reduction and vacation of right-of-way. The Council had no objection to that plan.

Motion made by Lisa Zumpft to go into closed session for the purpose of a strategy session to discuss pending or reasonably imminent litigation; seconded by Mark Chambers.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Closed session commenced at 7:29pm.

MEMBERS PRESENT: Mayor Stan Smith, Council members Mark Chambers, Lisa Zumpft, Adrian Player, and Mike Alltucker

ALSO PRESENT: Town Manager Rick Wixom, DCD Tom Dansie, Town Attorney Greg Hardman and Town Clerk Darci Carlson recording.

Closed session ended at 8:40pm.

Action required by Closed Session

Motion made by Mark Chambers to direct staff to do action as discussed in the closed session; seconded by Adrian Player.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Adjourn: Motion to adjourn at made by Adrian Player; seconded by Mark Chambers.

Chambers: Aye

Zumpft: Aye

Smith: Aye

Player: Aye

Alltucker: Aye

Motion passed unanimously.

Darci Carlson, Town Clerk

APPROVAL: _____ DATE: _____

*Treasurer
→ Chuck Passol*

RSFPD 5-yr projection					
WITHOUT INCREASE TO SBF	2017	2018	2019	2020	2021
REVENUE					
SBF	\$470,000	\$470,000	\$473,000	\$476,000	\$479,000
+ new const.		\$3,000	\$3,000	\$3,000	\$3,000
Total SBF	\$470,000	\$473,000	\$476,000	\$479,000	\$482,000
other income	\$307,000	\$307,000	\$307,000	\$307,000	\$307,000
Total Revenue	\$777,000	\$780,000	\$783,000	\$786,000	\$789,000
EXPENSE					
payroll (3.5% annual [^])	\$569,000	\$589,000	\$609,600	\$631,000	\$653,000
fixed exp. (lease/loan)	\$33,300	\$51,445	\$24,745	\$24,745	\$24,745
other oper. expense (3% annual [^])	\$173,200	\$178,400	\$183,700	\$189,200	\$194,800
Total Expense	\$775,500	\$818,845	\$818,045	\$844,945	\$872,545
yr end gain/(loss)	\$1,500	-\$38,845	-\$35,045	-\$58,945	-\$83,545
Beg. Reserves	\$617,000	\$618,500	\$329,655	\$294,610	\$235,665
+/- gain/(loss)	\$1,500	-\$38,845	-\$35,045	-\$58,945	-\$83,545
reserves appropriated		-\$250,000			
yr end reserves	\$618,500	\$329,655	\$294,610	\$235,665	\$152,120
WITH 3% SBF[^]					
REVENUE					
SBF	\$484,100	\$498,600	\$516,648	\$535,200	\$554,346
+ new const.		\$3,000	\$3,000	\$3,000	\$3,000
Total SBF	\$484,100	\$501,600	\$519,648	\$538,200	\$557,346
other income	\$307,000	\$307,000	\$307,000	\$307,000	\$307,000
Total Revenue	\$791,100	\$808,600	\$826,648	\$845,200	\$864,346
EXPENSE					
payroll (3.5% annual [^])	\$569,000	\$589,000	\$609,600	\$631,000	\$653,000
fixed exp. (lease/loan)	\$33,300	\$51,445	\$24,745	\$24,745	\$24,745
other oper. expense (3% annual [^])	\$173,200	\$178,400	\$183,700	\$189,200	\$194,800
Total Expense	\$775,500	\$818,845	\$818,045	\$844,945	\$872,545
yr end gain/(loss)	\$15,600	-\$10,245	\$8,603	\$255	-\$8,199
Beg. Reserves	\$617,000	\$632,600	\$372,355	\$380,958	\$381,213
+/- gain/(loss)	\$15,600	-\$10,245	\$8,603	\$255	-\$8,199
reserves appropriated		-\$250,000			
yr end reserves	\$632,600	\$372,355	\$380,958	\$381,213	\$373,014



Rockville Springdale Fire Protection District

11-9-16

Equipment Needs

PRIORITY

1. 3"x50' Synthetic supply hose (one engine). 40 @ \$350 ea. \$14,000
2. Dual Band Handheld Radio 3 @ \$7,000. \$21,000
3. 800 mhz mobile Radios for apparatus 3 @ \$3,500 ea. \$10,500
4. Replacement air bottles (aged out) 2216psi. 6 @ \$1150 ea. \$6,900
5. Personal firefighter escape system 10 @\$395 ea. \$3,950
6. SCBA Fill Station \$5,000
7. 18" positive pressure ventilation fan. \$3,200
8. Ventilation Saw \$2,500
9. Bathroom Remodel \$6,000
10. Re-carpet Fire Station \$5,500
11. Forcible Entry Door Training Prop \$8,000
12. North Parking Lot Repair \$20,000
13. Fire Station Roof Repair (within 5 yrs.) \$20,000

RSFPD Report to Town Councils
November 9, 2016

- The RSFPD Board has tentatively approved its amended 2016 and tentative 2017 budgets. Public hearings will be held on Wednesday, November 30 to present those budgets, in addition to proposing a 3% increase in standby fees for the 2017 billing cycle.
- The open burn season is in effect. Notices have been posted (see attached). If you wish to burn vegetation, call Chief Ballard at 435-772-5818 for a burn permit.
- Incident Stats for September 14, 2016 through October 11, 2016:
 - 11 Total Calls**
 - EMS - 9 with 6 transports
 - FIRE - 2
- The RSFPD regular Board meeting and Public Hearings are scheduled for Wednesday, November 30 at 6:30 pm in the Springdale Town Council Chambers.