

## Ordering a Grave Opening

Arrangements for a grave opening can be made by the funeral director or any other responsible party. The required fees must be paid to the Town and vital statistics information provided to the Clerk or Sexton. Proper and complete vital statistics information is required for accurate record keeping. The required information consists of the following: name of deceased, dates and places of birth and death, name of spouse, names of parents of the deceased, the place of interment (obtained from the Sexton), the location, date and time of the funeral services, and the name of the funeral director or mortician. Contact the Town Clerk (Darci Carlson) at 435-772-3434 or the cemetery Sexton (Shane Lowery) at 435-669-7674 or 435-772-3434. The Sexton must have at least 48 hour notice for preparation of the gravesite.

## Burial

The necessary information (see above) and fees should be given to the Sexton or the Town Clerk by the family representative or the funeral director. No person, except the owner or person in whose name the lot is reserved, may be buried in that lot. Lots may not be sold, conveyed or assigned to any other person. -The Town agrees to buy back any lot sold, for the original price paid by the purchaser, or the current selling price, whichever is less [Ord. 7-5-5B].

## Hours for Burial

Burials are performed between 8:00 AM and 3:30 PM Monday through Saturday. Saturday burials require an additional fee. Burials are not permitted on Sundays or days recognized as holidays by the Town of Springdale. If a burial must take place after 3:30 PM, an overtime fee will be assessed.

## Vaults

Vaults are required for all burials except cremains. Cremains must be in a sealed urn or metal container not to exceed 12" in width or diameter (If larger than this, a full burial fee will be assessed).

## Orientation of Graves

Burial spaces are laid out in rows with the head of the grave to the west and the foot to the east. Individual grave lots usually measure 3.5 feet wide by 8.5 feet long. Traditional burial custom has the wife placed to the left side of the husband, but placement is a matter of choice. The Sexton will assist in the decision-making process as needed.



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# Springdale Jolley-Gifford Cemetery

## Policies and Regulations

Rev. 05/15

**The Town reserves the right to enter upon any grave and to perform all work necessary for the care and upkeep of all lots and graves in its cemeteries.**

NOTE: Special exceptions to the policies pertaining to fees and burials may only be granted by application to the Springdale Town Council.

## Fees

Fees for services are set by resolution of the Town Council and are changed from time to time as needed. A copy of the current fee schedule is available at the Town Office and on the town's website.

## Burial Rights

This cemetery is deemed a public park and will remain so as long as Springdale Town exists. Only permissive burial rights are sold. The Town retains title to the cemetery property. A maximum of 8 (eight) graves (a family plot) can be purchased by one individual or concern, and those graves must be reserved in the names of specific individuals. These eight lots must be located in the same section of the cemetery and be adjacent to one another. A certificate of burial right will be issued to each purchaser after fees are paid in full. This cemetery is not a perpetual care cemetery and no perpetual care fees are assessed. The cemetery is maintained by local taxes. That is why local tax payers pay a different rate than those who live out of town. Residents are not permitted to buy lots for non-residents, or must pay non-resident fees if they do. A resident is someone who has resided in Springdale for at least one full year.

## Burials per Grave

In certain circumstances, this cemetery allows two cremains to be interred in one grave. One vault burial and one cremains may share a lot. Two infants can be in the same burial lot. No more than two remains are allowed in any grave. Fees may be different for these services and will be established in the fee schedule.

## Headstones

Headstones are personal property. All monuments within the cemetery are the property of the lot owners, their heirs or the responsible party that ordered and placed them. All care and upkeep of monuments is the responsibility of the owner. The town provides care and maintenance of the cemetery grounds and desires to limit its liability for inadvertent scratches and chips that may occur as a result of this maintenance [Ord.7-5-7-P(1)]. If the owner has headstones cleaned or repaired, the Sexton should be advised before the stone is removed. The owner will be responsible for any damage to the cemetery incurred by such removal.

Upright headstones are allowed at present, except in certain areas of the cemetery, where for mowing purposes, the headstones must be set flush to the ground. No headstones, monuments or markers may exceed thirty six inches (36") aboveground. Headstones must have a 6" concrete collar around the base. The collar must be flush to the ground to enable mowing. Headstones can be placed only at the head of a grave. Footstones are not permitted. It is the responsibility of the owner to arrange and pay for the movement or relocation of double headstones when the second grave is opened and closed.

## Disinterment or Exhumation

Cemetery grounds are sacredly devoted to the interment or repose of the dead. In those rare circumstances where it is necessary to disinter or remove remains from the cemetery, it will be necessary to comply with all applicable state laws. The Sexton will schedule and direct the exhumation after all applicable fees have been paid, including any fees payable to the County Coroner, as needed. Consultation with a funeral director is required for this procedure. Town personnel cannot perform the exhumation beyond removing soil.

## Flower Policy

Flowers properly displayed add to the beauty and character of the cemetery. Flowers are allowed throughout the year. Springdale Town and the cemetery Sexton will not be responsible for flowers or other personal property left in the cemetery, and may remove items that interfere with the proper care of the grounds. Be aware that occasionally, uncaring individuals could remove expensive floral arrangements without patron or staff consent.

## Children and Pets

Children under the age of eight (8) shall not be allowed in cemeteries unless accompanied by a responsible adult. Dogs should not be allowed to roam the cemetery. If not kept within a vehicle, they must be on a leash and should not be allowed to soil the graves.

## Flowers on New Graves

Decorations or flowers on new graves will be removed by the cemetery crew after seven (7) days. Special flower mementos should be removed at the conclusion of services by those interested in keeping them. After the grave is closed, the casket spray is placed at the center of the grave and other flowers and containers are laid down in an orderly fashion around the spray with containers extending outward. Only the last row of containers is visible, the others having been covered by each succeeding row of flowers. Flowers are laid down to prevent them from being blown around the cemetery by nightly canyon winds.

## Decorations

All flowers, real or artificial, must be placed in a container or attached to the monument. Flowers in movable containers must be placed on the headstone or base to ensure easy access for grass cutting. **NO glass containers are permitted. NO objects such as wires, irons, sticks or pegs driven into the ground are permitted. Any object or decoration in non-compliance will be removed immediately upon discovery.**

**Permanent decorations of any nature must be approved in writing by the Sexton.** If permanent decorations are permitted, it will become the responsibility of the applicant to maintain the grave, including weed care. If the grave isn't maintained the Sexton will have the right to remove the decorations and perform upkeep and the right for permanent decorations will be rescinded.

## Memorial Day

The cemetery crew will begin preparation for Memorial Day the Monday before the holiday. Preparations include mowing, trimming and weeding. Sprinkling of the grass is stopped on Friday afternoon through the end of Memorial Day to allow for placement of decorations, unless hot weather makes it necessary to water the grass to ensure its survival. Flower regulations as listed above will be strictly enforced. The clean-up of the cemetery will begin the Thursday morning following Memorial Day. Anyone who would like to reclaim their own wreaths or decorations should do so before that Thursday morning. All decorations remaining on the graves will be disposed of at the town dumpster.

## Planting Flowers, Trees and Shrubs

Town Ordinance prohibits planting of any trees, shrubs or flowers in the cemetery without the permission of the Sexton. The Sexton will designate an appropriate planting area for any such donation or gift. Because roots are invasive, planting a tree in the wrong place can make other burial lots unusable. In that case the tree would have to be removed. Even if the tree was not removed, there could be so much root damage if a grave was dug near it that the tree wouldn't survive.