



TOWN OF SPRINGDALE

118 Lion Blvd PO Box 187 Springdale UT 84767 435-772-3434 fax 435-772-3952

RESIDENTIAL BUILDING PERMIT
APPLICATION/CHECKLIST

FOR OFFICIAL USE ONLY	File # _____
Brief Description of Project: _____	
Application Date: _____ Completed File Date: _____ Review Date: _____	
Notes: _____	
Authorization: _____ Revised 02/05	

Note: A building permit application must include the following information prior to its acceptance and consideration. An application for a building permit will not be processed until the project has received a design/development review approval from the Planning Commission. The information presented with this application must be consistent with the design / development review approval. A sign requires a separate permit/application, which must be completed before the sign's construction and installation. The * symbol indicates items required of all applications. The applicant should work with town staff to determine if any other items not identified with this symbol are required for this particular application. Submitted plans are expected to be professional quality in a scale typical to architectural drawing, and fully dimensioned.

APPLICANT INFORMATION:

Name _____
Street _____
Address _____
Mailing _____
Address _____
Email _____
Address _____
Phones _____
(Home) _____ (Cell) _____ (Fax) _____ (Business) _____

SITE INFORMATION

Project Address _____
Tax Code _____
Number _____ Zone _____

SUBMITTAL REQUIREMENTS

- *Legal description of property
- *Existing zoning of site and contiguous properties
- *Proposed use of structure
- Solid waste disposal information (gravity or sewer grinder)

- ASL elevation of building pad to determine if the property is in FR-2 or FR-5 (Section 10-9A-5A Area and Width) – If property is located in the Foothill Residential Zone
- *Benchmark pin with ASL elevation. Benchmark needs to be located in an undisturbed portion of lot and identified on the site plan.
- Proof of any and all water connections associated with the property

SITE PLAN (3 full-size copies and 1 – 11x17 copy)

- *Property boundaries
- *Property dimensions
- *Setbacks from roadways, property lines, streams, springs, and all other waterways
- *Location, proposed use, dimensions, and ground floor area of all existing and proposed buildings and structures
- *Building separation dimensions
- *Locations, dimensions, and materials of all other impervious surfaces such as patios, pools, tennis courts, and decks
- Locations and dimensions of reserved open space, if applicable
- *Locations and dimensions of existing and proposed private roads, public rights-of-way, and improvements associated therewith
- *Locations and dimensions of all existing and proposed easements
- *Locations and dimensions of all existing and proposed driveways and parking spaces
- Location of existing and proposed utilities (all utilities must be installed underground)
- Location of nearest fire hydrant, proposed fire lanes, and turnarounds

ARCHITECTURAL PLANS (3 full-size copies and 1 – 11x17 copy)

- *Utah State registered architect's and structural engineer's seals, signatures, and dates
- *IRC reference
- *Floor plan
- *Attic access
- *Attic Ventilation
- *Egress windows
- *Tempered windows
- *Fire door
- *5/8 Type X sheet rock
- *Penetrations
- Jacuzzi access
- Thermal expansion tank
- *Footings/foundation plans
- *Hold-down/FTG plans
- *Exterior shear
- *Interior plans hear
- *Truss layout

ELECTRICAL PLANS (3 full-size copies and 1 – 11x17 copy)

- Electrical engineer’s seal, signature, and date (if required by Building Inspector due to type, size or complexity of building)
- *Smoke detectors
- *GFI outlets
- *ARC fault circuits
- *Electrical meter
- *Sub-panel
- *Outlet positions

MECHANICAL PLANS (3 full-size copies and 1 – 11x17 copy)

- Gas meter
- Seismic restraint (straps)
- Combustion air
- 18” Platform
- Protection post

- *Exterior elevations showing vertical dimensions of building (from existing grade and finished floor), height of building with ASL elevation, existing grades, proposed grades and allowable building height limit line from applicable code chapter.

- *Roof slope and covering materials

- *Location of outside mechanical equipment and screening method for equipment (sight and noise). Sections 10-9A-14-E and 10-9B-14-A

- *Chimney and vents

- *Detail of surface drainage systems and facilities, walls, cribbing, or other erosion protection devices to be constructed with or as part of this project. Include a map showing the drainage area and estimated run-off of the area.

For Office Use Only

Building
Inspector _____

Fire
Marshall _____

Water/Sewer
Inspector _____

Other _____

