

ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT
PO Box 159
Springdale, UT 84767
August 22, 2018

Roll Call and Call to Order-Chairman Aton called the meeting to order at 6:01 pm

The following members of the Rockville Springdale Fire Protection District were present. Chuck Passek, Randy Aton, Jeff Carlson, Dan McGuire; Robert Ford excused. Chief Tom Kuhlmann- minutes.

Pledge of Allegiance Chairman Aton

Approval of Agenda-Jeff Carlson made a motion to approve the agenda as presented, Chuck Passek seconded, and roll call vote indicated all those present in favor.

Public Comment-none

A. Action Items – Administrative

1. Discussion and possible action on equipment that can be added to a surplus list. This will be an ongoing agenda item. Chief Kuhlmann recommends the board take a look at the rolling stock and if items currently on the engines could be re-purposed if they were made surplus could save on purchasing equipment. The title in the safety deposit box on the white 5 ton vehicle needs to be checked to see if it's FEPP or title held by the district. Once that is determined the board can either surplus it or advise the State it needs to be returned to the FEPP program. Chief Kuhlmann requests that some members of the board come over to go over some of the vehicles to see what we were talking about recommending the surplus of some vehicles, possibly pulling all of the titles to match up with vehicles at that time. Discussion further held to have mutual aid agreement changed to include the loan of equipment if their equipment had to go out for repair if the District was a stand- alone and only had one piece of equipment.
2. Discussion held as to 4 I-pads currently owned by the District; 3 are I-pad Pro's and 1 is an I-Pad Air that are no longer in use by the District. The I-pad Pros are worth \$200.00 each and the I-Pad Air is worth \$75.00 per Apple trade-in value. Chuck Passek made a motion to declare the I-pads are surplus items and to then donate all 4 to Springdale Elementary. Dan McGuire seconded the Motion; roll call vote indicated all those present in favor.
3. District has 3 I-Phones may be discussed as surplus items. Chuck Passek to check with Springdale Elementary to see if they are interested in receiving the I-Phones; whether to re-purpose and go through the Apple return program and receive the value of the phones.

B. Discussion/Information/Non-action Items

1. Fire Chief's Report-Fire and EMS
 - a) Report on fire and ambulance activity-38 calls (3 ZNP) 11 transport calls, 12 non-transport EMS calls, 8 cancelled calls and 7 fire calls almost double from last month.
 - b) Other Department activities: Bills came in for Legal Expense on accounting, \$1,581.00, 2 bills from Hafen/Buckner, 1 for \$365.00 and 1 for \$720.00. And refund request for ambulance collectible in December of 2017 for \$45.39.
 - c) Fire Engine purchase update. Commission passed a resolution, Washington County is going to purchase that engine and will then sell it to the Municipal Bonding Authority and the loan will be repaid with a sub-lease agreement and the payments will begin within 1 year of that execution.
 - d) Draft Budget: YTD expenses were higher than anticipated so the new Amended budget includes all the anticipated expenditures including the new Capital Purchases. Further discussions as to the Amended budget and the Commissioners review of the budget.

- e) Ambulance accounts receivable: As of this month \$17,311.05 has been billed and \$4,514.92 has been collected. Discussion held about JCI doing collections and having already been paid to do the collections but has ceased collecting accounts and has returned them or forwarded them. A letter needs to be penned to advise her under contract she has already been paid to do these collections and we need to request that she continue processing as many accounts until she has exhausted all efforts to collect these accounts, as she is still under contract with the board and there is still a board. Proposed letter needs to be cleaned as to any redundancies and provided to Randy Aton for signature. She has informed the board through e-mail that she is done, but there is concern if the contract is ended, she needs to forward any payments or correspondence that she receives to the board. The Letter needs to be cleaned up and ready for Randy Aton's signature on Monday. Included in the letter ask what accounts she has and what is still owed. Once information is returned, check with Collection Agency currently used by Hurricane Valley Fire to see if they are interested in taking on the accounts or if they feel most avenues for collection have already been exhausted.
 - f) Inventory of Existing Equipment: has already been discussed under possible action on equipment that can be added to surplus list.
2. Chairman's Report: Impact fee resolution is for next month, board will send out notices and then have a public hearing. Request for Standby fee aging report, the percentage over time and the amount sent to the County. UTIF shows there is \$635,000.00 in reserves but Auditor said we should have \$780,000.00 in Reserves. On the Zion's Bank accounts \$130,000.00 of that should be cash on hand that can go toward this year. Would like to have the percentage of Standby fees that are overdue and the number that have been sent to the County. Need to get from Rita how much we are still billing per quarter for the 3rd and 4th quarter, need to take in about \$110,000.00. For the 2019 Budget-Contract fees, District Administration Fees and Fund Contributions. Future Capital purchases need to be established to estimate the Budget Line. The sooner the County and Town decide, the sooner we can make decisions. Need to follow up with Eric re: Taxation, etc. for 2019.

B. Consent Agenda

Jeff Carlson motion to approve Consent Agenda, Chuck Passek second, roll call vote indicated as all those in present in favor.

General Board Discussion

General Discussion: Jeff Carlson requests we reach out to school when the new engine arrives. Chuck Passek will look at other programs at the school and coordinate with the Police Chief.

ADJOURN: Jeff Carlson made a motion to adjourn, Dan McGuire seconded, a roll call vote indicated all those present in favor.

Meeting adjourned at 7:17 PM