

ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT
PO Box 159
Springdale, UT 84767
April 23, 2018

Roll Call and Call to Order - Chairman Aton called the meeting to order at 6:30 pm.

The following members of the Rockville Springdale Fire Protection District were present. Chuck Passek, Randy Aton, Jeff Carlson, and Dan McGuire. Bob Ford participating electronically. Chief Ballard present and Megan Ewell recording.

Pledge of Allegiance

Approval of Agenda - Jeff Carlson made a motion to approve the agenda. Chuck Passek seconded, and a roll call vote indicated all those present in favor

Public Comment – no comment made by public in attendance

A. Action Items - Administrative

1. Possible action required from Washington County Commissioners' response to questions regarding contract sent 3-30-18 in email to County Attorney Eric Clarke – Chairman Aton had a meeting with county commissioners regarding the contract and received response to needed questions. Dan McGuire asked if the District attorney Russ Gallian needs to re-review the answered received as a response. He also believes there still needs to be clarification on severance. Chairman Aton responded that attorney Russ Gallian did not receive a copy of the response answers to the contract. Jeff Carlson stated he believes if there are still questions those should be reviewed by the attorney. Chief Ballard asked the Board if the approved contract has been signed and if copies could be provided. Chairman Aton clarified that the Washington County Commissioners have approved the contract but not have supplied a copy or indicated there is a signed contract at this time. Chief Ballard voiced his concerns regarding the status of the contract and the flux the department is in. Bob Ford asked the Board if there would be a roll over for emergency personnel, Chief, and clerk as well as what severance pay will be done for all personnel. Chairman Aton stated that as of right now the EMS and Fire personnel will stop on May 1, 2018 at 6:00 a.m. and that Hurricane Valley will take over from the point forward. At this time the Board is unsure of the District Clerk timeframe. A meeting has been scheduled with Hurricane Valley Clerk and will discuss all information with the Washington County Commissioners on duties and needs. The Washington County Commissioners will have to approve additional funding if needed.

MOTION: Jeff Carlson made motion to forward any additional questions to attorney Russ Gallian for review. Dan McGuire seconded, and a roll call vote indicated all those present in favor

Dan McGuire stated the letter/contract received states the Fire Chief and District Clerk will be terminated as of May 1, 2018 so doesn't understand why there is any question on stop date. He asked if Hurricane Valley will be hiring District Clerk. Chairman Aton responded he does not know what Hurricane Valley will do as they have ultimate personnel authority. Chief Ballard asked the Board what documents there are continuously referencing as none have been provided to the support staff, including him or the District Clerk. Additionally, requested information on if any type of layoff/termination notice letters have or will be sent to the emergency staff and District Clerk. Chairman Aton responded all personnel will receive layoff notice indicating date of May 1. Continued Board discussion regarding notices to personnel and any other that must be informed.

2. Approval to move forward with necessary steps to implement impact fee changes – Dan McGuire asked why the District was pursuing impact fees. Jeff Carlson stated the process was started approximately 9-10 months ago as it is another source of revenue the District has been missing out on collecting. Currently about 80% completed and just need to finalize the last few items.

Motion: Jeff Carlson made a motion to move forward with necessary steps to implement impact fee changes. Chuck Passek seconded, and a roll call vote indicated the following

Chairman Aton: Yes

Chuck Passek: Yes

Jeff Carlson: Yes

Dan McGuire: No

Bob Ford: No

MOTION PASSED

3. Discussion and approval of Severance Package for Chief Ryan Ballard – Chairman Aton stated the \$10,000 limit is for the year in the budget and all the District is allowed to offer to Chief Ballard. Anything additional will require approval from the Washington County Commissioners. At this time that is the amount that has been approved. Bob Ford stated he believed the original intent was \$10,000 limit PER ITEM, not overall amount for the year. Jeff Carlson stated he wants to take this topic back to the Washington County Commissioners to do better. Chief Ballard requested severance pay update for emergency personnel and District Clerk as there is approximately \$750,000 in reserves and should be used for this exact purpose. Jeff Carlson confirmed he would like to address with the Washington County Commissioners for severance package for Chief Ballard, District Clerk, and emergency personnel. Bob Ford agreed. Chuck Passek stated he would like to have guidance from attorney as we are a government entity and may not be entitled to do as much as wanted.

MOTION: Chuck Passek made a motion to allow Chairman Aton to speak with the attorney regarding Utah state law in reference to severance for reduction in force of personnel and what benefits are allowed. Information would then be presented to the Washington County Commissioners. Jeff Carlson seconded, and a roll call vote indicated all those present in favor.

B. Discussion/Information/Non-action items

1. Fire Chief's Report – Fire and EMS
 - a) Report on fire and ambulance activity since prior Board meeting – There have been 15 calls: 11 EMS and 4 fire with 7 transportations. Chief Ballard stated he felt it important that the Board realize average response time is 3 minutes and feels this is relevant now and will become even more so in the future.
 - b) Training update - none
 - c) Other department activities including status of upcoming expenditures and/or revenues - none
2. Chairman's Report – nothing additional

C. Consent Agenda

1. Prior month's expenses – no questions
2. Minutes: February 20, 2018 work meeting, February 28, 2018 regular meeting, March 17, 2018 emergency meeting, and March 28, 2018 regular meeting.

MOTION: Jeff Carlson made a motion to approve the consent agenda. Dan McGuire seconded, and a roll call vote indicated the following:

Chairman Aton: Yes

Chuck Passek: Yes

Jeff Carlson: Yes

Dan McGuire: Yes

Bob Ford: No

MOTION PASSED

D. Administrative Non-action items

1. Standby Fee Accounts Receivable Aging Report – no questions presented
2. Ambulance accounts receivable report – not received from JCI, unable to present
3. March 2018 financial statements – no questions
4. General Board discussion – Dan McGuire stated he received a letter from Mayor Leach regarding the TRT. Jeff Carlson stated he has spoken with the Town of Springdale and it will be addressed in a future agenda to reallocate funds. Discussion between Board and Chief Ballard of possibility of bringing the department back in the future and costs associated. Chief Ballard stated his opinion of the Board and treatment of all personnel during this process.
5. Identification of issues for future agenda – none

ADJOURN: Jeff Carlson made a motion to adjourn. Chuck Passek seconded, and a roll call vote indicated all those present in favor. Meeting adjourned at 7:22 p.m.