



DRAFT

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**MINUTES OF THE SPRINGDALE HISTORIC PRESERVATION COMMISSION
REGULAR MEETING ON MONDAY MARCH 26, 2018 AT 4:00 PM,
AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.**

Meeting convened at 4:36 PM

MEMBERS PRESENT: Chair Jeff Carlson, Lila Moss, Janet Hollis, Michelle Giardina

EXCUSED: Jack Burns

ALSO PRESENT: Deputy Town Clerk Katy Brown, recording. Please see attached list for citizens signed in.

Approval of Agenda: Motion made by Lila Moss to approve the agenda; seconded by Janet Hollis.

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Commission discussion and announcements: Mr. Carlson announced that due to severe traffic constraints the Commission would execute an abbreviated agenda for this meeting.

Action Items

Consideration and possible recommendation to the Town Council of a process for the use of salvaged historic stone: Mr. Carlson presented his draft proposal to the Commission and asked if it was sufficient to send to the Council for approval (Attachment#1).

Ms. Moss thought the proposal was sufficient and suggested including a write-up about it in the Town newsletter.

Ms. Hollis made a point to mention that the Historic Preservation Commission should be given first priority for usage of the stones.

Motion made by Lila Moss to approve the process for the use of salvaged historic stone as presented to the Commission and to recommend to the Town Council for final review and approval; seconded by Janet Hollis.

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Discussion/Information/Non-Action Items

Discussion of content and concepts for Town Website, Town Newsletter – Mr. Carlson asked if the Commission could try again to send ideas to each other via email. His hope was to have an extensive list to draw from so that deciding on content would be easy each month.

Ms. Giardina arrived at 4:44 PM.

Discussion on Project funding sources – TRT Funds, RAP TAX Funds, Grants, Community

Fundraisers: Mr. Carlson offered to find out if TRT funds could be used for historic preservation-related projects.

- Ms. Giardina mentioned that RAP Tax application submissions would be due in August.
- Between TRT, RAP TAX, and grant funds, Mr. Carlson was optimistic that the Commission could cobble together some good funding for the larger projects they had identified.

Budget Requests for FY18-19: Ms. Hollis thought it would be good to request money in the budget for Bishop's Granary restoration. The Commission agreed and identified \$5,000.00 as a starting point for restorative services. Ms. Hollis also made a recommendation to obtain a restoration cost estimate from Dennis McMullin. She agreed to follow-up with him and report back to the Commission.

Commissioner updates: Folk Life Festival and Town Newsletter content – Lila Moss: Ms. Moss had found a historic quilt she mentioned in a previous meeting and thought it would make a wonderful display piece at the Folk Life Festival. She also mentioned that she hoped to start working on an interpretive map of the pioneer cemetery.

Commissioner updates: Grant Sourcing and Logo Contest Collaboration – Michelle Giardina: Ms. Giardina announced that the Z-arts board fully supported the Commission in any fundraising or logo contest efforts they would undertake. They had agreed to assist the Commission with promotion as needed.

- Ms. Moss announced that Sandy Bell had declined working on the HPC logo due to a high volume of projects she had already committed to.

Commissioner updates: Oral History Project and use of proprietary photograph collections – Janet Hollis: Ms. Hollis had begun to dive into the training materials from a recording of an Oral History Workshop in 2017. She expressed a desire to begin collecting Oral Histories very soon.

Mr. Carlson presented an idea for the Commission to offer visitors a geocache historic walking tour of Springdale. He had started to look into apps and companies that could assist with helping the Commission set up their own town-wide program. He expressed his desire to promote the program within local hotels.

Ms. Moss introduced the idea of the Commission producing an annual calendar highlighting different categories of locals. The Commission liked the idea.

Mr. Carlson made a final note about May being National Historic month. The Commission watched promotional material for consideration of the National Trust for Historic Preservation's "This Place Matters" campaign to help gather some initial ideas of how they could craft tie-ins during the month of May.

Consent agenda:

Motion made by Janet Hollis to approve the minutes of February 26, 2018 as presented to the Commission; seconded by Lila Moss.

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Adjourn:

Motion to adjourn at 5:17 PM made by Janet Hollis; seconded by Michelle Giardina.

Burns: Aye

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Katy Brown, Deputy Town Clerk

APPROVAL: _____ DATE: _____

Salvaged Stone Process

Stone use must benefit the Town of Springdale – Not private property owners

HPC projects should be given priority on the use of the stones

Pioneer cemetery

Museum

Bishop's Granary

Step-by-step process

1. HPC to create/maintain a master inventory sheet to manage inventory of stone
2. HPC to develop a simple application form for those wishing to use stone to fill out
3. Proposals for use of the stone are presented to HPC for discussion/consideration
4. HPC decides to recommend or not recommend the use to the Town Council
5. Proposal is forwarded to Town Council with HPC recommendations
6. HPC audits the specific use of the stones to assure use is per the proposal received
7. Town staff made aware of the stone use process to assure adherence to the plan

Potential Uses already identified:

Pioneer Cemetery

Bishop's Granary Interpretive site

Small display at a Town museum