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**MINUTES OF THE SPRINGDALE HISTORIC PRESERVATION COMMISSION
REGULAR MEETING ON MONDAY FEBRUARY 26, 2018 AT 4:00 PM,
AT TOWN HALL, 118 LION BLVD., SPRINGDALE, UTAH.**

Meeting convened at 3:58 PM

MEMBERS PRESENT: Chair Jeff Carlson, Lila Moss, Jack Burns, and Janet Hollis

EXCUSED: Michelle Giardina

ALSO PRESENT: Director of Community Development Tomas Dansie, Town Clerk Darci Carlson, and Deputy Town Clerk Katy Brown, recording. Please see attached list for citizens signed in.

Approval of Agenda: Motion made by Lila Moss to approve the agenda; seconded by Janet Hollis.

Burns: Aye

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Commission discussion and announcements: Ms. Hollis announced that her contact for the Heaton Family Historic collection was out of the country but she would follow up upon her return and report findings to the Commission regarding proprietary rights of the Crawford family photos.

Ms. Moss mentioned that she found a book at the library that was published by the Water Conservancy District about ditches and diversions. She was surprised to find very little content about Springdale but still encouraged the Commission to make a visit to the library to view.

Discussion/Information/Non-Action Items

Discussion on Commission's potential involvement in the Community Quilt Project: Ms. Carlson informed the Commission that Jan Passek and Cornelia Kallerud would spearhead a Community Quilt project and enlist interested participants from Springdale, Rockville, and Virgin to create squares for inclusion on the quilt. Ms. Carlson asked the Historic Preservation Commission if they would be interested in creating a square. Submissions would cost \$5.00. The organizers had a goal to produce and release submission requirements by the beginning of April to help guide the participants. Ms. Carlson would provide the Commission with more information at the next meeting.

Discussion on Historic Preservation Commission email address: Ms. Carlson mentioned that there was an opportunity for the Commission to have a dedicated email address set-up and made available to the public for all Commission related inquiries, suggestions, comments, and general feedback. The Town had discussed having the Chairperson be in charge of receiving the emails at that address. The Commission agreed that an email address was a great idea and gave approval to set it up.

Discussion on drafting a process for appropriate uses for salvaged historic stone: Mr. Carlson reported that members of the Council had inquired about a process for the use of the historic stone that had been recently salvaged from the irrigation ditches. Mr. Carlson asked the Commission to discuss best practices and drafting a process.

- Ms. Hollis presented an idea to build a replica of the ditches with the salvaged rock. She also thought the stone could be used to create a fence around the pioneer cemetery.
- Mr. Burns thought an appropriate standard would be that any use of the stone must benefit the Town of Springdale, and not individual property owners.

- Ms. Moss thought adding some stone benches near the Historic Preservation Commission monument would be nice.
- Ms. Carlson brought up a “memorial grove” project that was currently on the 2-5-year capital project list for the Town. It would be a natural park-like setting near the Jolley-Gifford Cemetery dedicated for use as a memorial place of quiet respite. She felt the stone would be very well utilized in the construction of that project.

Mr. Carlson asked if the Commission was interested in drafting an approval process for the Commission to oversee and pass along to the Council as requests arose. The Commission was in favor and Mr. Carlson offered to draft a process to review in the next meeting.

Discussion of content ideas for the Town Website: The Commission discussed a few ideas for possible content on the Commission’s landing page. Some ideas that came up included their Mission Statement, Historic Preservation Commission Logo (when created), a map of the historic pioneer cemetery, links to Ancestry.com or other family history search engines, historic site locations around Springdale, and potential in the future to sell t-shirts and books. Mr. Carlson requested that the Commissioners brainstorm and email bulleted ideas to each other before the next meeting.

As a side note, Mr. Burns asked about the language on the website regarding having to contact the Mayor if someone was interested in serving on the Commission. The Commission felt that if the language reflected an open invitation to join the Commission rather than being required to request an audience with the Mayor, the process might seem more user friendly to potential Commission members.

Discussion of content ideas for the Town Newsletter: Ms. Moss felt that providing content would be easier when the Commission had an initiative up and running.

- Mr. Carlson suggested highlighting significant dates related to Springdale for each newsletter.
- Ms. Hollis offered to work on content for significant dates in a monthly “Did you Know” section.

Mr. Carlson asked the Commission to include more ideas for newsletter content in emails to the Commission.

Ms. Carlson reminded the Commission that content must be submitted by the 25th of each month to be included in the newsletter for the upcoming month.

Update on Logo Contest: No new logo submissions had been received. The Commission discussed hiring a local professional graphic artist and hoped to have an approved logo by the end of June at the very latest.

- Mr. Burns felt an opportunity to use the Commission’s budget had presented itself in contracting logo creation services. He urged the Commission to use their budget before the end of the fiscal year in June to demonstrate a need for the funds.
- Mr. Carlson offered to approach local graphic artist Sandy Bell with the Commission’s ideas to start the process.

Updates from Commissioner Project Leads on individual assignments:

Ms. Carlson announced as a follow-up that the Bishop’s Granary was in a fairly final placement near Town Hall and the Town Manager had given approval for the Commission to actively discuss preservation efforts. He hoped to discuss preservation for the Granary and the Town Jail in subsequent meetings.

Ms. Hollis reported that she would continue to work on obtaining oral histories. She had purchased a more user-friendly recording device and was developing a process for collection and compilation.

Ms. Carlson reported that State Contractor Korral Broschinsky was awaiting a final contract from UDOT to begin work on the Intensive Level Survey (ILS). Ms. Carlson would try to secure a definitive timeline from her and report back to the Commission.

- Mr. Burns mentioned that Mr. Yeagley, whose property had been identified as Eligible Significant in the Reconnaissance Level Survey, had expressed interest in being involved in the ILS.

Mr. Carlson reported that he would attempt to contact Michael Gifford to come to a cooperative agreement for the Town to assume ownership of preservation efforts for the Pioneer Cemetery.

Mr. Carlson recapped that the Commission agreed to send each other a bulleted list of website content and Town newsletter ideas.

Consent agenda:

Motion made by Janet Hollis to approve the minutes of January 29, 2018 as presented to the Commission; seconded by Lila Moss.

Burns: Aye

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Adjourn:

Motion to adjourn at 5:18 PM made by Jack Burns; seconded by Lila Moss.

Burns: Aye

Hollis: Aye

Carlson: Aye

Moss: Aye

Motion passed unanimously.

Katy Brown, Deputy Town Clerk

APPROVAL: _____ DATE: _____